

Notification of Guest Artist Engagement

This form and any required attachments must be submitted to guestartistforms@uncsa.edu no less than 2 weeks prior to the individual's arrival on campus.

School/Division

Name of Guest Artist

Alumni?

Dates of Engagement

Method of Engagement

Brief Description of Services

Has the Guest Artist been previously engaged with UNCSA in the past 12 months? Yes No

If yes, what were the dates and method of the last engagement?

Dates

Method

Will a UNCSA employee be present when the Guest Artist has student contact? Yes No

If yes, what is the name of the supervising employee?

If no and the Guest Artist has not engaged with the school within the past 12 months, attach a completed [Disclosure and Authorization for Background Investigation](#) and [Policy Acknowledgement](#).

Originator Signature

Dean/Department Head Signature