

Student Titles

Introduction

Students are considered temporary appointments. Because these appointments are temporary they do not qualify as permanent employees in the SPA classification system or an EPA Non-Teaching. Using the SPA employment system (or hourly payroll) is not acceptable because students hired as SPA temporaries will be viewed as individuals receiving temporary employment not as student employees

Definitions

When using a student title the person must be a registered student at NCSA. Titles are defined below:

Graduate Assistant

A graduate student, enrolled as a full-time student in accordance with their program of study, who performs support functions, and is not a Teaching Assistant or Research Assistant as defined below.

Undergraduate Assistant

An undergraduate student, enrolled full-time in accordance with their baccalaureate program of study, and is engaged in a work assignment.

Teaching Assistant

A graduate student, enrolled as a full-time student in accordance with their program of study, who regularly teaches a class or classes; supervises recitation sections; has full responsibility of a course, or leads discussion sections; or grades papers and exams; or supervises rehearsals; under the supervision of a member of the graduate faculty or dean.

Resident Assistant/Resident Manager

An undergraduate or graduate student, enrolled full-time in accordance with their program of study, and is engaged in residence life community living; supporting the students by advocating for them, educating in policies and procedures, and being the liaison to the professional live-on staff.

Research Assistant

A graduate student, enrolled full-time in accordance with their program of study, and is engaged in research activities directly related to their program of study under the supervision or in collaboration with a member of the graduate faculty or dean.