

September 28, 2023
University of North Carolina School of the Arts
Winston-Salem, North Carolina

BOARD MEMBERS:

Graydon Pleasants (chair), Jeffery Bullock, Eric Flow, Jerri Irby, Kyle Petty, John Wigodsky, Peter Juran (ex officio)

COMMITTEE STAFF:

Wendy Emerson (VC for Finance & Administration), Melanie Nuckols (AVC for Finance), Heidi Mallory (Director of Budget), Steve Martin (AVC for Facilities), David Harrison (VC for Institutional Integrity & General Counsel), Krista Hopkins, Amanda Balwah, Dave LaVack (Staff Council Representative), Jared Redick (Faculty Council Representative)

AGENDA

1. Call to Order and Confirm Quorum.....Chair Pleasants
2. Approval of Minutes from the April 2023 MeetingChair Pleasants
3. 2023-2025 Budget UpdateMelanie Nuckols
4. Tuition and Fees ProcessMelanie Nuckols
5. Capital Projects Update..... Steve Martin
6. Other BusinessChair Pleasants
7. AdjournChair Pleasants

DRAFT OPEN MINUTES

April 27, 2023
University of North Carolina School of the Arts
Winston-Salem, North Carolina

COMMITTEE PRESENT

Graydon Pleasants (*chair*), Ralph Womble, Mark Land (*ex officio*)

COMMITTEE STAFF PRESENT

Wendy Emerson, David Harrison, Steve Martin, Krista Hopkins, Heidi Mallory, Cindy Liberty, Dave LaVack (*Staff Council*), Amanda Balwah

OTHERS PRESENT

Brian Cole, Patrick Sims, Jim DeCristo, Lissy Garrison, Afeni McNeely Cobham, Cindy Liberty, Eric Burns

CONVENE MEETING AND CONFIRM QUORUM

Chair Graydon Pleasants called the meeting of the Finance Committee to order and confirmed that a quorum was present.

APPROVAL OF MINUTES

Graydon Pleasants asked the committee members to review the minutes from the February 2023 meeting.

MOTION: Ralph Womble moved to approve the minutes from the February 2023 meeting. Mark Land seconded and the minutes were unanimously approved.

ALL-FUNDS BUDGET

Wendy Emerson, Vice Chancellor for Finance & Administration presented the FY24 All-Funds Budget as shown in board member materials. A vote of approval is required.

MOTION: Ralph Womble made the first motion of approval for the UNCSEA FY24 All-Funds Budget as presented. A second motion came from Mark Land. None were opposed.

STUDENT ACCOUNTS WRITE-OFFS

Wendy Emerson presented a summary of Student Emergency Loans and Student Accounts Receivables, together totaling \$20,401.48 that has been deemed uncollectible. Ms. Emerson requested a vote to approve the student accounts write offs as presented.

MOTION: Chair Graydon Pleasants requested a motion to approve the student accounts write offs as presented. The first motion came from Ralph Womble with a second from Mark Land. There were none opposed.

2023-2025 BUDGET UPDATE

Ms. Emerson reviewed the 2023-2025 side-by-side comparisons of the UNC System Board of Governors operating and capital budget priorities with the House Budget, focusing on those items that impact UNCSA.

CAPITAL PROJECTS UPDATE

Steve Martin, Associate Vice Chancellor for Facilities provided an update on the progress of the Stevens Center Renovation stating that the comprehensive renovation phase 1 schematic design has been completed.

ADJOURN

Chair Graydon Pleasants requested a motion for adjournment of the Finance Committee of the University of North Carolina School of the Arts at 9:14 a.m.

MOTION: Mark Land made the first motion to adjourn with a second from Ralph Womble. There were none opposed.

Submitted by: Krista Hopkins, Executive Assistant to the Vice Chancellor for Finance and Administration

AGENDA ITEM

2023-2025 Budget Update.....Melanie Nuckols

Summary:

The House and Senate are continuing to negotiate a budget compromise for the 2023-2025 State Budget. Absent an approved North Carolina state budget, UNCSCA operates under Continuing Budget Authority utilizing the permanent base budget from the 2022-2023 fiscal year. The UNC Board of Governors' approved budget priorities were submitted to both the Governor and the General Assembly. Systemwide priorities focus on critical core operations such as funding for faculty and staff salary increases, enrollment change, cybersecurity, and completion assistance programs. Both the House and Senate budgets included some but not all the Board's priorities. The UNC System Office will continue to advocate for the inclusion of all Board priorities throughout the budget process.

Key Items included from the House and Senate budgets:

- Faculty and Staff Salary Increases:
 - House: 4.25% in FY24, 3.25% in FY25
 - Senate: 2.50% in FY24, 2.50% in FY25

- State Capital and Infrastructure Fund (SCIF) Projects:
 - Stevens Center Renovation Phase 2 - \$51M Authorization – in both House and Senate
 - New High School Residence Hall - \$24.5M Authorization – in House for FY28+; not in Senate

Action: This item is for informational purposes only.

AGENDA ITEM

Tuition and Fees/Enrollment.....Melanie Nuckols

Summary:

At the most recent UNC Board of Governor’s meeting, the UNC System Office provided the below guidance for Tuition & Fee increase proposals for FY 2024-2025. Upon completion of the Tuition and Fee process, the information will be presented at the next BOT meeting in November/December.

