



UNIVERSITY OF NORTH CAROLINA
SCHOOL of the ARTS

Summer Programs 2011!



*Residence Life's
Frequently Asked
Questions Booklet*

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Introduction

Dear Student,

Congratulations on your acceptance into the Summer Programs at the University of North Carolina School of the Arts. Our Residence Life team members are looking forward to your arrival and working with you on campus this summer. As most of you know, UNCSCA is a very unique and special place. We are proud to host, support and nurture talented artists year-round at one of the top performing arts schools in the world. Here, people from many different regions and backgrounds live, work, grow and learn together from a very experienced group of professional artists and teachers. Part of what makes the UNCSCA Summer Programs such a positive experience is the opportunity for each young artist to focus solely on his or her area of art expertise and to receive a wide variety of feedback and support from knowledgeable and experienced art instructors.

Enclosed in this booklet you will find answers to frequently asked questions referencing the Summer Program. This prepared information serves as your resource to introduce you to UNCSCA's campus and our on-campus Residential Housing Program.

Along with this booklet you can also locate other important forms needed to complete the housing process. The following forms are needed, the Summer Housing Agreement Form, Emergency Information Card, and Parent Permission Form (for high school only). The forms are located online at. **Please complete these forms promptly and return them to the Residence Life Summer Programs Office.** In addition, you can find copy of the Overnight Travel Permission Form, which your parent/guardian should fax to the Residence Life Summer Programs Office 48 hours in advance of anytime you leave campus overnight with anyone other than a parent or legal guardian. As with all submitted forms, please remember to make a copy of what you send in for your records.

We believe our supportive residential community is the best place for you as a young artist to grow and develop both personally and artistically. The University of the North Carolina School of the Arts provides an environment that will encourage each individual to enhance personal values, establish identity, gain independence and build interpersonal relationships.

Our entire UNCSCA Residence Life team looks forward to your time here with us this summer. If you have any questions, please contact our office at (336) 770-3281.

Best regards,

Jennifer Wells
Director of Residence Life Summer Programs

[Q.] *Where will my daughter/son be housed during the summer program?*

[A.] High school students are placed in our residence halls. Sometimes high school students will be placed in the Bailey St. Apartments depending on the number of enrolled students.

[Q.] *How are housing assignments for high school and college students determined?*

[A.] Summer Program students will be housed with other students from different art disciplines based on sex and age. Room placement is based on when the Residence Life Summer Programs Office receives the student's Housing Agreement Form. Roommate requests will not be accommodated. Students will share communal bathrooms but each room has its own sink. Each floor is managed by live-in Residence Counselors, many of whom are UNCSCA college students. The Residence Counselors are, closely supervised and supported by professional staff called Summer Area Coordinators. Summer Area Coordinators are trained to address student concerns and to nurture a sense of community on the hall. All students living on campus are required to be on the meal plan. All high school students are required to live on campus, unless they live with a parent or legal guardian within a 25 mile commuting distance from UNCSCA.

Summer Program housing is limited. Students must pay in full by the date on their tuition statement and have returned their Housing Agreement Form to the Residence Life Summer Programs Office to be guaranteed housing. Students who request housing and live within a 25 mile radius of the school will be placed on a housing waitlist and will be notified if housing becomes available. If you have questions, please contact the Residence Life Summer Programs Office at 336-770-3281.

College students (this includes recent high school graduates) will be housed in the Center Stage Apartments.

[Q.] *What comes standard with the room?*

[A.] All rooms have standard single beds, desks, dressers and venetian blinds. Triple rooms will have a bunk bed to accommodate an extra person. There is a sink in every room. You may bring curtains but it is not encouraged. While decorating is optional, students are responsible for maintaining the condition of their room. Because students are here for such a short duration, it is recommended that they only bring necessities.

[Q.] *How can parents get in touch with their children?*

[A.] A phone is available on each residence hall for student use. Each apartment bedroom (Bailey St. & Center Stage) is equipped with a telephone jack. Residents in the apartments are responsible for supplying their own touch-tone telephone with the connecting telephone cable. Local phone service is provided to each room. Room phone numbers for residents will be distributed during registration on move-in day.

Long distance service is not provided. Please bring a calling card with you for long distance calls.

Office telephone numbers are as follows:

Residence Life Summer Programs Office: (336) 770-3281

Quad Office (Bldgs E-F): (336) 770-3373

After hours contact UNCSA Police: (336) 770-3321



[Q.] *Will students be notified of room and/or roommate assignment prior to their arrival?*

[A.] Room and roommate assignments will not be given out until opening day during the check-in process. Residence Life Programs & Housing reserves the right to change assignments when necessary.

