



UNIVERSITY OF NORTH CAROLINA
SCHOOL of the ARTS

STAFF COUNCIL MEETING December 17, 2009 EISENBERG SOCIAL HALL	
Voting Representatives Present	Amanda Balwah, Patrick Donnelly, Lori Easter, Mark Graves, Alex Johnston, Sophie Mihalko, Teresa Prevatte, Ginger Salmons, Nyambi Shannon, Elizabeth Spruill, Katherine Taylor
Ex Officio	Susan Porter
Alternates and Guests Present	Kay Bosworth, Jim DeCristo, Mary Graves, Cheryl Rickard, Ashley Sanders
Call to Order and Roll Call	Amanda Balwah welcomed the members and called the meeting to order. Katherine Taylor took roll call.
Approval of Minutes	The November 2009 minutes were accepted as written after a motion was made, properly seconded, and unanimously approved.
Committee Discussion and Reports	<p>Ashley Sanders gave an update on the Professional Development Committee.</p> <ul style="list-style-type: none">• They have lost two members due to other commitments. They'd like to recruit two more members.• Sessions will resume in January. Julie Risher will present a training session on FERPA on January 15th. Chief Cheesebro will also present a session. More information is forthcoming. <p>Ginger Salmons gave an update on the Social Events Committee.</p> <ul style="list-style-type: none">• Thanks to everyone who helped make the Holiday Potluck a success, especially Aramark who provided ham and turkey and did a wonderful job.• The committee will plan more events in January. <p>Mike Shoaf was not able to attend the meeting, but Amanda gave an update on the Community Service Committee.</p> <ul style="list-style-type: none">• The food drive was a success. Thanks to the committee and to those who donated canned food.• Volunteers are still needed to serve on the committee.• Please email Mike Shoaf with suggestions for service projects.• Alex Johnston suggested participating in the Winston-Salem Symphony's African Library Project. Mary Beth Johnson and Matt Troy are the symphony's contacts for the project. <p>Mary Graves gave an update on the Membership and Elections Committee.</p> <ul style="list-style-type: none">• The committee is seeking additional members.• Jim DeCristo and Susan Porter have provided helpful information.• Mugs and cocoa will be given to newly hired staff to welcome them.
Old Business	<p>Amanda gave an update on focus areas for the UNC Staff Assembly.</p> <ul style="list-style-type: none">• The Chairs Committee meeting of the Assembly was cancelled for

	<p>December.</p> <ul style="list-style-type: none"> • Amanda will send an email to members which will provide clarification on the UNC Action Plan and ask for suggestions for focus areas. The goal is to foster staff development, effective communication, increased collaboration and community involvement. • Kelly Eaves-Boykin will attend our February Staff Council Meeting and may give us some ideas about how changes and suggestions may be implemented. <p>A question was raised about centralizing information. Some information can't be made readily available because it is confidential and cannot be shared. The FERPA session in January will provide additional information about information that can and cannot be shared.</p> <p>A question was raised about sharing the drafts of meeting minutes before they have been approved. It is fine to share drafts of meeting minutes with constituents as long as it is made clear that they have not yet been approved. Constituents may also be directed to our Staff Council website, where approved minutes are posted.</p> <p>Amanda gave an update on the holiday schedule.</p> <ul style="list-style-type: none"> • She will research other schools' practices for closing, taking vacation time, etc...and have a conversation with George before moving forward with a survey. • If a change in the holiday schedule is made, it will have to be made early enough in the year so it may be implemented or it may have to be implemented the following year.
New Business	No new business was discussed.
Announcements	<p>Amanda announced that Nyambi Shannon will serve as a Staff Assembly Delegate and Alex Johnston will serve as an alternate.</p> <p>The Wellness Committee and the Campus Development Committee are still in need of members. The Campus Development Committee advises the Chancellor on areas such as the campus master plan, signage, building components, and the aesthetic and functional look of campus.</p>
Minutes submitted by:	Katherine Taylor