

UNIVERSITY OF NORTH CAROLINA SCHOOL OF THE ARTS
FACULTY COUNCIL MEETING MINUTES
October 21, 2009

Present: Ellen Rosenberg, Dennis Booth, Trish Casey, Dale Girard, Paige Greason, Henry Grillo, Pam Griffin, Renata Jackson, Leslie Kamtman, Bob King, Janos Kovacs, Joe Mills, Linda Moore, Jeff Morgan, Christine Spizzo, Bland Wade, Brooks Whitehouse, Robert Wildman, Chief Academic Officer Scott Jenkins *ex officio*

I. Approval of Minutes

- Minutes of the September 30, 2009 Faculty Council meeting were approved as written.
- MOTION to include attachment “Separation and Retreat Policy for Senior Academic and Administrative Officers” as an addendum to Minutes of October 7, 2009. Motion approved.
- Minutes of the October 7, 2009 Faculty Council meeting minutes were approved with this addendum included.

II. Update on Dean and Senior Administrator Evaluations

- Official job descriptions of deans have been created. (Worked from vacancy announcements to create templates.)
- In process of getting statements from deans for Item K (Special assignments and projects) of the evaluations.
- Scott Jenkins wants to make sure that each dean gets a copy of the official job description before evaluations are sent out.
- A hard copy of job descriptions of deans will be on file in the office of the Chief Academic Officer and in Human Resources.
- Teaching evaluations of deans are not part of this administrative review. Teaching evaluations will be handled separately through the standard peer evaluation process.
- The CAO’s office will control announcements that go out regarding the evaluations. Ellen will be in contact with the CAO and will let faculty know when evaluations are going out.
- Must define which faculty may participate in the evaluations.
 - Discussion followed.
 - It was suggested that faculty with multi-year contracts and faculty on fixed-term contracts who have served for three consecutive years be eligible to participate.
 - MOTION that we resolve this issue by email. Motion approved.
- Evaluations will not be sent out until after the All-School Faculty Meeting, November 4.
 - Evaluation process to be explained at All-School Faculty Meeting

III. CAO Scott Jenkins

- Short-term strategic plan: to talk about rank again
- Scott emphasized that this should not be a top down decision. Faculty Council should lead the study on this.
- Council discussion followed.
 - Questions raised again about whether having rank would increase faculty salaries
 - Questions raised again about how rank would affect high school faculty
 - Investigate this and other possibilities to position ourselves better financially, use what we are, create our own terms
- Scott encouraged Council to revisit and reevaluate this issue.
 - Define who we are as a faculty
 - Relook at peers from a faculty point of view, define who our peers are
 - Think outside the box

IV. Teaching Excellence Awards

- The question was raised previously whether Faculty Council should retain control of the Teaching Excellence Awards or should it be handled by the CAO's office.
 - Council discussion followed.
- MOTION to relinquish administration of the Teaching Excellence Awards to the Office of the Chief Academic Officer. Motion approved.

V. Chair Comments/Announcements

- Chief Academic Officer Search Committee should include an arts faculty. Trish Casey has volunteered and George Burnette has officially invited Trish to serve on the committee.
- Ellen will talk to new Faculty Council members about BOT committees after this meeting.
- Encourage faculty to continue to apply for reassigned time and Faculty Development grants even though there are no funds available this year. It is important to continue to document need. Ellen will meet with Faculty Development Chair Bland Wade and Chief Advancement Officer Suzanne Hilser-Wiles to discuss other possible ways for faculty to get funding.

Meeting adjourned.

Respectfully submitted,
Leslie E. Kamtman