[Q.] *When do the residence halls open for students to check in prior to summer session and when do they close after summer session?*

[A.] **Sunday, June 19, 2011-** Registration begins at 8:00 a.m. for students whose last names are between A-M. Registration for students with the last names N-Z will begin at 9:45am. These times are strictly enforced. Students who have all the required documents turned in and on file will be allowed to check into their residence hall room and skip some steps of the registration process. All other students **MUST** complete registration before checking into their residence halls. During check-in you will be issued a room key and a Room Condition Report (RCR) Form which indicates the current condition of the room prior to check in. When you have completed the registration process, take your copy of the RCR to the room and give the room an inspection and if there is something that was missed, please note it on your copy of the RCR and take it to the Residence Life Summer Programs office so that it may be copied it and placed on file. Staff will be available to welcome you and assist you with any questions you may have on move in day.

Saturday, July 16, 2011- Students must check out of the residence halls by noon. To check out of your room, schedule a time with your Residence Counselor (RC) or another RC in your building area. You and your RC will record any changes to your room based on the original Room Condition Report Form (RCR) that is on file. Students will be held responsible for any damages and discrepancies noted on the RCR. Prior to departing students must turn in their room key and One Card.

Rules & Regulations

[Q.] *What are the rules and regulations for the Summer Programs' Residence Halls?*

[A.] Dismissal of any high school or college student from the UNCOSA Summer Programs will also result in the revocation of any continued enrollment or acceptance offer for the pursuant Fall Term or denial of admission for any pending application to UNCOSA.

High School:

All students in grades 7-12 are expected to abide by all UNCOSA rules and regulations as outlined in the Summer Programs Handbook. Major violations such as the use of drugs and/or alcohol, property damage, leaving the residence halls after curfew, college area policy violation and inter-visitation policy violation, threatening behavior towards oneself or others, or theft could result in dismissal from the Summer Program. Minor offenses such as failure to sign out, late for curfew and noise violations are dealt with through early in-building curfew, early in-room curfew, room confinements and other common sanctions.

College:

Students are expected to abide by all State and Federal laws as outlined in the Summer Programs Handbook and to adhere to campus policies regarding visitation with high school students. Any violations of stated rules and regulations could result in dismissal from the Summer Program.

Students are expected to abide by all State and Federal laws and regulations. If any State or Federal laws are broken, the student will be suspended indefinitely from the Summer Program.

[Q.] *What are the policies on signing in and signing out?*

[A.] All high school students are **required** to sign out and receive permission from a staff member before they leave campus. They must also sign in upon their arrival back to campus. All high school students must have a parent/guardian fill out an **Overnight Travel Permission Form** (copy included in the packet) **EACH TIME** they leave campus for an overnight stay and **EACH TIME** they travel outside the city limits of Winston-Salem.

[Q.] *Can students visit other residences off campus?*

[A.] No high school student will be allowed to visit off-campus residences without the permission of his/her parent and the permission of the visiting/host parents. This permission must be given for **EACH** visit.

High school students may not visit students' off-campus apartments at any time. This also includes Center Stage and Bailey Street Apartments.



[Q.] *Can students have automobiles on campus?*

[A.] No high school student may have a car on campus with the exception of students who are commuting. Commuter students must register their car with UNCOSA Police. Please refer to our website



All high school students must have written permission to ride in cars with people other than faculty and Student Life staff.

[Q.] *Are students allowed to ride in a taxi cab?*

[A.] Students will not be allowed to ride in a taxi cab for reasons such as shopping, going out to dinner or to the movies. UNCOSA provides ample transportation for such excursions. Students may be given permission by a staff member to ride in a cab when necessary for a doctor's appointment.



[Q.] *Can students of the opposite sex visit with one another in the residence hall rooms?*

[A.] Visitation among students of the opposite sex is not allowed at any time in the residence hall rooms of high school students. High school students are not allowed to visit any Center Stage Apartments or other designated college-only areas.

[Q.] *What is the Overnight Travel Permission Form?*

[A.] The Overnight Travel Permission Forms is to assure the Residence Life Summer Programs' staff that you are aware of when and where your child is going on an overnight basis. It gives your child permission to leave campus overnight, with any person other than YOU, the parents/legal guardians. The form can be faxed, mailed, scanned and sent via email, or brought in person by only the parents, to the Residence Life Summer Programs Office 48 hours in advance of the overnight visit. Forms will not be accepted by the students or anyone else other than the parent/guardian of the student.

