

Faculty Council End of Year Report – April, 2014
Respectfully submitted to the Board of Trustees
By Chair of Faculty Council, Betsy Towns

University of North Carolina School of the Arts
Faculty Council 2013-2014

[Betsy Towns](#), Chair, Faculty Council; Division of Liberal Arts
Term ends: Spring 2015; Division of Liberal Arts Alternate: [Ellen Rosenberg](#)

[Trish Casey](#), At Large Term ends: Spring 2015

[Norman Coates](#), D&P/Visual Arts
Term ends: Spring 2014; Alternate: [Eric Rimes](#)

[Sheila Browne](#), Chair, Campus Development Committee

[John Ferri](#), Chair, Faculty Development Committee

[Dayna Fox](#), Dance Term ends: Spring 2015; Alternate: [Eric Schwartz](#)

[Renata Jackson](#), Chair, Educational Policies Committee

[Leslie Kamtman](#), Secretary, Faculty Council; Library
Term ends: Spring 2014; Alternate: [Christia Thomason](#)

[Caroline Kava](#), Drama Term ends: Spring 2015; Alternate: [Greg Walter](#)

[Jonathan Milner](#), Chair, Faculty Welfare Committee

[Jeff Morgan](#), High School Academic Program
Term ends: Spring 2014; Alternate: [Linda Moore](#)

[Dale Pollock](#), Filmmaking
Term ends: Spring 2014

[Ellen Rosenberg](#), Chair, Faculty Rank Committee

[Ron Rudkin](#), Music
Term ends: Spring 2014; Alternate: [Paul Sharpe](#)

[Ellen Rosenberg](#), At Large
Term ends: Spring 2014

Ex officio, Non-voting Member:

Tom Murray, Student Life
Term ends: Spring 2015.

Faculty Assembly Members (ex officio, non-voting)

[Dale Pollock](#), Filmmaking; Term ends: Spring 2014
[Ellen Rosenberg](#), Division of Liberal Arts; Term ends: Spring 2015

**UNIVERSITY OF NORTH CAROLINA SCHOOL OF THE ARTS
FACULTY COUNCIL
MEETING SCHEDULE
2013-2014**

Faculty Council meets on the following Wednesdays from 12:45 p.m. to 2:00 p.m. in Gray 206. Dates for UNCSA All-School Faculty meetings, UNCSA Board of Trustees meetings, and UNC Faculty Assembly meetings are also listed.

September

Sept. 4, 2013	Faculty Council
Sept. 18, 2013	Faculty Council
Sept. 20, 2013	UNC Faculty Assembly
Sept. 26-27, 2013	Board of Trustees

October

Oct. 2, 2013	Faculty Council
Oct. 16, 2013	All-School Faculty Meeting (Gerald Freedman Theatre)
Oct. 25, 2013	UNC Faculty Assembly

November

Nov. 6, 2013	Faculty Council
Nov. 20, 2013	Faculty Council
Nov. 22, 2013	UNC Faculty Assembly

December

Dec. 4, 2013	Faculty Council
Dec. 5-6, 2013	Board of Trustees

January

Jan. 15, 2014	Faculty Council
Jan. 17, 2014 UNC	Faculty Assembly
Jan. 29, 2014	Faculty Council

February

Feb. 5, 2014	Faculty Council
Feb. 13-14, 2014	Board of Trustees
Feb. 19, 2014	Faculty Council
Feb. 21, 2014	UNC Faculty Assembly

March

March 5, 2014	Faculty Council
March 19, 2014	Faculty Council

April

April 2, 2014	Faculty Council
April 4, 2014 UNC	Faculty Assembly
April 16, 2014	All-School Faculty Meeting
April 24-25, 2014	Board of Trustees

May

In the 2013-14 Academic Year, Faculty Council achievements included the following:

