

NORTH
CAROLINA
SCHOOL
OF THE
ARTS

STAFF COUNCIL MEETING JANUARY 17, 2008 WELCOME CENTER PRESENTATION ROOM	
Present:	Jim DeCristo, Debbie Frezell, Jean Marie Gallagher, Annette Joyner, Susan Porter, Martha Urbanik, Suzanna Watkins, Lauren Whitaker
Welcome	The meeting was not official due to the lack of a quorum caused by inclement weather. The school delayed opening until 10 AM.
Approval of Minutes	Minutes from the November 15, 2007, meeting could not be approved due to lack of a quorum.
COO Meeting Notes	<ul style="list-style-type: none"> • The notes (see attached) were reviewed individually and briefly discussed, along with the Chancellor's email regarding NCSA as a center of excellence. Staff are encouraged to submit feedback and suggestions at http://www.surveymonkey.com/s.aspx?sm=jlBd88lc2aGI3ZUMx_2bGuVA_3d_3d • No date has been set for access to online retirement information.
Reports	<ul style="list-style-type: none"> • Susan Porter will attend a conference on career banding January 30-31. Competency assessment training sessions for the positions that still need to be banded will be scheduled in the future. • The Governance Committee has met and will have a report for the February meeting on Staff Council bylaws. Many suggestions on representation, meetings and other issues have been considered and will be brought to the council then.
New Business	<ul style="list-style-type: none"> • Jim DeCristo reported that EPA elections will need to be organized in April for May voting. This issue will be discussed at future meetings.
Other Business	<ul style="list-style-type: none"> • The HR Task Force submitted their report to President Bowles (see attached). Comments and suggestions from council members should be sent to the co-chairs, who will report feedback to the UNC Staff Assembly. • Volunteers are needed for the Employee Insurance Committee. There is a state mandate that each campus have an "Employee Insurance Committee." The committee is to review insurance products and the needs of the employees at its institution, must be made up of 5-9 individuals each of whom has been with the agency for at least a year, and must fairly represent the work force. The committee should be on a three-year rotation with approximately one-third of the terms expiring annually. NCSA's work force is 44% SPA, 40% EPA and 15% EPA-NT. It is suggested that a five-person committee be created with two EPA faculty reps (from Faculty Welfare committee), two SPA reps (from Staff Council), and one EPA-NT rep. Interested volunteers are asked to email council co-chairs by February 1. A call for volunteers from campus staff may be placed in the Every Friday Email. • One SPA alternate is still needed for the UNC Staff Assembly. • Future Staff Council meetings will be held in the Welcome Center Presentation Room. The next meeting is scheduled for February 21. • J. C. Boykin will reschedule at a later date. It is possible this will be a special meeting date and time.
Notes submitted by:	Martha Urbanik