[Q.] *Do the Summer Program students have a curfew? And if so, what are the hours?*

[A.] <u>High School Curfews **</u>	<u>Sunday-Thursday</u>	<u>Friday & Saturday</u>
Rising 7 th – 10 th Graders	10:00 p.m. in building/on floor	12:00 a.m. in room
Rising 11 th - 12 th Graders	10:00 p.m. in building	12:00 a.m. in room

** Sunday-Thursday all high school students will have an 11:00 p.m. in-room curfew.

On Friday and Saturday nights, all high school students will have an in-room curfew at 12:00 a.m.

College students do not have a curfew.



Wellness Center

[Q.] *Is there a health facility on campus? What do students do when they are ill?*

[A.] Yes! The Wellness Center is located in the Hanes Student Commons Building, and is open from 8 a.m. until 5 p.m. Monday through Friday. In addition, medical personnel are on call 24 hours a day, seven days a week. A student who becomes ill after hours or on weekends should contact a Residence Life Summer Programs' staff member for access to health services personnel who are on call.



Student Events

[Q.] *What events are planned for Summer Programs?*

[A.] Planned leisure events/activities during the UNCSCA Summer Programs are highly diversified. To allow students to get off campus, trips are taken to shopping centers, putt-putt golf, movie theatres, swimming pools, parks and lakes. Trips are under the supervision of the High School Events and Residence Life Summer Programs' staff. Dances and games are also provided to give each student a large variety of things to do outside of their artistic endeavors. On-campus fitness facilities include weights, cardio machines and indoor basketball court.

[Q.] *How are the expenses of the trips covered?*

[A.] All activities that are on campus are free and cost nothing to attend. Any trips that are off campus are to be paid for in advance. Parents should discuss any trips that his/her student would like to attend, sign up for those trips and pay for them in advance. Parents can pay for trips by way of cash, check, credit card and or One Card. Please note that the trips that are paid for are non-refundable.

[Q.] *What if I have paid and signed up for a trip and my child cannot go on the trip?*

[A.] Unfortunately, the trips are non-refundable, however a student can find another student to go in his/her place and they work out the cost between them.

[Q.] *How will my child get to the trips that are off campus?*

[A.] UNCSA provides bus transportation to and from all UNCSA sponsored events and activities that are off campus. Buses will depart from the Performance Place Circle and upon arrival back to campus, students will be dropped off at the Performance Place Circle and will be escorted back to their residence halls, depending on what time the buses arrive to campus.

[Q.] *What type of transportation service is available for Summer Programs' students to and from the airport?*

[A.] The Piedmont Triad Airport (PTI) located in Greensboro is about 20 miles from Winston-Salem. The nearest train connection is in Greensboro, 25 miles away. UNCSA Transportation Services can provide service to or from the airport, bus, or train station in the Greensboro area for a fee. Please contact them at (336) 770-1476. Make reservations at least three days prior to pick-up time. Another option is a taxi service that can transport to and from the airport. Their telephone number is (336) 668-9808



[Q.] *What shopping facilities are available?*



[A.] There are shopping centers within two miles of UNCSA. Transportation is provided weekly to the shopping centers and more frequently to the grocery store. For safety reasons, middle and high school students are not allowed to leave campus on foot.

General Questions

[Q.] *Will students have computer access to check email and use at their leisure?*

[A.] The residence halls and apartments are wired for the Ethernet. Students must furnish their own computers, and they must be equipped with a 10/100 Ethernet port to connect to our system. Students must also provide their own connecting cables. Computers are available in lobbies/lounges within the residence halls and there is a computer lab in the Hanes Student Commons Building.

[Q.] *What type of television service is provided?*

[A.] Each residence hall is wired for cable. There is one cable outlet in the living room of the Bailey Street Apartments. There are television lounges provided in each residence hall area. Students residing in Residence Halls A-F cannot use the lounges after in building curfew. Students may bring their own televisions, however, roommates should discuss with one another who will bring what equipment. UNCOSA does not provide the cable cord to connect the televisions to the outlets. That is the responsibility of the residents of that room.

[Q.] *What type of mail service is provided for students?*

[A.] Each student receives mail in his/her own box. Mailbox numbers will be distributed during the check-in process on move-in day. Mail sent to students should be addressed using the following format:

Student's Name
UNCOSA Box number
1533 South Main Street
Winston-Salem, NC 27127-2738



Students can obtain their mailbox combination at the Mail Center. Student mail is not delivered on the weekends. The Mail Center telephone number is (336) 770-3313.

*Please note that students participating in one or two week programs this summer will not be issued a campus mailbox. Students in these programs can pick up their mail in person at the Mail Center during normal business hours.

