



DATE: 10/15/20

RE: Staff Council Meeting minutes

WELCOME & INTRODUCTION

Call to order a few minutes after 11:00 by Chair Sharon Fogarty

- Sharon opened the meeting with some informal discussion of how attendees are keeping in contact with their colleagues during the pandemic. Increasing the number of regular team meetings seemed to be a popular refrain.

OLD BUSINESS

I (Dave) asked that the September 17th meeting minutes be accepted as distributed.

Amber made motion and LaTonya made second. There was no discussion... All were in favor, no one was opposed, and no one abstained. The minutes for August were accepted and will be posted to the university website.

NEW BUSINESS

Welcome New Employees! – Kathryn Rowe

RaSheeda Lloyd, Purchasing

Jacob Montgomery, Facilities

- neither were in attendance.

Memberships & Elections – Kathryn Rowe

- No one nominated for Chair-Elect accepted the offer. All had too much on their plates right now. Sharon shared with group why she got interested in SC leadership and some of the benefits she's experienced from getting more involved. Please consider joining her and stepping up.

Special Guest: Jill Crainshaw, recently chosen to be our interim Ombuds.

- Jill introduced herself via Zoom from her office at WFU where she teaches in their Divinity School. She spoke a bit about the role of the Ombuds position – a neutral party to help with job or university related concerns. Discussions with the Ombuds are kept confidential and she only shares metadata with UNC SA Administration, no specifics.

- More on the Ombuds position and how to contact her are at:

<https://www.uncsa.edu/mysa/integrity/ombuds/index.aspx>

Professional Development – Sharon (for John)

- October - Microsoft Outlook
- November will be OneDrive

Join the group every 1st Thursday at 11:00 and last Thursday at 11:00 to learn and share best practices with the tools we all use.

Take advantage of learning options and educational assistance available to you as a staff member. Ask an SC member about educational assistance if you have questions. links on HR web site. feel free to email Sharon with questions about her experience getting her Master's degree at ASU.

Community Service – Latonya Wright

- Voting table volunteers needed - 7 straight days October 15 (today) through the 21st at 12-2 pm up by pickle jar, have script - early voting period and places to vote, no UNCSEA-provided transportation to polls, how to stay safe, sample ballots, absentee drop offs (any early voting site!), get to know students, do it! feel free to email LaTonya or Elizabeth.
- Still accepting notes of encouragement' for students through the end of semester.
- Pickle Pantry:
Laurel needs 2-3 volunteers to build bags and also help with drive thru drop off.

Volunteer Opportunities filling bags:
October 28th and also
November 11th and 18th

Volunteer Opportunities helping with drive-thru:
October 22 from 11:00-1:30
November 18th 11:00-1:30

- The holidays are coming:
We may need help with food drives, other community needs, 'cover the city' (no info yet, SC take over this).

Special Events and Awards – Sharon Fogarty

- Halloween activities are in the works... Maybe a costume contest, pumpkin carving contest, etc. See MySA.

HR Updates – Camilla Norris

All HR are under stress right now, constant changes...

Open enrollment starts today! - HR website, open enrollment link on site

October 15-31st, short window, make sure you do it early

Keyona McNeill doing Cobb training center Zoom meetings, M-F 10-3, first come first served, 3 at a time.

Open Enrollment booklets outside HR door and in Cobb training area,

No in-person help this year (mandated by SO)

Benefit focus also helping via (855) 859-0966 login using SSO, can do enrollment through 800 #, SS#, DOB and personal info. Don't need SSO info on 800#.

Could be long wait (over an hour on first day) so don't put off.

Angela - Out on FMLA, Camilla Norris, Carly or Susan filling in.

Deb Carly - "pause" on a salary, hiring action, not an actual ban hiring temporary employees, faculty or staff. still happening if necessary. requests are sent to Chancellor each Wednesday,

responds within a week with decision. Chancellor approval, background check, budget - lots of moving pieces so... not happening fast.

Other News – Sharon Fogarty

- Updates from Staff Assembly on COVID hours, 160 instead of 80 and changes with how you use them, no longer need to use personal hours first, can use 80 then yours. President Hans reached out to Faculty and Staff Assemblies for input on budget, good sign. Do you have budget recommendations? Send to Sharon, they may be ideas that can benefit entire UNC system, not just UNCSA.
- National Hispanic Awareness Month September 15-October 15. – working to create video montage of Hispanic life and culture and how it has made our community richer. Link will be provided in email to Reps/Alts.
- Standing Ovations – loads of 'em!
- No new news from the districts.
- **Closing Remarks** – Sharon Fogarty
- Next meeting: Thursday, November 19 at 11 a.m. on Zoom at: <https://uncsa.zoom.us/j/91870308570>