

**NORTH CAROLINA SCHOOL OF THE ARTS  
FACULTY COUNCIL MEETING MINUTES  
April 16, 2008**

Present: Norman Coates, Trish Casey, Nancy Goldsmith, Pam Griffin, Renata Jackson, Leslie Kamtman, Janos Kovacs, Steve LaCosse, Bill McCord, Geordie MacMinn, Jeff Morgan, LeRoy Percy, Christine Spizzo, Bland Wade, Melissa Brown.

**I. Approval of minutes**

Minutes of the April 2, 2008 Faculty Council meeting minutes were approved as written.

**II. Chair Report**

- Norman met with Bob King about the Information Technology Working Group (ITWG).
- Letters to BOT Chair Michael Pulitzer regarding Chancellor review.
  - Norman received a phone call from Michael Pulitzer in response but it was just a few minutes before Norman had to go to class. There was not time to have a substantive discussion.
- Norman will be giving a report to the Board of Trustees next month.
  - Will include information on students' accomplishments this year.
  - Will express concern that faculty has had less input this year than in prior years with BOT.

**III. New Business**

**A. ITWG Resolution**

- Norman distributed draft of Resolution *On converting the Information Technology Working Group into a Campus wide standing committee*
- Discussion followed.

**MOTION** to take this resolution back to the Information Technology Working Group to review and rewrite. Motion approved.

**B. Elections**

- New Faculty Council representatives to be elected by next Council meeting.
  - Faculty Council officers to be elected next meeting.
- Representatives to be nominated/elected at All-School Faculty meeting:
  - Insurance Committee representative
  - Faculty Council At Large members
  - Faculty Assembly members

**MOTION** to have nominations at the All School Faculty meeting and then have electronic elections after the meeting. Motion approved.

**IV. Committee Reports**

**A. Faculty Welfare – Robert Wildman**

- Health plan informational sessions
- Supplemental retirement options informational session
- Insurance Committee representative needed
- Workload reporting
  - Forms are being revised to account for work outside classroom hours

**B. Faculty Development** – Bland Wade

- Two names sent forward to CAO Elaine Pruitt for Faculty Reassigned Time.
- Grant applications: \$53,654 requested.

**C. Campus Development** – Pam Griffin

- New administration building sign in production.
- James Pao, new Marketing Manager to handle donor signage.
- State has appropriated 11.1 million for Capital Improvements: NCSA Central Storage Facility, Campus Police.
- Study of Gray/Workplace HVAC system has been funded.
- Update and discussion regarding progress of new library facility planning.

**D. Educational Policies** – Renata Jackson

- Endorsed the revised Early Departure Policy.

**V. Old Business**

**A. Faculty Endowed Scholarship update**

- Ben Yannette has been chosen to receive the first Faculty Endowed Scholarship award.

**B. Dean Evaluation**

- Review *Guidelines for Review of Certain Administrative Officers at UNC-CH* (memo provided by Joe Templeton), the procedure used as a guide in the evaluation of vice chancellors and deans at Chapel Hill.
- Send comments to Norman.
- Council to work toward a resolution to ensure that clear policies and procedures are established and followed for evaluating deans at NCSA.

**VI. Meeting Schedule**

- All School Faculty Meeting: **April 30**
- Agenda items to include UNC Tomorrow, Vision 2020, semester system, IPEDS.

Meeting adjourned.

Respectfully submitted,  
Leslie E. Kamtman