

**UNIVERSITY OF NORTH CAROLINA SCHOOL OF THE ARTS
FACULTY COUNCIL MEETING MINUTES
November 15, 2017**

Present: Wade Wilson, Tanya Belov, Dennis Booth, Trish Casey, Michael Dodds, John Ferri, Martha Golden, Renata Jackson, Leslie Kamtman, Elizabeth Klaimon, Laura Martin, Geordie MacMinn, David Pounds, Michael Rothkopf, Ellen Rosenberg, Eric Schwartz, Zak Stevenson, Mike Wakeford, Greg Walter
Ex-officio Executive Vice Chancellor and Provost David English

I. Approval of Minutes

- Minutes of the November 1, 2017 Faculty Council Meeting were approved as written.

II. Chair Report

- Wade had his first scheduled meeting with Chancellor Bierman last week. (Will meet every six weeks.) Chancellor agreed to several requests.
 - Will attend the first Wednesday Faculty Council meetings from now on, to help build a stronger relationship with faculty.
 - Will help create a seat (non-voting) on the Board of Trustees for the Faculty Council Chair.
 - Will create a seat for the Faculty Council Chair to be on the UNCSA budget committee.
- Dean evaluations are live for Dance, D&P, DLA, and Filmmaking. Please send a note to your faculty to remind them that it is important to participate in this process. We want to hear from everyone.
- Reached out to Nancy Polk regarding creating formal training sessions for faculty on the Degree Works software. She does not feel this falls in the Teaching Learning Center wheelhouse. Council discussion followed. We should share ideas around this when we get to the SWAG agenda item.
- Will send out another faculty survey this Spring regarding Faculty Council business agenda items at the beginning of the Spring term.
- Attending Faculty Council and Senate Chairs meetings in Chapel Hill Friday, as well as a breakfast at President Spellings residence, and will report back on these sessions at our next Council meeting.

III. Board of Trustees Meeting: December 7-8

- [Pre-meeting materials](#)
- Committee Reps:
 - Academic & Student Affairs (Leslie Kamtman, Renata Jackson)
 - Advancement (Mike Wakeford)
 - Audit (Martha Golden)
 - Endowment (Elizabeth Klaimon)
 - Finance (Ellen Rosenberg/Michael Dodds)
 - Governance (Wade Wilson/Laura Martin)
 - Personnel (will not meet)

IV. SWAG Report – Janine Hawley, Laura Martin

- Janine and Laura were part of the advising group to identify what is working well now and what can be improved.
- Each School has a different mode of advising.
- Website created to codify resources and guidance:
MySA – Faculty & Staff – Faculty Resources – Advising for Faculty
<https://www.uncsa.edu/mya/faculty-staff/faculty-resources/advising-for-faculty/index.aspx>

- Advisor Responsibilities
 - [Student Responsibilities](#)
- Advising Meeting Preparation
- Degree Works Advisor Tutorial
- Academic Policies, Forms, Resources
- Council discussion followed.
 - Council expressed their thanks for this Advising website.
 - Note accomplishments on Faculty Enrichment Day.
 - Establish Spring in-service training days.

V. Provost David English

- Provost English gave an overview of a potential Partnership Program between UNC School of the Arts and the Wake Forest University School of Business Masters in Management (MiM) program.
 - Provided a Partnership Program Discussion handout with bullet points regarding admissions criteria, application process, scholarship awards, additional Partnership discussion areas.
 - Council discussion followed.
- As a follow-up to the advising discussion from the last Council meeting, Provost English commented on the newly implemented Graduate Student Coaches pilot program and additional resources to help students.
 - Council discussion followed.
 - Council will invite Karen Beres and Laurel Banks to talk with Council about the Graduate Student Coaches program, mentoring, and counseling services.
- Provost English provided an overview of Associate Dean appointments. Council discussion followed.
 - We currently have Associate Dean positions in Dance, D&P, Music, Filmmaking, High School.
 - 12-month positions.
 - Associate Deans teach an average of 1-2 courses per semester.
 - Eligible for raises from State funds, not from Faculty salary funds.
 - Should we have Chairs instead of Associate Deans?
 - Need further clarity in job responsibilities of Deans and Associate Deans.
 - Conversation to be continued.

