

Approved minutes from 9/16/21 Staff Council Meeting

Welcome and Introduction

– Darren Chiott, Chairperson

Call for Attendance – Toni Beery, Secretary/Treasurer Quorum Reached

Darren Chiott proposed a call to approve the 8/18 Staff Council Meeting Minutes. Call to approve minutes and seconded. All were in favor of approving the minutes, no objections, or discussions.

Special Events and Awards

– Krista Smith, Chairperson

No standing ovations this month. Please be sure to submit a standing ovation for a deserving staff member to recognize them for their hard work! Find the form on the Staff Council Website: <https://www.uncsa.edu/mya/faculty-staff/working-at-uncsa/staff-council/standing-ovation-form.aspx>

Chancellors Cup Golf team is set and excited to participate in a couple of weeks. There will be another opportunity in the spring, so stay tuned <https://myapps.northcarolina.edu/uncchancellorscup/>

The Special Events and Awards Committee will be meeting in the coming weeks to brainstorm and try to plan some events for our staff. Community service, outside of work gatherings (safely and socially distanced, of course), we are open to hearing from you with your ideas! Email is smithk@uncsa.edu.

Community Service

– Latonya Wright, Chairperson

Chancellor's Installation needs volunteers for Cart Drivers, Patron guides, Picnic Help and others - Contact Joan Roggenkamp

Pickle Jar Donations-will be part of Employee Appreciation Week

Continue writing Notes of Encouragement for students, important and appreciated! Send to Student Affairs and they will distribute.

Off Campus Opportunities: From Crisis Control Ministries: Help with their Fair Food Drive at The Fairgrounds on 10/6.

Contact Abby McCall at Crisis Control Ministries or sign up

here: <https://www.signupgenius.com/go/10c0d4aa4ad29abf8c61-food>

If you know of other needs either on campus or off campus, please do share those with me and we will do our best to get somebody to help.

Professional Development

- Elizabeth White and Mack Wilder Co-Chairs

Professional Development PIE Challenge: Staff Development portion of the Staff Council Website has been updated with information and a link to sign up for the Professional Development PIE Challenge. The PIE Challenge is a challenge to collect 6 out of 10 professional development topics (over 1000 courses to choose from) that you would like to learn

about or improve upon. Log-in to access classes and monitor progress. Can be done on work time with Supervisor's approval. In the Spring, the Staff Council PD Committee will have discussions with participants about the courses they took and what they learned.

Stay tuned for information about staff educational opportunities through the University.

Jim DeCristo and Chancellor Cole updates and Q&A:

Get Chancellor Installation tickets from the ticket Portal, they are free even though it says, "Click to Buy." The tickets are a way of making sure there will be the right number of people to fit in the space for the ceremony. There is also an on-line, live-stream option. Please also reach out to Joan about volunteering.

House and Senate have both passed their budgets. Governor to weigh in on priorities and then the budget will go through the House and Senate again for final approval and then back to the Governor for his final approval. Hope to have this done by October. 2% raise this year and 2% raise next year for all State Employees is what we are hearing. There is a total of \$30 million in the budget for Steven's Center and Jim says: **this budget contains one of the largest amounts of capital funding for the system that I think we've ever seen.** The overall renovations will be done in 2 phases. Phase 1 for roof and other structural repairs for the Stevens Center plus hiring Architects to do the designs and plans for the interior renovations, around \$10 million. Phase 2 will come after this and will include the interior renovation construction. There is also money in the budget for other renovations on campus.

Supervisors are encouraged to let employees take professional development during work. Talk to your supervisor first so they are aware.

Comments from Chancellor Cole:

There seems to be cautious optimism on the UNC Chancellor's meetings and the latest Board of Governor's meeting about the budget and processes are being put in place to get things done once the budget does pass.

Chancellor will look for ways to reinforce with supervisors the importance of allowing employees to have opportunities for Professional Development because it is important that they develop skills and professional performance to enrich themselves and the institution.

