



## ***Minutes of the Staff Council Meeting***

October 21, 2010

### **I. Call to order**

**Kay Bosworth** called to order the regular meeting of the **UNCSA Staff Council** at 11:04am on October 21, 2010 in Eisenberg Social Hall of the Hanes Commons.

### **Representatives in Attendance**

Amanda Balwah (ex-officio), Kay Bosworth (Chair), Darren Chiott, Rhonda Davis, Casey Forrest, Mary Graves, Bessie Hairston, Harriette Jones, Leslie Kamtman, Sarah Lawrence (alt.), Susan Mecum, Sophie Mihalko, Teresa Prevatte, Erik Salzwedel, Ashley Sanders (alt.), Nyambi Shannon, Debbie Spence, Elizabeth Spruill, Christia Thomason (alt.), Alison Whitcomb (alt.)

### **II. Approval of minutes from last meeting**

Minutes of September 23 were approved with corrections (motion by Mary Graves, second Bessie Hairston)

### **III. Spotlight on Department**

Casey Forrest shared with the Council that his favorite part of working in IT was the freedom to try new things and meet a challenge. He also likes the teamwork environment and feels that he has support from the leadership in the department. There are currently 12 in IT. Casey has been here for 10 years. He came to UNCSA as an intern and was hired later on. Casey's focus is Programming. There are 4 areas in IT: Network administration, Communications, HelpDesk, and Programming. Programming is currently busy with the Banner project which is bringing together HR, Finance, and Student records.

### **IV. Committee Reports**

- A. Staff Development Committee - Ashley reported that the committee met with Erik to learn about the grant process and look at the research resources available to them. They did not get the last grant for which they applied. They will be doing additional research for future project funding.
- B. Events Committee - Pumpkin Carving Contest will be Oct. 29 in the Commons. Drop off pumpkins at 9am and vote on your favorite until 2pm. Instead of judges this year, we will have voting by anyone viewing the entries. The pumpkins will be upstairs since flu shots are being given downstairs the same day. Darren reported that in November we will hold a Cookie Swap and Hot Cider on the day of the next Staff Council meeting. This may also attract some participation and encourage more representation by EPA-NT.
- C. Community Service - A Report was given by Kay who volunteered to co-chair this committee. Debbie Spence volunteered to co-chair. Next opportunity is to help paint a new mural on Samaritan Ministries on the theme of "Fishes and Loaves." **Sat 2 - 5 on Patterson Ave. Anyone come and bring paint tools, brushes, [evansc@uncsa.edu](mailto:evansc@uncsa.edu) Res Life**
- D. Membership and Elections Committee  
Correction of new email for Katherine Taylor [ktaylor@centerfordesigninnovation.org](mailto:ktaylor@centerfordesigninnovation.org)  
(FULL REPORT Attached - **REVERSE**)

## V. General Session

### A. Old Business

- i. Change of Staff Council Bylaws was passed, upon a motion by Leslie and second by Teresa.

Change Bylaws Section III. A. from:

#### COMPOSITION

6. The HR Director (see section C “Officers”) shall appoint an ex-officio, non-voting member from Human Resources every two years who shall serve a two year term.

Change Bylaws Section III. A. to:

#### COMPOSITION

6. When Human Resources does not have a staff member serving as an elected delegate or alternate, the HR Director may appoint an ex-officio, non-voting member from Human Resources to serve until such time as a Human Resources staff member is elected to serve.

- ii. Kay reminded and encouraged all to complete their Evaluation of the Chancellor

### B. New Business

- i. Erik spoke about the Employee Insurance Committee, which is made up of faculty and staff and looks at after-tax options and offerings for UNCSA employees.
- ii. A question was raised about health and wellness and what options are available to employees. Ashley answered regarding the WESAVE program which offers State employees discounts at businesses around town. There is also a Health and Wellness Committee at UNCSA. Susan mentioned a corporate rate that is offered to UNCSA employees at the YWCA.
- iii. **UNC STAFF ASSEMBLY UPDATE**  
Three Committees: Staff Dev, Communication, Community Service
  - a. Amanda is chair of Staff Development Committee  
Issues they are dealing with are Scholarships for staff (textbook assistance), *Have a Heart* campaign and other ideas. Reminder that we have an emergency assistance fund for staff here at UNCSA in the UNCSA Foundation.
  - b. Teresa is Chair of Budget and Planning  
They oversee the Budget for Staff Assembly and track State budget issues.
  - c. Nyambi volunteered to work on the Governance Committee of UNC Staff Assembly.
  - d. Announcement that the NC School of Math & Science is asking for canned foods to set a Guinness Book record. More info to follow.
  - e. Chuck Brink from UNC Chapel Hill who works as an Electrician in Facilities was elected **NEW CHAIR** of UNC Staff Assembly.
  - f. Erskine Bowles spoke at the last meeting and was appreciative of the work of UNC System staff.
- iv. The Staff Council secretary asked that whenever feasible, committee reports be in writing. He also asked for Chairs to look at webpage for any corrections and update the secretary with a list of names on each committee.

- v. Kay asked for volunteers for Community Service Committee. Mary added that the Susan G Komen event needs volunteers or participants.
- vi. Kay suggested that in the future we meet at different places on campus.

**VI. Announcements**

Announcements of other community projects were made:

Penny campaign for Samaritan min

Ronald McDonald House has interest in our help with a project.

Nyambi reported that the High School will have a penny war

300 trees will be planted in the Happy Hill neighborhood Saturday starting at 9am

In Res Life, Ramona Richmond is expecting a baby

**VII. Adjournment**

Leslie made a motion to adjourn, seconded by Harriette Jones. Motion passed.

*respectfully submitted by: Erik J. Salzwedel, secretary*