2024-25 Tuition and Fees Instructions

Tuition	May an increase be proposed?
Undergraduate Resident	No
Undergraduate Nonresident	Yes, but proposals must justify both the need for the increase and why it is not expected to negatively impact enrollment.
Graduate Resident	
Graduate Nonresident	
Fees	May an increase be proposed?
Mandatory Fees (including debt service)	An increase may only be proposed if it is critical to maintaining core activities supported by the fee. Note: The Board has a bias against fee increases and will be closely scrutinizing proposals. Notwithstanding to the above, increases may be proposed that are offset by a commensurate decrease to another fee. Total increases are subject to the 3% statutory cap.
Special Fees	An increase may only be proposed if it is critical to cover inflationary cost increases associated with an existing fee. Only well-justified proposals will be approved. Note: The Board has a bias against fee increases and will be closely scrutinizing proposals. New fees may only be proposed for newly approved programs.
Application Fees	No

Census day for the academic year occurred earlier this month, and at the conclusion of that day, UNCSCA had an enrollment of 1,328 students (1321.75 FTEs). This is a decrease of 23 students from last Fall's enrollment of 1,351 students (1337.25 FTEs). Funding changes will be finalized in December following end-of-term and will reflect the change in both Fall & Spring semesters from calendar year 2022 to 2023.

Action: This item is for informational purposes only.

September 28, 2023

Capital Project Update

Facilities Management
W. Steve Martin, RA
Associate Vice Chancellor - Facilities

UNIVERSITY OF NORTH CAROLINA

SCHOOL OF THE ARTS





2020-2021 Carry Forward Projects

- DeMille Theater – Boiler/AHU/BAS replacement \$375,000
 - Designer: CMTA Engineers.
 - Contractor: Professional Aire
 - Start date May 01, 2023.
 - Completion of main switchgear replacement scheduled for Christmas Break.

- Hanes Commons – Emergency Generator \$190,000
 - Designer: NV5 Engineers.
 - Contractor: Beco, Inc.
 - Generator scheduled to arrive October 2023. Installation scheduled during Christmas Break.

2021-2022 Repair & Renovations: \$2,000,000

- Gray Building – New Main Electrical Service \$256,000
 - Designer: Sud Engineering. Contractor: Beco Inc. Project in progress. Completion scheduled for Christmas Break.
- Workplace – Drama Studio Renovations \$448,000
 - Designer: Walter Robbs Callahan Pierce. General Contractor: HM Kerns. Project in complete. Ordering new furniture with balance of budget funds.
- Workplace – Drama Administrative Office Renovations \$323,000
 - Designer: Walter Robbs Callahan Pierce. General Contractor: HM Kerns. Project is complete. Ordering new furniture with balance of budget funds.
- Film School – Buildings #1 and #2 - Repair/Replace Windows \$202,000
 - Designer: Tad Furrow, P.E. General Contractor: Mathis Construction. Project is complete.
- Campus wide – ADA Improvements \$54,000
 - Designer: Lambert Architects. Phase II complete. Phase III in progress.
- Film School - Building #1 – Theater Dimmers & Lighting \$232,000
 - Designer: Dewberry Davis Engineers. Contractor: Beco Inc. Project is complete.
- Film Archives Building – HVAC and Controls \$485,000
 - Designer: Sud Engineering. Contractor: Professional Aire. Project is in progress.





2021-2022 Major Renovations: \$35,585,000

- **Stevens Center – Comprehensive Renovation Phase I**
\$29,800,000
 - Design Team: Little Diversified Architects + Steinberg Hart. CM@Risk: Frank L. Blum.
 - Construction Document Phase completed.
 - Submission to SCO by Design Team on hold pending additional structural steel analysis by structural forensic engineer (Terracon).
 - Construction start scheduled for November 2023.
- **Gray Building – Roof, HVAC, Fire Suppression, Building Envelope**
\$3,350,000
 - Designer: Atlantec + Raymond.
 - General Contractor: Central Builders.
 - Pre-construction conference scheduled for October 2023.
- **Performance Place, Workplace, Workplace V-Roof Replacement**
\$2,435,000
 - Designer: Fleming & Associates.
 - Contractor: Triad Commercial Roofing Inc.
 - Workplace V roof replacement complete.
 - Performance Place roof replacement in progress.
 - Workplace roof replacement scheduled to start November 2023.

2022-2023 Repair & Renovations: \$2,000,000

- Design & Production/Workplace/Film Bldg. 3 – Life Safety Code Corrections – \$134,000
- Admin. Bldg./Aquarius Bldg./Facilities/D&P Storage/WP V/DeMille – Exit & Egress Light -\$115,000
- Drainage & Landscape Improvements – Pedestrian Bridge - \$311,000
- Facilities Management Shop – Install shop exhaust and heating system - \$95,000
- Gray Building – Remove Boilers - \$123,000
- Performance Place/Film Bldg. 2 – Provide HVAC to control booths - \$87,000
- Gray Building (Old Police Dept.) – Modifications to HVAC system - \$101,000
- Film School – Paint rooftop units - \$81,000
- Facilities Management – Resurface Drives and loading dock area - \$75,000
- Admin. Building – HVAC at IT Server room - \$162,000
- Design & Production – HVAC recommissioning - \$134,000
- Campuswide ADA Improvements – Phase III - \$39,000
- 300 Waughtown Bldg. – Exterior waterproofing and roof replacement - \$73,000
- Hanes Student Commons – Motor Control Center replacement - \$150,000
- Hanes Student Commons – Upgrade AHU's and Controls - \$93,000
- Hanes Student Commons – partial interior renovations - \$75,000
- Campuswide – sidewalk and stair repairs - \$118,000



