

## Process for Board of Trustee Member Recommendations

### Gubernatorial Appointees

When a vacancy occurs, it is the duty of the Secretary of the Board of Trustees to inform the Governor of the said vacancy.

Candidates may be recommended to the Governor, by way of letter from the BOT Chair, but it is ultimately the Governor's choice to fill the vacancy. (See attached sample.)

### Board of Governors Appointees

When a vacancy occurs, the Governance Committee can bring a name forward for nomination. If the BOT approves, the University Secretary will complete the nomination form and submit to the Board of Governors on behalf of the School and BOT. (See attached sample.)

The Board of Governors will make the final selection for the vacancy. When that occurs, a letter will be sent to the appointee, with a copy to the BOT Chair, Chancellor and Secretary to the BOT.

Appointees will be notified that they are required to submit the Statement of Economic Interest form, and attend Ethics Training Conducted by the State Ethics Commission. A new Trustee will not be sworn in until their Statement of Economic Interest form has been filed with the State Ethics Commission.

### Terms

All Board of Trustees members are eligible to serve two full four-year terms in succession. (See attached Chapter IV Section 400 A from the UNC Policy Manual – The Code.)

**Excerpted from the UNC Policy  
Manual Chapter 100.1 *The Code***

CHAPTER IV - BOARDS OF TRUSTEES

SECTION 400. MEMBERSHIP.

400 A. General Provisions.

(1) Each constituent institution shall have a board of trustees composed of 13 persons<sup>6</sup> chosen as follows: (i) eight elected by the Board of Governors, (ii) four appointed by the governor, and (iii) the president of the student government of the institution, ex-officio. [See G.S. 116-31(d)]

(2) In every odd-numbered year, the Board of Governors shall elect four persons to each board of trustees and the governor shall appoint two persons to each such board; and the term of office of all such elected or appointed trustees (excluding ex-officio trustees) shall be four years, commencing on July 1, of such odd-numbered year. [Compare G.S. 116-31(e) and (f)]

(3) Whenever any vacancy shall occur in the membership of a board of trustees among those appointed by the governor, it shall be the duty of the secretary of the board of trustees to inform the governor of the existence of such vacancy, and the governor shall appoint a person to fill the unexpired term, and whenever any vacancy shall occur among those elected by the Board of Governors, it shall be the duty of the secretary of the board of trustees to inform the Board of Governors of the existence of the vacancy, and the Board of Governors shall elect a person to fill the unexpired term. Whenever a member shall fail, for any reason other than ill health or service in the interest of the state or nation, to be present for three successive regular meetings of a board of trustees, the individual's place as a member shall be deemed vacant. [See G.S. 116-31(j)]

(4) Any person who has served two full four-year terms in succession as a member of a board of trustees shall, for a period of one year, be ineligible for election or appointment to the same board but may be elected or appointed to the board of another institution. [See G.S. 116-31(g)]

(5) No member of the General Assembly or officer or employee of the State, The University of North Carolina, or of any constituent institution shall be eligible for election or appointment as a trustee. No spouse of a member of the General Assembly, or of an officer or employee of a consistent institution may be a trustee of that constituent institution. Any trustee who is elected or appointed to the General Assembly or who becomes an officer or employee of the State, The University of North Carolina, or any constituent institution or whose spouse is elected or appointed to the General Assembly or becomes an officer or employee of that constituent institution shall be deemed thereupon to resign from his membership on the board of trustees. [See G.S. 116-31(h)]

400 B. Dual Membership Prohibited.

No person may serve simultaneously as a member of a board of trustees and as a member of the Board of Governors. Any trustee who is elected to the Board of Governors shall be deemed to have resigned as a trustee effective as of the date that the individual's term commences as a member of the Board of Governors.

[See G.S. 116-31(i)]

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<sup>6</sup>Fifteen trustees in the case of the University of North Carolina School of the Arts. [See G.S. 116-65] Twenty-seven trustees in the case of the North Carolina School of Science and Mathematics. [See G.S. 116-233 et seq.]