

UNCSA POLICE OFFICERS: HOW CAN WE HELP YOU?



Sergeant Gary Cobb



Sergeant Melissa Collins



Captain Gary Davis



Officer Kevin Dezern



Officer Eddie Dorsett



Lieutenant Sherrie Fuiell

UNCSA POLICE OFFICERS: HOW CAN WE HELP YOU?



Officer Billy Glenn



Sergeant Carolyn McMackin



Lieutenant Celisa Pittman



Officer John Porter



Officer Wendy Sheppard



Sergeant Robin Wooten

**Emergency Communications Officers
24 hours-a-day, 7 days-a-week**



**Lead Communications Officer
Carla Fenner**



**Communications Officer
Clarisse Wilson**

Communications handled a total of 9,996 police activities since July 1, 2009;

Including 3,747 incoming calls from the community requesting fire, EMS, police, parking, and security responses.



**The Communications Center
is located in the Lobby of the
Police Department**



**Communications Officer
Brandon Davis**

SPECIAL ASSIGNMENTS

ASSIGNED FUNCTION	PRIMARY CONTACT	CONTACT NUMBER
Criminal Investigations	Lieutenant Sherrie Fuiell fuiells@uncsa.edu	770-3321
Driver's License Check to Drive a State Vehicle	On-Duty Communications Officer Lobby of the Police Building	770-3321
Fire Permits, Fire Evacuation Planning, and Related Questions	Officer Eddie Dorsett dorsette@uncsa.edu	770-3321
Parking Appeals	Captain Gary Davis davisg@uncsa.edu	734-2956
Assistance with Props or Film Locations		
Parking Decals	Chris Helsabeck helsabeckc@uncsa.edu	734-2955
Special Events	Sergeant Carolyn McMackin mcmackinc@uncsa.edu	734-2957
Drivers' Education (Spring 2011)		

Community Policing Liaisons

High School Liaison	Sergeant Gary Cobb Lieutenant Celisa (Petty) Pittman
College Liaison	Sergeant Robin Wooten Sergeant Melissa Collins
General Studies Performance Facilities	Sergeant Carolyn McMackin
Center Stage Apartments	Officer Kevin Dezern
School of Music School of Dance	Officer Sheppard Officer Porter
Design and Production	Officer Dorsett Officer Glenn
School of Film School of Drama	Lieutenant Sherrie Fuiell
Fitness Center	Officer Glenn

**It's about
taking care of people,
building relationships,
establishing partnerships,
solving problems and
being an integral part of the
community.**

**For help with an on-going
security or safety problem
contact your community
policing liaison at
770-3321**

ATTACHMENT A

EXCERPT FROM

POLICY FOR ALL HAZARDS EMERGENCY OPERATIONS

Authority:	Chancellor
Source of Authority:	UNC General Administration
History:	Updated 2010
Related Policies:	UNCSA Pandemic Influenza Plan
Responsible Offices:	Chief Operating Office, Department of Police and Public Safety

PURPOSE

The purpose of this policy and procedure is to provide mutual guidelines and general operational procedures for UNCSA School administrators, UNCSA Police Department members, and other first responders in the event of a natural disaster, critical incident, or other emergency situation that (a) constitutes an immediate, campus-wide threat to the safety and security of the UNCSA community, and (b) requires a rapid unified response to contain emergent circumstances; deal with any continued threat to life, facilities, property and/or services; and render proper aid in a timely manner.

SCOPE

The Emergency Management Plan is designed to provide framework and guidance for coordinated response to minor emergencies, major emergencies and disasters. This plan does not replace the procedures for safety, hazardous material response, or other emergency measures already established at the university. Instead, it supplements these existing procedures with a temporary crisis management structure, which provides for an immediate managerial focus on response operations and an early transition to recovery operations.

The Emergency Management Plan is an “all-hazards” document. In other words, it contains concepts, policies, and procedures that apply regardless of the nature or origin of an emergency or disaster, and it is not designed to address unique conditions that result from a particular hazard or event. The plan does, however, provide a framework within which emergency operations staff and other relevant department and agency personnel work together to develop and maintain hazard-specific annexes.

Because this plan is designed as a flexible management system, part or all of it may be activated as appropriate to a situation. Moreover, although it is based on a worst-case scenario and provides for the critical functions and roles of the university during disaster response, its general procedures for the management of information, activities, and operations can be applied as needed during any level of emergency.

