

**Finance Committee Meeting
The University of North Carolina School of the Arts**

**Thursday, December 5, 2013
3:00 - 4:00 p.m.
Room 301 Hanes Student Commons**

OPEN SESSION MINUTES

Present

*Charlie Lucas, Chair
*Isaac Green, *via conference call*
*Elizabeth Madden
Justin Eure
Quin Gordon
Rob King
George Burnette, Staff
Chris Boyd, Staff
Mark Hough, Chief Advancement Officer
Krista Johnson, Staff
David Nelson, Provost
Ellen Rosenberg, Faculty Council Representative
Dolores Watson, Staff Council Chair
Gary Penrod, Staff Council
*Denotes voting members

James Moeser, Interim Chancellor
James Lucas, Director of Human Resources
Ward Caldwell, Dean of Students
Joseph Blankenship, SGA President
Jane Kamiab, Director of Financial Aid
Lauren Whitaker, Communications
Marla Carpenter, Director Communications
Carson Capshaw-Mack, WS Journal
David Harrison, Legal Council
Carrie Johnston, Legal Council
Amanda Balwah, BOT Secretary

Convene Meeting and Confirm Quorum

Chair Lucas called the meeting of the Finance Committee to order at approximately 3:00 p.m. and confirmed a quorum was present.

Approval of Minutes

Charlie Lucas entertained a motion to approve the minutes from the September 26, 2013 meeting. Elizabeth Madden made a motion to approve the minutes with a second from Isaac Green. There were none opposed.

UNCSA Financial Status Report

George Burnette presented the Financial Analysis as of October 31, 2013 for the General Fund. Our current spending rate on the state appropriation side is consistent with previous years and we do not have any concerns. We have been notified by GA of an additional \$4M reduction that will be allocated to all UNC schools. At this time, we do not know what our allocated amount will be. For this year, our current projection is that our tuition and fee revenue will equal the budgeted amount. Mr. Burnette also presented the Institutional Trust Funds Financial Analysis as of Oct 31st. Revenues and expenditures are on track with the budget.

2014-15 Tuition and Fees Approval

The Tuition & Fees Committee presented their proposal for increases for the 2014-2015 academic year. The proposed Tuition & Fee Schedule is in your booklets. Tuition is proposed to increase \$600 for Non-Resident High School and Graduate Students, and \$800 for Undergraduate Non-Residents. The proposed \$800 non-resident undergraduate increase is contingent on the General Assembly reversing the 12.3% mandatory increase that was reflected in this year's appropriation bill. If the 12.3% increase is not reversed, then the \$800

Undergraduate Non-Resident increase will not be implemented.

Chair Charlie Lucas entertained a motion to approve the 2014-15 Tuition and Fees increases as presented by the Tuition and Fees Committee. The first motion came from Isaac Green with a second from Elizabeth Madden. There were none opposed.

Construction Update

Chris Boyd provided the committee with the Capital Project Account Summary report. He reviewed the highlights of the Repair and Renovation Funding, other project funding, and the new facility funding. The specific details are in your packets.

He reviewed the Capital Project Report Worksheet and noted the status of the following:

- The Library is about 75% complete with completion date of April 2014.
- The Campus Police Building and Central Storage are both about 35% complete with completion dates of June 2014.
- The Film Production Facility is about 53% complete with completion date of May 2014.

Chris Boyd reported that the Energy Performance Contract has a scope estimate of \$1.2M, however, this number is only an estimate and does not include things like financial charges. GA is still working through who will hold the debt of this project. 14 of the 17 schools in the system are participating.

Closed Session

Motion: Charlie Lucas moved that we go into closed session pursuant to NCGS 143-318.11 (A)(1) to prevent disclosure of information that is privileged or confidential pursuant to the law of the state. A second motion came from Elizabeth Madden. There were none opposed.

Other Business

James Lucas made the Finance Committee aware of the Management Flexibility Policy that GA has requested we submit. The survey basically states that we are doing what we are supposed to be doing which is stated in the original policy.

Adjourn

The meeting of the Finance Committee of the University of North Carolina School of the Arts Board of Trustees adjourned at 3:37 p.m.

Submitted by: Krista Johnson, Executive Assistant to the Senior Director of Business Affairs