- Communication provided a central goal this year for Faculty, Administration, and Staff. Among other methods to increase information sharing, members of the Council attended monthly meetings of Provost's Council, COO's Council, Staff Council and Executive Committee. The Chair of Faculty Council also met with Student Government President, Provost and Vice Provosts, Chair of the Board of Trustees, and Chair of Staff Council. The Chair instituted a practice of distributing meeting summaries to all Faculty Council members on a bi-monthly basis to insure regular communication of Faculty Council business.
- The Council supervised the Excellence in Teaching Awards. Congratulations to this year's recipients: Caroline Kava, School of Drama; Beth Thompson, High School Academic Program; Allison Gagnon, School of Music; Nola Schiff, School of Filmmaking; Tadeu Coelho, School of Music; Susan McCullough, School of Dance. Tadeu Coelho is the recipient of UNC Board of Governors Award for Teaching Excellence.
- The Council worked to assist both Faculty and Staff with many new policies and procedures. Most significantly, Faculty Council worked extensively with the Provost's Office and Faculty Rank Committee on evaluation procedures revised to include outside evaluators. Chair of Faculty Rank and Chair of Faculty Council worked with the [Vice](#) Provost to assist Faculty Members undergoing this process for the first time, and to establish a workable calendar for this process.
- Faculty Council surpassed its goal of raising \$1,000 this year for the Faculty Endowed Scholarship. As of 2.25.14 the corpus was \$56,638.45. For the first time, two \$1,000 scholarship awards (rather than one) will be awarded. This year's recipients will come from the School of Film and School of Music student.
- The Council endorsed a Faculty Assembly resolution on support of Shared Governance. The Chair of Faculty Council is working with the Provost to develop standards for release time and/or compensation for key campus leaders.
- Faculty Council conducted online evaluations of Senior Administrators, including the Chief Operating Officer, Dean of Design and Production, and Dean of Student Affairs. These were completed by April 2014, and included Faculty and Staff participation.
- Faculty played a significant role in the Chancellor Search process. The Chair of Faculty Council sat on the committee, and Faculty members had a strong voice on the committee. Faculty Council representatives from each division met for an hour with each Chancellor candidate and provided feedback to the committee.
- Faculty Council saw the new College Academic Integrity Policy through to full implementation in the Fall term 2013.
- In September 2013, Faculty Council established an ad-hoc committee on Shared Governance to draft new language on shared governance for the Faculty Manual. Faculty Council approved the draft in March 2014, and forwarded the document to the Provost's office for implementation.

- Faculty Assembly representatives and Faculty Council Chair attended Faculty Assembly sessions over the academic year, and were active participants in the process. Faculty Council member and Faculty Assembly representative Ellen Rosenberg is a member of the Faculty Assembly General Education Council, a working group on strategic directions implementation.
- The Chair of Faculty Council established a work group to consider strategies to improve the Student Daily Schedule and consider innovations possible to enhance the conservatory in the 21st century. This group will continue to work through the summer.
- Faculty participated in Board of Trustees meetings through Board Committees, to which the Faculty Council Representatives below were assigned:
 - Audit: Ron Rudkin, Dale Pollock
 - Advancement: Norman Coates, Will Taylor, Betsy Towns
 - Education Planning and Policies/Student Life: Renata Jackson, Leslie Kamtman
 - Finance: Jeff Morgan, Ellen Rosenberg
 - Governance: Trish Casey, Betsy Towns
 - Personnel: Caroline Kava, Ron Rudkin
- In order to enhance both communication and morale across campus, Faculty Council sponsored or participated in many collaborative efforts with Staff Council, Student Governance, and the administration, including monthly Faculty Social Hours, Community Service opportunities, weekly lunches in the cafeteria, and more.
- Faculty Council representatives served on many Committees around campus, including the Tuition and Fees Committee decisions about recommendations to UNC General Administration on costs for the next academic year, the Faculty Workload Study, the SACS Response Team, and the Strategic Planning Committee.
- Faculty Council initiated evaluations to improve several programs on campus including our Learning Management System (Blackboard) and our Course Evaluation System (SmartEvals).
- Chair of Faculty Council speaks for the Faculty at both Commencements and Convocation.
- Together with the Provost's Office, Faculty Council worked to raise awareness of the meaning and procedure for granting emeritus status to retired faculty. We updated the Faculty Emeritus Policy to accommodate conferring the status posthumously.

End of Year Reports from Standing Committees:

Educational Policies Committee: End of the Year Report 2013-2014

EPC MEMBERS 2013-2014

Dance: Sean Sullivan

D&P: Howard Jones, Vice-Chair

Drama: Mary Irwin

Film: Renata Jackson, Chair

Music: David Winkelman

HS Academic Program: Linda Moore

DLA: Hans Gabriel

Library: Christia Thomason, Recording Sec'y

Student Life: Steve Gallagher

Registrar (non-voting): Erin Morin

Associate Provost (non-voting): David English

Provost (non-voting): David Nelson

Among the many issues and items that came to EPC's table this year, here is a handful:

- We endorsed various curricular changes – new course proposals as well as course modifications – as well as various policies (e.g., HS Academic Program's Academic Integrity Policy) that are published in the School's Bulletins;
- Given the campus' adoption of online course registration (finally!!!) we determined an internal deadline of the second EPC meeting in February as the last date by which any curricular changes may be presented to EPC – the reason being that we need to ensure time for processing the curricular changes: the Provost's review and endorsement, then time for the Registrar's Office to upload the new courses or modifications in existing courses to the BANNER system, all in advance of the online registration window opening for the students (late March or early April) to register for the upcoming Fall;
- We have worked throughout the academic year with Dean Wilcox, who has been helming the "Student Success" directives from GA on our campus: issues and policies regarding, for example, students' satisfactory academic progress towards completion of their degrees; course adjustment periods (proper drop/add and withdrawal periods); maximum number of course withdrawals (four courses only, beginning in Fall 2014); withdrawal with extenuating circumstances; grade replacement policy; and maximum course loads;
- We established best-practice on our campus (given GA's "Academic Integrity Procedures" document) for Independent Study (IS) courses, so that we can make sure the IS courses consist of true one-on-one interaction between faculty member and student, that only full-time faculty may offer IS courses, that faculty are not obligated to offer any IS courses, and that they if they do choose to offer any, they are limited to no more than three per semester, in order not to be overburdened;
- Our subcommittee finished and EPC vetted a very concise best-practices/policy for online instruction.