DEFINITIONS

Category One Event: This type of event is categorized as a natural disaster or significant accident. For example: severe weather (winter blizzard, ice storm, tornado, earthquake), gas explosion, electrical failure, fire, structural collapse, heating system failure, sewer system failure, communications system failure, major transportation accident (motor vehicle, bus, train, plane), property damage, and/or hazardous material spill.

Category Two Event: This type of event is the result of spontaneous or planned actions set in motion by an individual(s) resulting in major disruption to normal operations and/or potential loss of life, injury or significant property loss/damage. For example, building takeover, hostage situation, armed intruder, bomb threat, arson, etc.

Category Three Event: This type of event is exemplified by widespread food poisoning, an infectious disease epidemic, etc.

POLICY

While these types of situations are uncommon, UNCSA will take necessary precautionary measures in the preparation and planned response to these extraordinary events. Responses to specific, urgent situations will be based on a coordinated administrative and emergency responder approach. These types of situations include, but are not limited to: utility failures, tornados, bomb threats, hostage situations, explosions, hazardous material spills, toxic gas releases, severe storms, major fires, widespread illness, armed assaults, structural collapses, and civil disturbances. To the extent possible, we will prevent and minimize personal injuries, loss of life, property destruction, and disruption to normal campus services and operations. Report any suspicious persons or activity to campus police immediately.

Division of Student Life – Residence Life

Provide support and assistance to responders as needed. Provide the primary presence and support with students.

Residence Life staff have primary responsibility for the safe movement and/or sheltering of residents during emergencies. This includes tornado warnings, fire alarms, bomb threats, general emergencies, utility failures, explosions, armed intruders, medical emergency, among others. Residence Life staff shall follow the directions of police and emergency first responders while fulfilling this function.

Respond to student parent inquiries.

Staff phone bank for incoming calls regarding student safety.

If needed, activate the Campus Student Evacuation Plan.

- UNCSA will effectively remove the highest percentage possible of all UNCSA students from the UNCSA campus within a 24 hour period.
- Generally, college students will be notified to evacuate and be responsible for their own transportation. UNCSA Police and Student Life will work collaboratively to establish an evacuee staging area. The staging area may or may not be on campus depending upon the nature of the emergency.
- Residence Life will assist with special student circumstances and needs. Residence Life staff will facilitate any emergency on-campus or off-campus housing related to the emergency. They will take responsibility for identifying the housing area, facilitating, readiness, and registering each person that is temporarily housed.
- The high school evacuation requires that students be transferred to the custody of their parent, guardian, or pre-designated adult. See the following chart for additional High School and College evacuation steps.

Following the emergency event, staff will assist with recovery to normal operations, as needed.

ALL Campus Student Evacuation Plan Guidelines

Direct all nonresidential high school and college students to leave campus immediately (within one hour).

No later than 1 hour from announcement

Direct all residential college students to leave campus as soon as possible, but no later than three hours from the announcement.

No later than 3 hours from announcement

Place residential High School students on pre-assigned buses to go to one of six predetermined rendezvous pick-up (or fly out) locations: Richmond, VA; Atlanta, GA; Raleigh, NC; Charlotte, NC; Washington, DC; and Greensboro, NC.

Must list personal evacuation destination plan each year when registering for school.

Provide for “follow” car and on-site rendezvous pick-up location staff to facilitate custody exchange.

Transportation staff and/or Residence Life staff

If High School students cannot be transported home for a legitimate reason, they will be placed with a pre-determined host family.

Host family program is well-established and structured for immediate response to needs.

UNCSA will also most likely still have college students that are not able to return home as mass transportation may be severely limited and difficult to access.

Residence Life staff will facilitate any emergency on-campus or off-campus housing related to the emergency. They will take responsibility for identifying the housing area, facilitating, readiness, and registering each person that is temporarily housed.

If students have been injured or are infected with an infectious disease they will be treated and/or quarantined at appropriate locations.

Options: Residence Halls, Fitness Gym, Health Services. Residential Life prepares bed and bedding. Health Services follows their protocol for observation and treatment.

IMPORTANT PHONE NUMBERS

336 AREA CODE

UNCSA POLICE:

**ON-CAMPUS POLICE, FIRE, MEDICAL
EMERGENCY**

Dial "55"

from any campus phone

770-3362

from any non-campus phone

770-3321

Non-Emergency

770-1414

Anonymous Crime Tip Line

City of Winston-Salem:

Dial "911"

Police, Fire, Medical Emergency

773-7700

Police Non-Emergency

UNCSA Counseling Center	770-3288
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UNCSA Student Health	770-3288
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Forsyth County Sexual Assault Crisis Line	722-4457
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Center Point (Mental Health)	725-7777
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