



# RESIDENCE – AND-TUITION STATUS APPLICATION

Classification:	IN	OUT
Term:	F W S SS	20_____

Under North Carolina law, a person may qualify as a resident for tuition purposes in North Carolina, thereby being eligible for a tuition rate lower than that for nonresidents for tuition purposes. Copies of the applicable law and of implementing regulations are available for inspection in the Semans Library. In essence, the controlling North Carolina statute (G.S. 116-1343.1) requires that "To qualify as a resident for tuition purposes, a person must have established legal residence (domicile) in North Carolina and maintained that legal residence at least 12 months immediately prior to his or her classification as a resident for tuition purposes." These provisions include special rules with respect to persons who are married or who are within identified subclasses of minors. Certain aliens may also qualify for resident tuition status. The residence manual, located at the office identified in this paragraph, should be consulted for statutory and related regulatory conditions.

North Carolina provides certain benefits for spouses, family members and military dependents. Persons who qualify for these benefits include spouses of North Carolina residents, spouses and dependents of active duty military personnel stationed in North Carolina and family members of deceased or disabled emergency workers. If you believe you qualify for these benefits, you should contact the Registrar's Office for a supplemental "spouse" form. When you have completed the supplemental form, please submit both that form and a copy of this application to the Office of the Registrar. **DECLARATION OF MARITAL STATUS IS STRICTLY VOLUNTARY.**

## IMPORTANT – READ THESE INSTRUCTIONS BEFORE COMPLETING THIS APPLICATION

- A. **Answer all questions.** If any question is not applicable to your situation, write "N/A." Failure to answer all questions may result in the application being returned to you and thus delay a decision relative to your residence-and-tuition status.
- B. **Print legibly or type all responses.** If necessary, write "see attached" in the space provided, and use separate additional sheets, numbering your responses the same as the corresponding question and stapling these sheets to the application form.
- C. Be completely accurate to the best of your knowledge and understanding. Falsification of your responses may subject you to discipline action, including dismissal from the institution. **Whenever "date" is requested, give month/day/year.**
- D. **Sign and date this application where indicated.** Failure to make the necessary acknowledgements and certifications renders this an invalid application. Applications deemed illegible or incomplete will be returned to the applicant for proper completion.
- E. **Return completed application, any additional forms and supporting documentation to:**  
Office of the Registrar – University of North Carolina School of the Arts – 1533 South Main Street – Post Office 12189 – Winston-Salem, North Carolina 27221-2189-Forms due by the 10<sup>th</sup> day of the semester for which you are seeking residency.

## **TYPE ALL RESPONSES OR PRINT THEM IN BLACK INK**

1. Applicant (student's) full name \_\_\_\_\_

2. Social Security Number (voluntary) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Citizenship \_\_\_\_\_

3. Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Place of Birth \_\_\_\_\_ Sex \_\_\_\_\_ Age \_\_\_\_\_

4. Current Mailing Address (street, city, state, zip) \_\_\_\_\_  
Since (M/D/Y) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Telephone ( \_\_\_\_\_ ) \_\_\_\_\_

5. Permanent Home Address (street, city, state, zip) \_\_\_\_\_  
Since (M/D/Y) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Telephone ( \_\_\_\_\_ ) \_\_\_\_\_

6. Last Previous Home Address *in* NC (street, city) \_\_\_\_\_  
From (M/D/Y) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ To (M/D/Y) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Last Previous Home Address *outside* NC (street, city, state) \_\_\_\_\_  
\_\_\_\_\_  
From (M/D/Y) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ To (M/D/Y) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

7. Are you currently enrolled in UNCSEA? YES or NO Are you applying for admission? Yes or NO

**Circle** the earliest term and indicate year in which you want this decision to apply:

A. Fall, 20\_\_\_\_\_ B. Winter, 20\_\_\_\_\_ C. Spring, 20\_\_\_\_\_ D. Summer, 20\_\_\_\_\_

**Circle** whether you are: A. Graduate B. Undergraduate C. Special Student D. Middle School E. High School

8. List the secondary (high or preparatory) schools you attended in sequence:

Name	Address (town and state)	From (M/D/Y)	To (M/D/Y)

9. List ALL post-secondary (universities, junior colleges, community colleges, etc.) you attended (including UNCSEA):

Name	Address (town and state)	From (M/D/Y)	To (M/D/Y)

10. If at any time, you previously have applied for a residence determination for tuition purposes to any North Carolina public college or university? \_\_\_\_\_Yes \_\_\_\_\_No. If yes, give the following information. (NOTE: IF you want the Registrar to consider your application at a previous institution of higher education, it is your responsibility to produce the forms from the institution named in (A):

A. Name of college or university \_\_\_\_\_

B. What was your residence status determination? **Circle Appropriate answer:**  
 Resident                      Non-Resident                      Not Determined

C. Term and year you were so classified: \_\_\_\_\_

D. Has your residence status ever been determined before by UNCSEA's Registrar? \_\_\_\_\_Yes \_\_\_\_\_No  
 If yes, when? \_\_\_\_\_

