



UNIVERSITY OF NORTH CAROLINA SCHOOL *of the* ARTS

Staff Council

The mission of the Staff Council is to foster a positive and respectful working environment by advocating for the interests and concerns of each staff member.

Minutes of the Staff Council Meeting
February 20, 2014

1) Welcome

- a) Called to order – Dolores Watson, Chairperson, at 11:02AM
- b) Roll Call – Gary Penrod
 - i) Attendance – quorum established with 16 representatives (13 constitutes a quorum)
 - ii) Representatives (16): Rebecca Brown, Abby Coleman, Steven Gallagher (for Alice Thompson), Mary Graves, Nakita Green, Marilyn James, Kesa Jessup, Alex Johnston (for Kathi Rainwater), Leslie Kamtman, Clark Kiger, Sarah Lawrence (for Sharon Hush), Robin O’Neal, Gary Penrod, Marcie Rowdy, Patsy Seiler, Debra Thompson
 - iii) Excused (9): Stephen Cochrane, Mary Jane Degnan, Chris Grubbs, Sharon Hush, Diane Millette, Kathi Rainwater, Joseph Roberts, Alice Thompson, Ashley Weets
 - iv) Unexcused (2): Nick Johnson, Brock Snyder
 - v) Alternates (4): Mary Pennington, Kelli Perkins, Jonas Silver, Dolores Watson
 - vi) Other (1): Jim DeCristo
 - vii) Visitors (5): Diane LaHaie, James Gould, Jennifer Wells, Lauren Iley-Spear, Jorja Waybrant

2) Approval of Minutes

- a) No January minutes due to Employee Morale workshop.

3) Chair’s Report – Dolores Watson

- a) Good attendance at Employee Morale workshop in January. Received mixed feedback. Summary will be provided in future.
- b) UNC Staff Assembly video conference cancelled due to inclement weather.
- c) Betsy Towns invited Dolores Watson to share Staff Council’s vision with Faculty Council. Topics presented included image, governance, communication, collaboration, and morale.
- d) Executive Committee hopes to finalize by-law changes by June.
- e) HR to train on changes to grievance policy.
- f) IT switching to new system for e-mail, giving users significantly more storage space. To eliminate fraud, limiting ability to make international calls to only those employees for whom it is necessary. Switching emergency notification system from CUKES to Blackboard Connect.
- g) Orientation luncheons almost complete – only Districts 2 & 8 remain.
- h) Ad Hoc Staff Awards Committee formed with Rebecca Brown as chair. Meeting weekly to discuss and finalize changes to staff awards process. Two awards will be given in April – one focused on campus excellence and the other on community service. Changes to be shared at future date.

4) Committee Reports

- a) Angela Tuttle, Special Events
 - i) \$5 lunches on Thursdays in the Dining Hall from 11:30AM to 1:30PM. 1st Thursday of every month meeting at 5:30PM at Carolina Vineyards and Hops.
- b) Dolores Watson for Jamie Moore, Community Service
 - i) Professional Grounds Management Society needs volunteers to clean up Odd Fellows Cemetery, one of oldest African-American cemeteries in Winston-Salem, on February 22nd.
- c) Dolores Watson for Kay Bosworth, Chancellor Search Committee
 - i) Committee met on February 9th & 10th at Greensboro Marriott to interview 10 candidates. Five will be invited to campus for interviews. Three will presented to Tom Ross for final selection.
- d) Mary Graves, Membership & Elections
 - i) New employees introduced to Staff Council and presented with mugs.
 - ii) Kelli Perkins has joined committee.
 - iii) Final training luncheon to be held in March.
 - iv) Lost alternates in districts 1 & 6.
- e) Leslie Kamtman – Professional Development
 - i) Excel workshop on February 25th & 26th. More information to follow in EFE.
 - ii) Workshops on Excel, Access, and Outlook in April, Excel and Dreamweaver in May, and Excel in June.

5) UNC Staff Assembly – Patsy Seiler

- a) Next UNC Staff Assembly meeting on Tuesday.
- b) Communications Committee meeting tomorrow to work on newsletter. Staff encouraged to share campus news.
- c) Board of Governors has committed \$25K to sponsor golf tournament to raise money for Janet B. Royster Scholarship fund. \$37K has been raised, but fund must reach \$50K before scholarships can be granted to non-faculty employees.
- d) February is Have a Heart month. Staff encouraged to use community service hours this month to get involved with local community. EFE will provide link to website detailing volunteer opportunities in the area.

6) New Business

- a) Katherine Laidlaw and Mark Hough addressed concerns about the complimentary ticket policy for staff and the current process of obtaining tickets.
 - i) Important for staff to attend performances and invest in success of students.
 - ii) Demand for Nutcracker tickets exceeds supply. Current process of distributing tickets not most efficient but more democratic. Desire to create situation to satisfy all demands for tickets but won't be easy. Ticket volume up 85%.
 - iii) Financial model cannot allow same comp policy as other performances. Scholarship money for students generated by Nutcracker.
 - iv) Implementing new software system for box office. Would allow for individualized accounts and give everyone equal opportunity to get tickets.

7) Adjournment

- a) Meeting adjourned at 12:22PM.