

**UNIVERSITY OF NORTH CAROLINA SCHOOL OF THE ARTS
FACULTY COUNCIL MEETING MINUTES
November 1, 2017**

Present: Wade Wilson, Tanya Belov, Dennis Booth, Trish Casey, Norman Coates, Michael Dodds, Ferri, Martha Golden, Renata Jackson, Leslie Kamtman, Elizabeth Klaimon, Laura Martin, David Pounds, Michael Rothkopf, Ellen Rosenberg, Eric Schwartz, Mike Wakeford, Greg Walter

I. Approval of Minutes

- Minutes of the October 4, 2017 Faculty Council Meeting were approved as written.

II. Chair Report

- Faculty Council Chair will have regular meetings with the Chancellor and Provost for the rest of the academic year. This will become the norm, getting us in line with the UNC system.
- Working with Provost English on arranging for Faculty Council to have a retreat at the beginning of each academic year.
- With the hiring of an interim Vice Chancellor for Finance and Administration, there will soon be a Budget Committee and the Council Chair will be on that committee. This is to get us in line with protocol at most UNC campuses.
- We were able to work with the Dance school and adhere to policy with the creation of Peer Evaluation Committees. Sean Sullivan took the lead and coordinated the PEC elections, and organized the recruitment of faculty from other schools at UNCSCA to serve on the PECs.
 - Regarding the PEC process, the Faculty Rank committee has some suggested addendums to current policy.
- A 'Freedom of Expression' resolution statement from Faculty Assembly is close. It's a very important matter system wide. We will address this at our next meeting.
- Excellence in Teaching Committee would like to initiate a discussion on adding a seventh award to the Excellence in Teaching awards that are given out each year. Currently there are six awards given out; however, there are seven different schools at UNCSCA. The result is that at least one school is not represented on the committee each year and sometimes several schools are not represented.
 - Will put this on the December 6th meeting agenda for discussion with Provost English.
- We have been asked to endorse the DACA resolution from Faculty Assembly.
 - Resolution 2018-1 was distributed to Council prior to this meeting for review.

MOTION that we approve and endorse **Faculty Assembly Resolution 2018-1 On Supporting the North Carolina Congressional delegation to create a permanent legal status for Deferred Action for Childhood Arrival (DACA) eligible individuals.**

MOTION PASSED

- Reminder: 1st Thursday Happy Hour, Carolina Vineyards & Hops Nov. 2, 4:30pm-6pm.
 - Working with Office of the Provost to address gratuity issue.
 - It was suggested that the name of the event be changed to Social Hour.

III. Faculty input regarding Faculty Council agenda items for this year.

- Tighten up Peer Evaluation Committee work.
 - Faculty Rank and Council already working on this.
- Tighten up academic advising.
 - Council discussion followed regarding how Council can facilitate training faculty on this issue.
 - Ask Provost for input on a uniform approach to academic advising.
 - Reach out to Nancy Polk, Teaching Learning Center, to create opportunities for faculty to become more familiar with Degree Works, curriculum models, etc.
 - Have DLA arts school advisors meet with each of the schools to discuss.
 - SWAG report.
- Follow up on faculty survey.
 - Consider sending another survey next term with specific questions to help elicit more response.

IV. Town Hall Meeting November 7, 12:30-1:30

V. Policy on Associate Deans serving as faculty representatives on Faculty Council, Standing Committees, and other Faculty Committees

MOTION

Effective immediately, individuals with appointments as “Associate Deans” of arts schools or divisions—who, like Chancellors, Provosts, and Deans, hold primary appointments as Senior Academic and Administrative Officers (SAAO) employees and secondary appointments as faculty—are not eligible to serve as faculty representatives on Faculty Council, Standing Committees, or other committees defined as “Other Faculty Committees” (Faculty Manual, Section 7.4).

MOTION PASSED

- Discussion points included:
 - Associate Deans do not represent faculty interests in all cases.
 - Associate Deans are not primarily teaching faculty. They may have a concurrent faculty appointment, but they are considered primary administration, secondary faculty.
 - Associate Deans may represent views from an administrative perspective, not necessarily in the best interest and voice of the faculty.
 - Having an Associate Dean serve on Faculty Council and Standing Committees is a potential conflict of interest.
 - Associate Deans have a reduced teaching load. How does this affect overall faculty workload and how does it impact faculty salary lines?
 - Council will follow up with Provost English on this question.
- Faculty Council will form an ad hoc committee tasked with studying and clarifying portions of the Faculty Manual (e.g., Sections 6.1; 7.1.2, etc.) in which matters of eligibility and employee classification may need further alignment.
 - Mike Wakeford, Michael Dodds, Leslie Kamtman volunteered.

VI. Peer Evaluation Committee Procedures

Greg Walter, Faculty Rank Committee Chair, presented addendums to who leads the voting of Peer Evaluation Committees and procedures electing PEC membership outside your school.

MOTION

To approve Addendum #1 to the Peer Evaluation Committee procedures in the Faculty Manual:

The Faculty Council representative should convene the faculty of a given school to constitute the Peer Evaluation Committee (PEC). In the event the FC representative is under review and cannot serve, the responsibility falls to the Faculty Rank Committee (FRC) representative.

MOTION PASSED

MOTION

To approve Addendum #2 to the Peer Evaluation Committee procedures in the Faculty Manual:

In the case where a 3rd PEC member is being sought outside of the school comprising PEC, the 2 elected representatives of the PEC will determine between themselves who will chair the PEC.

MOTION PASSED

- Michael Rothkopf brought a concern and suggestion from a faculty member questioning who is voting members onto the PEC, and read the following comment:
I'm a strong believer in the idea that one of the dean's primary responsibilities is making sure that the faculty is functioning on a high level. I understand that some faculty feel, sometimes justly, concern about giving deans too much power. I think though, the current process gives too much power to groupthink, which can work against a school's best interest. Perhaps a compromise: candidate chooses one member of the evaluation committee, faculty vote chooses a second member, and the dean chooses a third. That balances the result in a way that takes all voices into account without giving any one of them the overriding voice.
- Council members commented that the dean has a separate input into this after the review committee.
- Council will discuss Addendum #3 at the next meeting.

VII. Evaluation of Senior Administrators

- Evaluations for the Dean of Filmmaking, Dean of Dance, Dean of Design & Production, and Dean of Liberal Arts will be sent out next week.

Meeting adjourned.

Respectfully submitted,

Leslie E. Kamtman