

**UNIVERSITY OF NORTH CAROLINA SCHOOL OF THE ARTS**  
**FACULTY COUNCIL MEETING MINUTES**  
**January 7, 2009**

**Present:** Ellen Rosenberg, Trish Casey, Norman Coates, Pam Griffin, Renata Jackson, Leslie Kamtman, Janos Kovacs, Steve LaCosse, Geordie MacMinn, Bill McCord, Joe Mills, Jeff Morgan, Christine Spizzo, Sean Sullivan

**I. Approval of minutes**

Minutes of the November 19, 2008 Faculty Council meeting were approved as written.

**II. Feedback from Faculty Council members on Board of Trustees committee meetings**

- Feedback and brief summaries of committee meetings (Personnel, Advancement, Finance, Governance, Educational Planning and Policies/Student Life).
- It was suggested committee representatives summarize meetings and send to Faculty Council officers to collate.

**III. Teaching Excellence Awards**

- Congratulations to Marilyn Taylor, Michael Dodds, Wayne Crawford, Lynda Moss, Dayna Fox, David Smith.
- Thanks to Frank Smith for chairing the Teaching Excellence Awards meetings in addition to handling his *Nutcracker* responsibilities.

**IV. Senior Administrators Evaluation as per SACS and Faculty Assembly**

- Chancellor Mauceri, Chief Academic Officer Elaine Pruitt, Geri Cochran, Director of Institutional Research were invited but unable to attend this Faculty Council meeting.
- SACS compliance – must have procedure for evaluating administrators in place
- UNC Faculty Assembly *Standards of Shared Governance* requires formal evaluation of senior administrators. (see *Standards of Shared Governance* Articles 9, 10 and Compliance): <http://www.aaup.org/AAUP/pubsres/academe/2005/ND/Feat/veitsb.htm>
- Draft of a Faculty Council resolution regarding evaluation of senior administrators was distributed and read.
- Model evaluation tool for evaluating deans, created by Geri Cochran, was also distributed.
- Both documents reviewed.
  - Suggestion: include job description on evaluation form
  - Suggestion: include points outlined in SACS (Planning Ability, Leadership, Advocacy, etc.) in the resolution
- Discussion followed regarding policy and procedure, mechanism to collect and collate evaluations, communication of results, and anonymity of evaluators.
- Discussion to be continued at Faculty Council meeting in February.

**V. All-School Faculty Meeting: 1/14/09**

- Chancellor Mauceri, Chief Academic Officer Elaine Pruitt, Chief Operating Officer George Burnette, Chief Advancement Officer Suzanne Hilser-Wiles will address the faculty regarding the budget and other issues.

**VI. Other Business**

- Henry Grillo and CAO Elaine Pruitt working on final version of Faculty Manual, and will be asking for Faculty Council feedback.
- Faculty Enrichment Center is asking for suggestions from faculty for additional services beyond Blackboard assistance that could be offered.

Meeting adjourned.

Respectfully submitted,  
Leslie E. Kamtman