VI. Standing Committee Reports

A. Campus Development Committee – Geordie MacMinn

- CDC has been receiving updates on the Campus Master Plan, a 10-year plan that will be rolled out at the Dec. 8 Board of Trustees meeting.
 - One priority is new undergraduate dorms with 600 beds on Bailey St. site that will replace the A-F dorms.
 - There is talk about an academic building possibly replacing some of the current dorms in the future, bringing DLA closer to the main campus.
 - There is also the hope that this academic building might include a theatre that bridges the gap between Freedman Theatre and Stevens Center.
 - Perimeter of campus will remain in keeping with the look of Washington Park.
- Several renovation projects happening on campus: Library Phase 3, Performance Place, Old Library, Gray building restrooms, Workplace Dance locker rooms, Gray elevator repair, D&P ceiling repair, Buck Building HVAC update. Study underway to determine possible uses for the Hight Point Studio and for the Moore/Sanford Hall HVAC project.
- Stairs will be installed from Parking Lot B to the main campus.

B. Educational Policies Committee – Renata Jackson

- Business as Usual: Reviewed and endorsed a number of new course proposals from the Division of Liberal Arts that will be offered next year (Arts Management classes as well as Lit and History); from the School of Music (proposals for Special Topics electives at the High School and the Graduate level); and from the High School Academic Program (deletion of an 8th-grade level math class, given the fact that we no longer have an 8th grade ...).
- Academic Calendar: The Committee also reviewed and endorsed the recently revised AY 2018-2019 calendar. The revision entails an adjustment to our exam period for the fall semester: all exams (HSAP, Arts and Liberal Arts) will begin on Wednesday, November 28th, rather than the Monday following Thanksgiving Break, and can include arts activities/classes/exams as well. There will be two DLA exam blocks each day, one from 10:30am to 12:30pm, and then 1:30pm to 3:30pm. Arts classes or exams can be scheduled around those times.

C. Faculty Development Committee – John Ferri

- 17 requests reviewed, 10 of which were for conference presentations or conference attendance.
- Total proposed awards just over \$20,000, leaving about \$13,500 left for Spring term.
- Finalizing proposed allocations. Official notification anticipated after Thanksgiving.

D. Faculty Welfare Committee – Eric Schwartz

- Gray building HVAC has been a primary area of focus and concern. After discussion with Geordie MacMinn of Campus Development it was determined that the best course of action was to forward the list of related faculty/staff complaints to Chris Boyd at Facilities. This was done (after a weeks of compiling concerns) on 11/14.
- Other areas of inquiry have been persistent rumors of substantial health insurance rate increases. We contacted James Lucas, who said there was no info. We then spoke to David English who directed us to the extant info at: <http://hr.unc.edu/2017/06/09/state-health-plan-changes-effective-january-1-2018/>
 - The brief summation: they held family plans flat, increased premiums on the employee only plan, and got rid of the consumer directed health plan.
- Also made some effort to figure out the rate of health insurance cost for faculty specifically vs. the amount of \$ in raises over that same period of time. James Lucas told us that we were not privy to that information, although we are continuing to follow up on this issue.
- Will continue to solicit complaints and concerns from faculty.

E. Faculty Rank – Greg Walter (written report distributed to Council)

- FRC has been editing online documents for better clarity.
- Has submitted amendments to Faculty Council for Peer Evaluation Committee procedures.
- Currently reviewing procedures for selecting External Reviewers.
- Currently discussing procedures for PEC classroom observations.

Meeting adjourned.

Respectfully submitted,
Leslie E. Kamtman