



UNIVERSITY OF NORTH CAROLINA SCHOOL *of the* ARTS

Staff Council

The mission of the Staff Council is to foster a positive and respectful working environment by advocating for the interests and concerns of each staff member.

Minutes of the Staff Council Meeting
July 18, 2013

I. Welcome

- Called to Order – Elizabeth Spruill, Chairperson at 11:06 AM
- Roll Call – Sarah Lawrence
 - Attendance – there is a quorum (15 representatives plus two (2) alternates representing District 8 and District 12) (12 constitutes a quorum)
 - Representatives: 15
 - Marilyn James, Philippe Verpil, Rebecca Brown, Mary Graves, Leslie Kamtman, Diane Millette, Debra Thompson, Steven Cochrane, Clark Kiger, Robin O’Neal, Gary Penrod, Joseph Roberts, Brock Snyder, Alice Thompson, Ashley Weets.
 - Excused: 8
 - Chris Grubbs, Abby Coleman, Mary Jane Degnan, Sharon Hush, Nick Johnson, Marcie Rowdy, Patsy Seiler, Kathi Rainwater
 - Unexcused: 1
 - Kesa Jessup
 - Alternates:
 - Sarah Lawrence (representing District 12), Steven Gallagher , Alex Johnston (Representing District 8)
 - Other: 3
 - Elizabeth Spruill (Ex Officio/Past Chair), Jim DeCristo
 - Visitors: 4
 - Juanita Thacker (Library), Gail Phillips (Housekeeping), Sonja Fuller (Film) Chief Deb Cheesebro (Campus Police)

II. Approval of minutes

- Motion: Rebecca Brown Second: Alex Johnston Passed by majority.

III. Committee Reports

- **Membership & Elections Committee – Mary Graves, Chair**
 - By-Laws are being updated. Revised by-laws will be sent to Staff Council members before next meeting and will be voted on at the next meeting.
 - Elections – Mary Graves – Membership Chair
 - Mary Graves made a motion to read each chair elect nominee’s statement as none were there to speak. The motion was seconded by Alex Johnston.
 - Nominees for chair elect are: Abby Coleman, (statement read by Mary Graves), Patsy Seiler, (statement ready by Dolores Watson) and Jonas Silver, (statement ready by Debra Thompson).
 - Patsy Seiler elected as Chair Elect by paper vote.
 - Gary Penrod is secretary by acclamation.
 - Mugs were presented to five new members.

- List of new representatives and alternates were given to all in attendance.
- **Professional Development Committee – Leslie Kamtman, Chair**
 - Adobe and Microsoft Outlook training will be offered during the summer months as well as continuing with the Lunch & Learn series.
- **Social Event Committee – Angela Tuttle, Chair** (Dolores Watson reported in Angela's absent)
 - Dolores Watson reported that the Thursday's events are going great.
- **Community Service – Ashley Weets, Chair**
 - Student workday, Saturday, August 24, from 10:00 AM to 12:00 PM if anyone would like to join them. Details will be sent as soon as they are finalized.
 - Working on the details to create a community garden.
 - Ashley is stepping down as chair. If anyone would like to chair this committee or join the committee please contact Ashley.

IV. Transition

- Elizabeth Spruill passed the gavel to the Dolores Watson, Chair for 2013-2014.
- Dolores Watson presented a certificate to Elizabeth Spruill as a thank you for chairing Staff Council 2012-13 and welcomed new members. She appointed Leslie Kamtman as parliamentarian. Dolores also gave a speech on who we are and what we represent.

V. Other reports

- Jim DeCristo
 - The State budget is likely to reduce the UNC System budget by about \$100 million.
 - Hopefully new revenue that is coming in will help offset the cuts to UNCSA. There are no plans, at this time, to RIF anyone due to the cuts.
 - We received the approval to change fees to in-state high school students for the differences in the monies that the state does not cover. This will start in the 2014-15 year. There will be help for those students that cannot afford the fees.
 - There will be extra tuition increase for out-of-state students on top of the Board of Governors' increase in 2014-2015.
 - No salary increase for state employees.
 - Working on a change to the law regarding theatrical blank firing weapons and pyrotechnics for performances. This will take some burden off the Campus Police and allow us to more fully and efficiently teach the proper handling and use of pyrotechnics.
 - Strategic Planning committee has received priorities from all departments. Working on getting the information on the website as soon as possible. Will present the plan to the Board of Trustees in December.
 - 50th Anniversary
 - 50th Anniversary kickoff will be held in April 2014. The actual 50th anniversary of the opening of the school is 2015. Plans are to invite those that participated in the telethon in 1964 to honor them.
 - A collaboration has been formed with the NEW Winston Museum to develop and present an exhibit featuring UNCSA for 2014-2015.
 - Also working with the film school to develop a short video documentary of the school for the anniversary. There will be a screening of some old video materials from our archive and staff are welcome to view the screening. Jim will send more information as it becomes available.
- Chief Cheesbro
 - Due to construction, the area around the Police Department has been blocked off. There will not be any pedestrians or vehicles allowed in the area. This area will be blocked off the next academic year.
 - Another emergency call box and camera are being installed on Chapel Street.
 - There will be no parking fee increase for the 2013-14 year.

VI. Unfinished Business

- Mary Graves reported that there will be timesheet training for the SPA employees on August 20 – 22 and that those dates are during the week of orientation. What can we do to move those training dates? Dolores Watson will contact James Lucas in Human Resources. Jim DeCristo suggested that alternative times be offered when Dolores speaks to James. Times suggested were last week of July or first week of August.

VII. New Business

- Dolores Watson gave updates on the next 4 monthly Staff Council meetings.
 - August 15 - will be held in the Gold Theater in Film School
 - September 19 – All School Meeting to be held in the Film School Main Theater from 11:00 AM – 12:30 PM.
 - October 17 – A member of the State Credit Union will be the guest speaker.
 - November – This date is to be determined. There will be a mixer in the BB&T Lobby. This will be for Faculty and Staff.

VIII. Adjournment 12:03a.m.

submitted by: Sarah Lawrence, Secretary