

**UNIVERSITY OF NORTH CAROLINA SCHOOL OF THE ARTS
FACULTY COUNCIL MEETING MINUTES
April 1, 2009**

Present: Ellen Rosenberg, Trish Casey, Norman Coates, Michael Dodds, Renata Jackson, Leslie Kamtman, Janos Kovacs, Bill McCord, Geordie MacMinn, Joe Mills, Jeff Morgan Christine Spizzo, Sean Sullivan, Bland Wade, Chief Academic Officer Elaine Pruitt *ex officio*

I. Approval of minutes

Minutes of the February 18, 2009 Faculty Council meeting were approved as amended.

II. Introduction of Scott Jenkins, Associate Chief Academic Officer

III. Chair Ellen Rosenberg remarks

- CAO Search Committee: Joe Mills is the Faculty Council representative
- Reminder to send job descriptions of Deans to Ellen Rosenberg
- Teaching Excellence Award process: discussion of modifications to consider to be on agenda in May
- All School meeting April 15
 - Ensure that time is scheduled for mandatory question period per Faculty Manual
- Board of Trustees committee meetings will be held at the same time as the scheduled Faculty Council meeting May 6

IV. Faculty Assembly report – Norman Coates

Norman Coates emailed Faculty Assembly Report to Faculty Council.

Report on Faculty Assembly meeting of 3/27/09 includes:

- UNC Tomorrow report on Tenure Policy
 - UNCSA did not reply to this portion of the report; all categories were not applicable. Norman Coates pointed out that although we do not have tenure we are required to follow mandates that do follow the tenure policies (mid ten year reviews for instance).
- Hate crimes policy
- Budget issues
 - Current State budget shortfall 2.2 billion; Income tax receipts down 5%;
 - Corporate tax receipts down 35 to 40%
 - Budget process just at the beginning
 - Attached UNC Budget Comparison 2009-11
- Distance Education
 - Review of methods for insuring quality is under discussion
 - Attached Quality Matters Rubric Standards 2008-10

V. Proposed change to Faculty Manual concerning committee service -- Norman Coates

- Proposed change in section 7.1.3 under 7.1(Definition of Faculty) or addition 6.1.7 under 6.1 (Instructional Faculty):

Faculty must be in the second three year contract period to serve on any standing committees, peer evaluation committee, search committees or other committees as required by UNC General Administration.

- Discussion followed.
- Ellen Rosenberg requested that Council members send comments on this proposed change to Ellen and Norman. Rewrite to be presented at next Council meeting.

VI. Chief Academic Officer Elaine Pruitt

- All School meeting for faculty and staff: April 15, 12:30 – 2:30
 - Discussion regarding current budget issues and strategic planning
 - 12:30-1:30 Administration to present information and answer questions
 - 1:30-2:30 Break into small facilitated groups for discussion and input
- Q & A document in process to acknowledge and answer questions regarding budget issues; will be available online
- Discussed current budget reversion: 7%
- Budget cuts expected beginning July 1, 2009
 - 5-7% permanent cut anticipated
- Emphasized that UNCSEA cannot continue doing business as we do now

VII. Senior Administrators Evaluation Tool

- Motion to approve the current draft of the Evaluation of Senior Administrators.
Motion unanimously approved.
- Motion to approve the Resolution that UNCSEA will adopt the Evaluation of Deans and Evaluation of Senior Administrators and strongly recommends the immediate initiation of these evaluation tools.
Motion unanimously approved.

VIII. Elections reminder

- Faculty Council school representatives whose terms expire Spring 2009
- Faculty Council At Large representatives
- Faculty Assembly representative

IX. Meeting adjourned.

Respectfully submitted,
Leslie E. Kamtman