



Tuition Surcharge Waiver Request Form

Complete this form and return it to the UNCSA Office of the Registrar within thirty (30) business days of receiving the bill that includes a notice of the tuition surcharge.

To qualify for a waiver, you must demonstrate that your pursuit of a degree has been substantially disrupted and that the reason for the disruption fits within one of the four waiver categories below.

All supporting documents must be attached to this form. Documentation not submitted with this form will not be considered. If you plan to mail documents, make sure you sign the form, and keep a copy of all documents you submit. The postmark on the envelope will be used as the submission date. Requests can be submitted in person or sent by U.S. Mail to:

Tuition Surcharge Waiver Committee
c/o Office of the Registrar
University of North Carolina School of the Arts
1533 S. Main Street
Winston-Salem, NC 27127

Name (print) _____ E-Z Arts ID _____

Artist Email account _____ Phone _____

Major _____ Degree _____

Signature _____ Date _____

(Waiver requests not signed will be returned to your UNCSA campus box)

Choose one of the following waiver categories:

_____ Military Service Obligation

_____ Serious Medical Debilitation

_____ Short-term or Long-term Disability

_____ Other Extraordinary Hardship

Attach a statement describing the circumstances that support your waiver request above. Remember to attach the necessary documentation that corresponds with the waiver category selected above, and keep a copy for your records.

Please note: Health information submitted with a request of waiver of tuition surcharge is considered a disclosure authorized by the student. If applicable, please mask all references to your social security number, even if it is your VA file number. Once this form has been timely completed in its entirety, including the necessary information and documents, the Tuition Surcharge Waiver Committee will convene to consider your application. You will be notified in writing of the Surcharge Waiver Committee's decision within thirty (30) business days of the date the Office of the Registrar received your waiver request.