

UNCSA Standing Committee Summary Reports - April 19, 2017

Campus Development Committee – Submitted by Geordie MacMinn

In our March 22 meeting Jim DeCristo updated CDC about the Masterplan. He reported that Kenan and donors have funds to help with the properties along the campus perimeter and that there have been meetings with the city about how to connect downtown with campus via the strollway. Kick-off meetings for the Performance Place, Old Library and phase 3 of the new library renovations have occurred. The minutes from the Performance Place and Old Library meetings were passed around. The School of Music reiterated it's need and hope for larger office space in the Old library. The Stevens Center masterplan is also in the beginning stages. The sign at the main entrance of campus will most likely change over the summer so that graduating seniors can take pictures with the sign they know. UNCSA has not been able to finalize the Dize building deal.

CDC discussed recycling on campus. There have been issues with contamination so Facilities will assess recycling signage.

On April 12th, Interim Chief Younce was CDC's guest. Chief Younce talked about his belief that the police are a part of the educational system so the police department is working to make its presence on campus positive and more visible. RAMSA (Robert A. M. Stern Architects) has sent a survey to the deans and dept. heads for input about the Stevens Center masterplan, and the other buildings on campus. Jim DeCristo suggested CDC could begin to compile a list of things to be included. CDC is waiting for the Masterplan to be completed so that the committee can embark on tasks. CDC discussed the bridge over kudzu valley, which appears to be crumbling. An engineering company checked it last year, but Facilities will go take a look to see if the engineers should come back.

CDC re-elected Geordie MacMinn as Chair, elected Leslie Kamtman as Vice- Chair, and re-elected Laura Martin as secretary.

Educational Policies Committee – Submitted by Renata Jackson

EPC met most recently on **22 March** and **12 April 2017**

Across both meetings, Claire Machamer, Dave LaVack, and Jerry Solomon from IT came to our meetings in order to begin training us how to edit the UNCSA Bulletins online (Bulletin content where academic programs are concerned falls under the purview of EPC).

We also invited members of the Capstone Committee as well as our QEP Director Jason Romney to the March 22 meeting, to continue discussing possible ideas for the design and implementation of capstone courses into our undergraduate curricula. We'll continue this discussion at our final EPC meeting of the year – a truncated one after the "Celebration of Excellence." Next fall, we'll pick up wherever we left off, to keep the conversation alive.

At our April 12 meeting, High School Academic Program (HSAP) representative Sarah Greer and HSAP Dean Martin Ferrell proposed revisions to the High School's discontinuation & appeal policy. The revised rhetoric now more closely parallels the policies and procedures as articulated in the UNCSA Undergraduate Policy on Student Probation and Continuation; this policy proposal was thoroughly vetted and unanimously endorsed by the EPC.

Per Faculty Council Chair Michael Rothkopf's request that the EPC section of the UNCSA Faculty Manual be revised to spell out procedures that hew to UNCGA Standards of Shared Governance, I met with Mike Wakeford on April 17 to draft a first-pass revision. We emailed that draft to Provost David English for his feedback that afternoon. The most substantive change was the addition of a clarificatory paragraph directly

under the heading of Section 7.3.5.1: Procedures for the Adoption of New Courses and Curricula, Changes in Existing Courses and Curriculum Revisions, to wit:

Proposals that must come before the Educational Policies Committee (EPC) include adoption of New Courses and Curricula, Changes in Existing Courses, and Curriculum Revisions. In cases where a proposal affects program degree requirements (i.e., changes or additions that impact the High School Academic Program, BFA, BM, or MFA requirements towards degree), the Faculty from the Arts School or Division proposing the change must endorse the additions or changes by 2/3 majority vote via anonymous ballot before the proposal is presented to EPC.

Faculty Assembly Committee – Submitted by Elizabeth Klaimon, Faculty Assembly Representative

The last Faculty Assembly meeting was February 17, 2017. Faculty Assembly did not hold a meeting in March. The next Faculty Assembly meeting is scheduled for this Friday, April 21, 2017. A summary report will follow after this meeting.

Faculty Development Committee – Submitted by John Ferri, Chair

Members: John Ferri (Chair, Music); Rosemary Millar, Secretary (Undergraduate Academic Program); Nancy Streblov (HS Academic Program); Fanchon Cordell (Dance); David Spencer (Filmmaking); Dale Girard (Drama); Zachary Stevenson (School of Design and Production)

The Faculty Development Committee had a budget of approximately \$30,00.00 for the academic year 2016-17. Faculty submitted 30 requests for projects costing approximately \$40,836.