Finishing the feedback on the pilot of the Leadership Assessment Tool. Next round may be ongoing from Fall to the end of performance cycles. Also considering 360 evaluations for Deans and the Executive Teams.

Jim added that these types of surveys or feedback tools need to be used constructively. Do not use these tools to comment on how you dislike someone. Use the tool to make constructive comments about the person and how you think they could do their job better.

Chancellor Cole said that enrollment targets have been met and slightly exceeded whereas some Universities have not seen enrollment growth this year. Jim credits the hard work of admissions, financial aid, communications, and marketing on getting the word, meeting the student's needs, and shepherding them through the process.

Chancellor Cole also mentioned that there has been a BOG committee name change from "Personnel on Tenure Committee" to "University Personnel Committee" and feels that this is a move in the right direction towards inclusivity as name of the committee now does not seem to center just around faculty, but all University Personnel, most of which are staff. Chancellor says that in this committee all kinds of salary and workforce studies are looked at.

Kevin Bitterman, New Director of the Kenan Institute.

The Kenan Institute supports exploration and development of new knowledge to support artists and cultural organizations to really approach their creative work and their challenges. There are two satellite spaces in the community, for use from the University and student communities. The first is in the old GMAC building, Don Flow Building Creative Co Works. It is a space for creatives and university staff to come together and work collaboratively. The other is our creative Community lab, which is in the railroad building down near Willows restaurant in the Brookstone

area. It is another space for off campus meetings, and we are in the process of reimagining how we will use those spaces.

The Kenan Institute had just begun the fifth year of a five-year strategic plan called the Creative Catalyst Initiative. Other projects that can be found on the Kenan Institute website include Art Start Podcast and the 1st virtual Artivate 360 Summit starting in October. See the Kenan Website for more information: <https://www.uncsa.edu/kenan/index.aspx>

IT Update:

Dave LaVack, Robin O’Neal and Elizabeth White spoke briefly about the 25 Live Space Mgmt system which can be found at <https://www.uncsa.edu/mya/calendar/index.aspx>. User training will be offered every other week. There is also a PDF “Getting Started” document on the MySA Campus Calendar site. Soon there will be auxiliary forms attached to the space requests such as set up request, campus police notification, parking forms, etc.

Membership and Elections

– Valerie Thelen Chairperson

4 new employees for a month of September and their names are John Bowers, Jessica Greenstein, Michelle Lee Faustino and Kathy Shelton. Kathy Shelton from HR introduced herself.

Valerie will be updating the staff council email lists by asking each district rep to review a list of who is currently on their email list. Reps can email Valerie information to add, take off or transfer staff members on their district list

Valerie asks if anyone interested in being a member of the Membership and Elections Committee to please contact her. She will welcome any assistance or anyone who wants to participate.

One item that Valerie wants to work on is reaching out to new folks and getting to know them from different areas of the campus.

Angela Mahoney HR Update:

Learning and Development courses available on the HR website: Interviewing for Success course on 9/23 from 2-3 pm and Unconscious Bias, 9/28 2-3 pm.

Open Enrollment will be happening last week in October through October 25th. HR has reserved a computer lab in the library for those who do not have access to computers to be able to sign up for open Enrollment. More info coming on MySA. Other ways of communication for Open Enrollment are through HR Liaisons, digital signage, and informational fliers.

Employee Appreciation Week will be Oct 25. Anyone who wants to join the Employee Appreciation Week Committee is welcome.

Flu Shot Clinic is also on 10/25 from 11-2. UNCSA employees only. Survey will come out 10/1 to get a more accurate count of participants and to find out ages because under 55 gets a different type of flu shot than over 55.

Chancellor Cole reiterated the importance of taking advantage of the flu shot clinic.

New Business and Closing Remarks

– Darren Chiott

Chancellor’s Installation on 10/1/21

All Staff Council Meeting: October 4th via ZOOM, watch for invite

Next Staff Council Meeting: October 21, 2021, 11:00 am – 12 noon, SAAB 306 and virtually on TEAMS