

**UNIVERSITY OF NORTH CAROLINA SCHOOL OF THE ARTS
FACULTY COUNCIL MEETING MINUTES
September 30, 2009**

Present: Ellen Rosenberg, Dennis Booth, Trish Casey, Norman Coates, Dale Girard, Paige Greason, Henry Grillo, Pam Griffin, Renata Jackson, Leslie Kamtman, Janos Kovacs, Joe Mills, Linda Moore, Jeff Morgan, Eric Rimes, Sean Sullivan, Christine Spizzo, Will Taylor, Brooks Whitehouse, Chancellor Mauceri *ex officio*, Chief Academic Officer Scott Jenkins *ex officio*

I. Introductions for new Faculty Council members.

II. Approval of Minutes

Minutes of the May 20, 2009 Faculty Council meeting were approved as written.

III. Dean and Senior Administrator Evaluations

- The following documents were sent to Council members prior to this meeting:
 - Cover page for Evaluations of Deans and Senior Administrators
 - Faculty Evaluation of Deans
 - Faculty Evaluation of Senior Administrators: Chancellor, Chief Academic Officer and Chief Operating Officer
- There are a few grammatical changes yet to be made to the documents which will be accomplished very soon.
- The evaluations will be sent out electronically from the Office of Institutional Research to faculty this Fall (October/November). Geri Cochran, Director of Institutional Research, asked Council for feedback regarding a time-line, turnaround time and reminders.
- All evaluations will be submitted electronically with every effort made to protect the anonymity of evaluators and the confidentiality of the results.
- Council discussion followed.
 - The question was raised regarding which faculty may be allowed to participate in the evaluations. Ellen will discuss with CAO Scott Jenkins over the next week to define and bring information back to Council next meeting.
 - Faculty will be evaluating the dean in the school for which they were hired.
 - All evaluations must be accompanied by the specific dean's official job description.
 - Deans' evaluations will begin in Fall 2009 and then will be administered every two years. Deans hired after the initiation of this cycle will be evaluated every second year from the date of appointment.
 - Evaluations for COO and CAO will begin in Fall 2009 and will be conducted every second year from date of appointment.
 - Faculty evaluations of the Chancellor will follow the schedule of the Board of Trustees' evaluations of the Chancellor, beginning in the academic year 2009-2010.

IV. CAO Scott Jenkins

- The 2009-11 draft of the Faculty Manual will be brought to Faculty Council to ratify in November and will be available online for review before then.

- Language in faculty contracts includes the contingency of “availability of funds.” GA to have a conversation with OSBM and UNC General Counsel, working toward removing that language from faculty contracts for all UNC institutions.
- Council discussion followed.
 - Emphasized the importance of having the Faculty Manual clearly and easily available, particularly to new faculty.
 - Emphasized the importance of shared governance and faculty participation.

V. Teaching Excellence

- The question was raised whether Faculty Council should retain control of the Teaching Excellence Awards or should it be handled by the CAO’s office.
- Council discussion followed.
- Many believe that upper administration and deans should be promoting the Teaching Excellence Awards, not the faculty, and that it would be better to have the process generated and coordinated through the CAO’s office.
- Discussion to be continued.

VI. Comments from Chair

- We may consider some alternative meeting dates so Council meetings do not conflict with Board of Trustees’ meetings. Norman emphasized the importance of Council members attending BOT committee meetings.
- Next Council meeting will begin with Standing Committee reports.

Meeting adjourned.

Respectfully submitted,
Leslie E. Kamtman