**PLEASE PROVIDE THE FOLLOWING INFORMATION RELATIVE TO YOUR PARENTS OR LEGAL GUARDIAN:**

11. Is your father living? \_\_\_\_\_ Yes \_\_\_\_\_ No

Father's name \_\_\_\_\_ Occupation \_\_\_\_\_

Permanent Home Address (street, city, state):  
 \_\_\_\_\_ Since \_\_\_\_\_

12. Is your mother living? \_\_\_\_\_ Yes \_\_\_\_\_ No

Mother's name \_\_\_\_\_ Occupation \_\_\_\_\_

Permanent Home Address (street, city, state):  
 \_\_\_\_\_ Since \_\_\_\_\_

13. Are your parents separated or divorced? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, who has **legal** custody of child(ren)? \_\_\_\_\_

14. Court appointed legal guardian? \_\_\_\_\_ Yes \_\_\_\_\_ No

Guardian's Name \_\_\_\_\_ Occupation \_\_\_\_\_

Permanent Home Address (street, city, state): \_\_\_\_\_ Since \_\_\_\_\_

15. Why and when did you move your home to North Carolina? When (M/D/Y)

REASON:

16. When and from what state or foreign country did you move your home and legal residence to North Carolina?  
 Moved from: \_\_\_\_\_ When (M/D/Y) \_\_\_\_\_

17. When do you claim that you began your legal residence (domicile) in North Carolina (M/D/Y)? \_\_\_\_\_

18. Who (including yourself) last claimed you as an exemption on state and/or federal income tax returns, for what tax year, and to what state was the income tax returned filed?

A) On state return for tax year \_\_\_\_\_ Filed in the state of \_\_\_\_\_ On (M/D/Y) \_\_\_\_\_  
 Name \_\_\_\_\_ Relation \_\_\_\_\_

A) On state return for tax year \_\_\_\_\_ Filed in the state of \_\_\_\_\_ On (M/D/Y) \_\_\_\_\_  
 Name \_\_\_\_\_ Relation \_\_\_\_\_

19. List in chronological order to date of this application, all places you have spent at least 7 consecutive days during the past three years. Your response must include your current address, all other places lived, and vacations, under the 7 day condition.

Place (city and state)	Purpose	From (M/D/Y)	To (M/D/Y)

20. Name each state or foreign country where you did each of the following during the last 24 months. List each time you did each such act. (If not done in the last 24 months, list where and when such acts were done the last time you did them; if never done, at all, write "never").

	State (M/Y/D)	State (M/D/Y)	State (M/D/Y)
Registered to vote			
Voted			
Called to serve on jury duty			
Acquired or renewed driver's license			
Listed property for taxation in the county where you live			
Filed state income tax return Did you file as a resident or nonresident? <i>Circle appropriate response:</i>	Resident Non-resident	Resident Non-resident	Resident Non-resident
Acquired ownership of property for use as your principal dwelling			

Inclusive dates (M/D/Y) of such property ownership:	From: To:	From: To:	From: To:
Was state income tax withheld during the current tax year?	Yes      No	State(s)	Beginning Date (M/D/Y) _____
During previous tax year? <i>Circle appropriate response:</i>	Yes      No	State(s)	Beginning Date (M/D/Y) _____
Was total amount withheld refunded to you?	Yes      No		
Registered/licensed a motor vehicle (car, truck, or other vehicle requiring a license)	Type of vehicle (List all)	Where registered/licensed	Date (M/D/Y)

21. In whose name is the motor vehicle which you maintain and operate in North Carolina registered and insured? \_\_\_\_\_

22. List the address(es) at which you own and maintain personal property (clothing, furniture, cars, boats, checking accounts, stocks, bonds, pets, jewelry, appliances, etc.) and give the percentage of value (of such personal property) maintained at each address:

Address	% at this address

23. List ALL your employment for wages in the last 24 months:

Job Title	Employer	Address (place & state)	Date from	Date to	Hours per Week

24. Of the total money required to meet all of your expenses (food, clothing, housing, tuition, transportation, personal expenses, vacations, etc.) for the full 12 months of the preceding calendar year and of the current calendar year, what percentage came from each of the following sources?

Preceding Calendar Year (Jan.-Dec) 20_____	Current Calendar Year (Jan – Dec) 20_____	% of Total
Your Earnings		
Parent(s) or Guardian		
Other (specify)		

25. Are you currently in, or a veteran of, active military service or other Federal government employment?  
**Circle:**                      YES                      NO

If "YES", give your home address upon entry	
What is your official "home of record?"	
Your home address upon discharge?	
Date this home address was declared (M/D/Y)	
Legal residence on most recent DD Form 2058 (State of Legal Residence Certificate)?	
Date of DD 2058 (M/D/Y)	
Place to which you were paid mileage upon discharge?	
State for which income tax withheld from your salary?	

If you or one or both of your parents are now in active military service, **attach to this application** a copy of the "Leave and Earnings Statement" for the most recent pay period and for the pay period 12 months ago for each such person.