Campus Development Committee End of Year Report 2013-2014 April 2, 2014

Respectfully submitted by Sheila Browne, Chair

Members of the Committee:

Sheila Browne (Music)

Inez Davis, (Division of Liberal Arts)

Chief Deb Cheesebro (Public Safety and Emergency Management)

Laura Martin (Dance)

Leslie Kamtman (Library)

Geordie MacMinn (Drama)

David Olson (Design & Production)

Lois Schneider (High School Academic Program)

Julian Semilian (Filmmaking)

Suzanna Watkins (Kenan Institute for the Arts)

David Wilkenfeld (Student Life)

Officers

Chair: Sheila Browne; Vice-Chair: David Wilkenfeld; Secretary: Geordie MacMinn

In September, we were happy to return to a mostly refurbished Gray building, which now included newly painted and carpeted rooms on the first and second floors, and some hallways. Main hallways on the first floor were duly noted as not being included.

There was talk about the café in the New Library, with the hope that it would not only be a step up from cafeteria food, but that it would be of interest to the general public, both before and after performances on campus, and a “classier” place to entertain guests on campus.

In October, Deb Cheesbro said that there will be a reevaluation of all the lighting on campus sometime this year, due to concerns that various parts of campus were not safe. She reiterated that any member of campus can and should call the police for an escort if one feels unsafe.

In November, Carol Cooper from Auxiliary services visited CDC to talk about the new library café possibilities. We have requested a more local supplier of food and coffee than Aramark provides. We know that UNCSA’s contract is expiring this year with them, and hope that the new food service will be able to include a more local and healthful array of options at this café, which will not have a full kitchen and can seat 15-20.

In January, David Wilkenfeld Health Services, the Dean of Student Affairs, and the Dean of Dance have been discussing the possibility of constructing a performing arts medicine center on campus to better serve the health and wellness of our artists in the hopes of stimulating interest in the project and getting input from the different departments on how we could better serve their students with a new facility. Music noted that they have very specific needs that are not the same as dancers or athletes, which would need to be addressed in the hiring of staff for a new facility.

In March, we received last minute notice in the S of Music. that asbestos removal under the hallways in first floor Gray was necessary as part of the ongoing Gray renovations (started last summer at the request of CDC). This process started over spring break and will be completed by Summer Sessions start date. After much questioning about the quality of asbestos removal, we were assured that it would be done in under the NC legally approved guidelines.

We also had Vicki Weavil come in to talk to CDC about the specific plans for the New Library spaces. There have been some last minute changes to the amount of Music Library space, which the music faculty does not approve, due to the interest in creating a potential donor’s entertainment space, which has yet to be resolved as of the writing of this document.

There is ongoing concern that the front of the new library have sufficient green landscaping, as opposed to concrete around a few trees. This also has not yet been addressed as of the writing of this document.

We will have one more meeting in April. The fence put up last year around the upper parking lot has once again been contested by faculty, as 20-30 highschoolers in the Visual Arts are now forced to walk off campus after class lets out at 10 pm in order to get back to their dorms, deemed an unsafe situation.

Faculty Development Committee End of Year Report 2013-14

Submitted by John Ferri, Chair

Members: John Ferri (Chair/Secretary, Music); Beth Thompson (HS Academic Program); Bob King (Undergraduate Academic Program); Fanchon Cordell (Dance); Bob Gosse (Filmmaking); Dale Girard (Drama); Zachary Stevenson (School of Design and Production)

The Faculty Development Committee had a budget of approximately \$28,000 for the academic year 2013-14. Faculty submitted 41 requests for projects costing \$80,370.29.

The committee received 25 requests for faculty development in the fall totaling \$45,944.39. Of these requests, 15 were awarded funding totaling \$15,655.00

The committee received 16 additional requests after the February 28 deadline totaling \$34,425.90. Two requests were withdrawn, and a third will seek funding from the Kenan Institute. Our committee would like to award \$19,973, but our estimated remaining budget is only \$12,345. The committee is scheduled to meet April 9th 2014 to partially fund the 13 remaining requests.

The committee is pleased to award Faculty Reassigned Time to David Smith, who plans to complete his book on sound design. This marks the first Faculty Reassigned Time awarded to the School of Design and Production.