



UNIVERSITY OF NORTH CAROLINA
SCHOOL of the ARTS

STAFF COUNCIL MEETING March 25, 2010 EISENBERG SOCIAL HALL	
Voting Representatives Present	TaWanna Archia, Amanda Balwah, Sherri Campbell, Darren Chiott, Patrick Donnelly, Casey Forrest, Mary Graves, Alex Johnston, Harriette Jones, Susan Mecum, Diane Millette, Katherine Taylor
Ex Officio	
Alternates and Guests Present	Kay Bosworth, Jim DeCristo, Cheryl Rickard, Bridgett Robinson, Mike Shoaf, Shalon Vogler
Call to Order and Roll Call	Amanda Balwah welcomed the members and called the meeting to order. Katherine Taylor took roll call.
Approval of Minutes	The February 2010 minutes were accepted as written after a motion was made, properly seconded, and unanimously approved.
Strategic Planning Update	<p>Jim DeCristo updated us on the school's strategic plan.</p> <ul style="list-style-type: none">• The process for assembling a strategic plan began two years ago, but the budget crisis made it difficult to think in the long-term, so a short-term plan was assembled, which included a shift to the semester system.• We are in the process of generating a long-term plan, which will span from the fall of 2011 to December of 2019 and will serve as a guideline for our institution.• Input will be gathered from deans, departments, faculty and staff.• An all-school faculty and staff meeting followed by small group sessions led by facilitators will be held this spring.
Committee Discussion and Reports	<p>Ashley Sanders was not able to attend but Amanda gave a brief update on the Professional Development Committee.</p> <ul style="list-style-type: none">• A FERPA training session will be held on Wednesday, April 28 at 11:30 a.m. in the RJR Screening Room. <p>Ginger Salmons was not able to attend, but Katherine gave a brief update on the Social Events Committee.</p> <ul style="list-style-type: none">• The committee is planning to attend a game at the Dash. The Dash is offering a discounted group rate on certain dates. More information will be distributed soon. <p>Mike Shoaf gave an update on the Community Service Committee.</p> <ul style="list-style-type: none">• Habitat for Humanity is having a BirdFest fundraiser. They are asking artists to donate artwork (not just birdhouses) by April 19th. Judging will take place on April 25, a silent auction will take place on April 30, and an art sale will be held on May 1. <p>Mary Graves gave an update on the Membership and Elections Committee.</p> <ul style="list-style-type: none">• Mary now has a complete list of all new employees and is prepared to welcome them with mugs and cocoa.

	<ul style="list-style-type: none"> • Nominations for representatives and alternates will be accepted at the end of the month and elections will follow. • Mary will send a list outlining the responsibilities of representatives with the ballots. Representatives cannot have more than three unexcused absences or the alternate will take over as the district's representative.
Old Business	<ul style="list-style-type: none"> • Since no other school in the UNC system has a formal evaluation process for staff to evaluate administrators, we will not begin a practice of this sort on our campus. Faculty members participate in the evaluation process because it is a SACS requirement. However, staff may confidentially discuss any issues pertaining to school administrators with Charlie Lucas. Staff may also bring concerns to Amanda. • The Board of Trustees is handling the review process for the Chancellor. Every department will take part in the process and staff will be amongst those who participate.
New Business	<ul style="list-style-type: none"> • A survey pertaining to the selection of the next President of the UNC system will be sent out today via email. Feedback from this survey will be taken into account when the job description is drafted. The deadline for submitting the survey is April 6 by 5 p.m. Those who don't have access to a computer may submit a paper copy to Amanda.
Announcements	<ul style="list-style-type: none"> • Gwen Burston has been hired as our Human Resources Director. Her first day of work will be April 12. • The next UNC Staff Assembly meeting will be held on April 13 in Chapel Hill. Please let Amanda know if there are any items that you'd like her to bring to the meeting. • The next Staff Council meeting will take place on April 15.
Minutes submitted by:	Katherine Taylor