[Q.] *How much spending money does a student need?*

[A.] The amount of spending money a student needs depends on personal spending practices. All meals are provided and many on-campus events and activities are free. Students do need money for laundry, items for personal hygiene and for shopping trips. The UNCOSA Campus Store sells many personal items. It is recommended that \$30 a week be

allotted to students for these purposes. Caution should be used in regard to money and possessions. Valuables should be left at home and doors should be locked at all times. Do not place large sums of money on the One Card since this money is non-refundable, should there be a balance at the end of the Summer Program.

[Q.] *Is there a check cashing service provided for students?*

[A.] The Cashier's Office will cash checks for up to \$50.00 per day per student Monday through Friday between 9:00 am-11:30 am and 12:30 pm-4:00 pm. These hours are subject to change.

The Cashier's Office is located on the second floor in the Student Accounts area of the Welcome Center. The Campus Store will also cash checks up to \$50.00 per day per student. UNCSA One Card is required for identification. Checks from parents must be made payable to the "student", not UNCSA.



[Q.] *Is there a snack bar?*

[A.] The snack bar, also known as the "Pickle Jar," sells a variety of salads, cold/hot sandwiches and snacks. Hot and cold beverages are also available. Vending machines are located in several areas of the campus and the Campus Store sells snacks, soft drinks, juice and bottled water. Hours of operation for the Pickle Jar will be as follows:

Monday -Friday	7:30 am - 9:30 pm
Saturday	10:00 am - 9:30 pm
Sunday	1:00 pm - 9:30 pm

[Q.] *What is the One Card?*

[A.] The One Card is the only official form of identification at UNCSA. The One Card acts as a school ID, access card, meal plan card and also has prepaid flexible spending account for campus purchases and services. One Cards are issued to students at registration. If a card is lost, students should go to the One Card office or to UNCSA Police after hours. There is a \$10 fee for a replacement or damaged card. One Cards are to be carried by students at all times, and are most commonly used for checking out library materials, special mail pick-up, to enter the residence halls and the dining hall. One Cards are non-transferable and must be presented upon request by UNCSA Police, faculty or staff. More information about the One Card, including how to submit an ID picture and to place money on the One Card before arriving on campus is available at www.uncsa.edu/summersession.

[Q.] *What is the climate like in Winston Salem during the summer?*

[A.] The summer in Winston Salem is hot and humid. Some nights are mild and a few may be cool. There are mid-afternoon thunderstorms and some rainy days. All school buildings are air-conditioned, including the residence halls.

[Q.] *Can belongings be shipped at the end of the Summer Program?*

[A.] Students are to take all belongings home with them at the end of the Summer Programs. Items students cannot carry with them can be shipped from the Mail Center. The Residence Life Summer Programs' staff will not assume responsibility for forwarding belongings left in the residence halls after closing. Any items left in the residence halls will be turned over to UNCSA Police.

[Q.] *Are linens provided?*

[A.] Linens are NOT provided. Students should bring towels, standard twin size sheets for high school students, pillowcases, a pillow, blanket and bedspread from home. A checklist of suggested items to bring is located at the end of this booklet.

[Q.] *Are laundry facilities provided?*

[A.] There are washing machines at a cost of \$1.25 per load using One Card, \$1.50 using coins. Dryers are \$0.25 for every 16 minutes of use and can be operated without using coins by placing money on the student's One Card.



Please submit the following Residence Life forms to the
Residence Life Summer Programs Office:

- **Emergency Information Sheet (*everyone*)**

- **Parent Permission Form**

(at the bottom of the Emergency Information sheet – High School only)

- **Summer Housing Agreement Form (*everyone*)**

***Send To:* Residence Life Summer Programs Office**
University of North Carolina School of the Arts
1533 South Main Street
Winston-Salem, NC 27127-2738

Suggested List of Items to Bring

Miscellaneous Items

- Memo board for door
- Personal toiletries
- Small plastic bucket
(to carry shower items)
- Rubber shower shoes
- TV/cable cords
- Multi -plug strip
- Umbrella/ rain jacket
- Sturdy key ring
- Touch tone telephone
w/connector cord
- Pots & pans to use in kitchens (optional)

Cleaning Supplies

- Broom, mop & dust pan (optional)
- Sponge & cleaner
- Laundry detergent

Items for your Room

- Pillows
- Blanket
- Sheets (Beds in Residence Halls A-F, Moore and Sanford, require twin size sheets; Center Stage apartment beds require full size sheets)
- Alarm clock
- Waste basket
- Clothes hangers
- Towels
- Wash cloths
- Soaps, lotions and creams
- Sunscreen
- Computer w/ethernet cord

Information printed in this publication is subject to change.