The committee received 19 requests for faculty development in the fall totaling \$27,114. Of these requests, 18 were awarded funding totaling \$17,109.00

The committee received 11 requests in the spring totaling \$13,566. Of these requests, 11 were awarded funding totaling \$12,892.00

The committee received and reviewed 2 applications for Faculty Reassigned Time. The committee requested two reassigned time awards, but that request was denied by the provost's office due to insufficient available funds. The committee voted unanimously for John Beck from the School of Music as this year's recipient of the Faculty Reassigned Time Award.

Faculty Rank Committee, Year-end Summary Report, 2016-2017 - Submitted by Greg Walter, Chair

During the school year 2016-2017, the Faculty Rank Committee spent the majority of the year writing and editing a proposal to the Faculty Council concerning procedures to be adopted regarding Peer Evaluation procedures and make-up. Faculty Council made amendments/edits to this document and adopted it. The goal was to provide equality of procedure and make-up, campus-wide. We wish to thank Dr. Ellen Rosenberg for the initial draft of this document.

FRC also began revisiting online documents concerning the rank procedure. We edited and amended the "Definitions and Sample Criteria" and the "Dossier Requirements" documents for better language and clarification.

The FRC also began discussions of the role and requirements for the external reviewers with the help of David English, Provost and Vice-Chancellor. The changes to this part of the rank equation is still in discussion and we plan to implement changes to the online documents as soon as procedures and requirements are discussed. This will affect two online documents, "Guidelines for External Reviewers" and "FAQS for External

Reviewers.” The goal is to make the procedures more easily understandable for external reviewers who were used in “reappointment contracts” for faculty.

We also finalized the review and recommendations of three UNCSA faculty who applied for rank promotion. With each year of reviewing promotional materials, the FRC is able to see problems unaddressed in our language as well as clarification of documents and requirements for faculty applying for rank promotion. Overall, we are a committee constantly evolving to help support the promotion of our peers because of their engaged and sustained work and vision as teaching-artists at UNCSA.

We will be convening meetings throughout the summer to continue our work on clarifying and simplifying that which we are requiring and expecting of our wonderful faculty.

FRC members: Greg Walter (Drama), Frank Smith (Dance), Eric Rimes (Design and Production), Joe Lopina (Film), Steve LaCosse (Music), Dr. Ellen Rosenberg (Division of Liberal Arts), and Jill Lane (High School representative).

Faculty Welfare Committee – Submitted by Paul Sharpe, Chair

Faculty Welfare Committee has not met since the last report was given. The Ombuds Committee has selected an Ombuds, and we will let the Faculty Council know once the hire has been confirmed.

Faculty Council Final Report – Submitted by Michael S. Rothkopf, Chair

For 2016-17 UNCSA Faculty Council finalized our 2015-16 fundraising efforts, raising a total of \$31,156 for the Faculty Endowed Scholarship. We requested and received a place on the UNCSA commencement ceremony for a short acceptance speech by the UNCSA Board of Governor’s Excellence in Teaching Award recipient. We conducted a faculty survey to help establish our agenda for the year. We created the Ombuds Office, Charter and elected faculty representatives to the Ombuds (oversight) Committee. We brought greater transparency on the faculty salary increase process by requesting and receiving a written salary increase policy document from the Provost’s Office. We approved a supporting resolution to Faculty Assembly Resolution 2017-3 on SACSCOC Compliance. We added representation on Faculty Council for Visiting Faculty, revised the Contract Renewal - Peer Evaluation Policy and Procedures to align with the Rank Evaluation Policy and Procedures, participated in the search for the Executive Vice Chancellor and Provost position and are participating in the current search for the Vice Provost of Academic Affairs position. We re-introduced Roberts Rules of Order to conduct Faculty Council meetings, established a format for our meetings (i.e., Faculty Council issues on the first week of the month and Standing Committee reports on the third week of the month), we began publishing our minutes, motions, resolutions, standing committees and Board of Trustees summary reports on the UNCSA Faculty Council webpage. We plan to approve revisions to the 2016-17 Faculty Manual for 2017-18 at our last meeting in May 2017.