



UNIVERSITY OF NORTH CAROLINA
SCHOOL of the ARTS

Office of the Vice Chancellor for Student Life

1533 South Main Street

Winston-Salem, North Carolina 27127

PHONE: 336.770.3274 ~ FAX: 336.770.1316 ~ E-Mail: Whitea@uncsa.edu

THIS
REQUIRES
YOU TO
VERIFY WITH
YOUR
PARENTS

TO: UNCSA High School Student
FROM: Anne White, Vice Chancellor for Student Life
SUBJ: Evacuation Plan in the event the campus were to be closed -
DATE: 5/4/2009

This is for the purposes of record updating!
CHECK THIS PLAN OUT WITH YOUR PARENTS IMMEDIATELY

Please do not assume we are in any way planning to close school at any time, but we do need to have current records of your family's plans in such an event.

Enclosed is what we have on file from your parents at this time. The slip includes:

- Your name
- Permanent mailing address

The plan for you:

(It should say one of the following if you will depart directly from UNCSA campus)

- PICKUP – RES (parents will drive to residence hall to get you)
- PICK – COMMONS (meet on the lower patio near the elephants to be picked up)
- CAR/DRIVE/SELF – (you are a day student and have a car and will drive home)

(If you are going to leave campus by UNCSA school bus to an airport to fly home or be picked up by parent at the airport location)

- GSO – FLY (go to Greensboro airport and fly out from there)
- CLT or ATL – FLY (go to Charlotte or Atlanta for flight home)
- CLT or ATL – PICKUP (go to Charlotte or on to Atlanta and be picked up from that point)
- RIC – PICKUP or DCA – PICKUP (go to Richmond, VA or Regan Airport in DC to be picked up)
- DCA – FLY (go to Regan Airport to fly out)
- RDU – FLY or PICKUP (go on bus to Raleigh airport to fly out or be picked up)

- Your parents' or guardian's name or persons authorized to transport you
- Their email address
- Contact numbers (as many as were originally provided)
- Other adults authorized to pick you up

In the unlikely event we were to need to initiate this plan of action, additional information will be given to you regarding bus locations, times, etc. At this time you are asked to discuss your individual overall family needs and expectations with your parents, including how you would purchase tickets home, obtain necessary finances, and things not to forget such as medicines. Your parents have been contacted by email about this and will verify any changes in the plan with our office once you have talked with them.