26. If you:
- (1) now live regularly with
  - (2) have lived with during the immediately preceding 24 months, or
  - (3) continue to maintain close ties with and periodically live with, another person (who is a relative by blood or court order or a legal guardian of the person), or
  - (4) have been claimed within the immediately preceding 24 months as a dependent for taxation purposes by someone other than yourself, answer the following for each such person.

a) Answer only for one adult person at each address:

Name		Relationship to you	
Permanent home address (street, city, state)		Since (M/D/Y)	
Last previous address (street, city, state)		From (M/D/Y) – To (M/D/Y)	---
Is any such person now in, or a veteran of, active military service or other federal government employment?		YES	NO
If "YES," give home address upon entry			
Official home address now?		Date of discharge (M/D/Y)	
Legal residence on most recent DD2058 (State of Legal Residence Certificate)?		Date of discharge (M/D/Y)	
Home address upon discharge?		Date of discharge (M/D/Y)	

b) In what state or foreign country did this person do each of the following during the last 24 months and when? List each time he or she did each such act. (If not done in the last 24 months, where and when did he or she do these acts last? If **never** done at all, write "never"). Attach copies of all documents showing North Carolina as your *bona fide* permanent residence.

	State (M/Y/D)	State (M/D/Y)	State (M/D/Y)
Registered to vote			
Voted			
Called to serve on jury duty			
Acquired or renewed driver's license			
Listed property for taxation			
Filed state income tax return Did (s)he file as a resident or nonresident? <b>Circle appropriate response:</b>	Resident Non-resident	Resident Non-resident	Resident Non-resident
Acquired ownership of property for use as your principal dwelling			

Inclusive dates (M/D/Y) of such property ownership:	From: To:	From: To:	From: To:
Claimed you as an exemption on State income tax return for tax year _____	Yes      No	State	(M/D/Y)
Claimed you as an exemption on Federal income tax return for tax year _____	Yes      No	State	(M/D/Y)

27. If you are an alien, answer and complete the following appropriately:

(a) I possess a valid, current visa.      YES                      NO  
 I hold a visa with the following letter – number category (e.g., J – 1) \_\_\_\_\_  
 My visa was issued as of \_\_\_\_\_ (M/D/Y)

**NOTE: B, C, D, F, J, M, P, Q, and S visas reflect a presence in the United States not sufficient to support a bona fide claim to North Carolina legal residence.**

(b) I possess a valid, current Form 1-151 or 1-151 (Alien Registration Receipt Card).      YES                      NO  
 Registration Number \_\_\_\_\_  
 It reflects my entry into the United States as an immigrant on \_\_\_\_\_ (M/D/Y)

(c) I possess a valid, current Form 1-181b (Memorandum of Creation of Record of Lawful Permanent Residence)  
 YES                      NO  
 It reflects my entry into the United States as an immigrant on \_\_\_\_\_ (Date)

(d) Immediately before I received my Form 151 (or Form I-551 or Form 1-181b) I possessed a valid current visa  
 YES                      NO  
 This was a visa with letter – number category of \_\_\_\_\_  
 My visa was issued as of \_\_\_\_\_ (M/D/Y)

(e) I possess a valid, current Form 1-94 (Arrival – Departure Record) Parole Edition.      YES                      NO  
 The parole date on the form is \_\_\_\_\_ (M/D/Y)

(f) I possess a document issued by immigration authorities (letter, form, certificate, etc.) that shows that I will later be issued one or more of the documents described above.      YES                      NO  
 Its effective date is \_\_\_\_\_ (M/D/Y)  
 Identify \_\_\_\_\_.

**Attach a copy if permitted by immigration law.  
 If not, be prepared to display the document for inspection upon request.**

28. If there are additional circumstances, events, or acts that you feel support your claim to North Carolina legal residence (domicile) for tuition purposes, attach a description of each to this application, specifying the place and date of its occurrence. Return all documents and supporting materials under the same cover to the Office of the Registrar.

I hereby acknowledge that completion of item 2 (Social Security Number) is voluntary, is requested by the institution solely for administrative convenience and record keeping accuracy, and is requested only to provide identifier for the internal records of this institution.

I hereby acknowledge that revealing my marital status is strictly voluntary and, if I choose to do so, such information will only be used to determine my in-state residency status for tuition purposes as it pertains to special rules for spouses and that my marital status can only be a benefit to my case.

I hereby certify that all information I have set forth is true to the best of my knowledge, pursuant to my reasonable inquiry where needed, and I am aware that knowingly falsifying any responses herein may subject me to disciplinary action.

I hereby acknowledge that the institution may verify the information set forth herein from sources accessible under law to the institution but that the institution may divulge the contents of this application only as permitted under The Family Educational Rights and Privacy Act of 1974 if I am, or have attended this institution.

\_\_\_\_\_  
 Signature of applicant

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 E-mail Address

(\_\_\_\_\_) \_\_\_\_\_  
 Fax Number

(\_\_\_\_\_) \_\_\_\_\_  
 Cell Phone Number

\_\_\_\_\_  
 Signature of parent or guardian if applicant is under 18 years of age

\_\_\_\_\_  
 Date