

UNIVERSITY OF NORTH CAROLINA
SCHOOL OF THE ARTS

**Board of Trustees Meeting
Friday, September 23, 2016
9:00 a.m.**

Open Session Minutes

Trustees Present

Michael Tiemann, Chair
Ralph Womble, Vice Chair
Stephen Berlin
Skip Dunn
Anna Folwell
Phillip Horne
Mark Land
Charlie Lucas
Elizabeth Madden
Justin Poindexter, Alumni Representative
Tareake Ramos, SGA President
Jim Martin, Foundation Liaison
Judy Watson, BOV Liaison

Faculty/Staff Present

Lindsay Bierman, Chancellor
David English, Interim Provost
Jim DeCristo, Chief of Staff
David Harrison, General Counsel
Ed Lewis, Chief Advancement Officer
Carin Ioannou, Chief Financial Officer
James Lucas, Director of Human Resources
Corey Madden, Ex. Director of the Kenan Institute
Amanda Balwah, University Secretary
Ward Caldwell, Dean of Students
Michael Kelley, Dean of D&P
Dean Wilcox, Dean of Liberal Arts
Brian Cole, Dean of Music
Susan Ruskin, Dean of Filmmaking
Elaine Pruitt, Interim Dean of High School Programs
Carl Forsman, Dean of Drama
Brenda Daniels, Asst. Dean of Dance
Karen Beres, Interim Vice Provost
Katharine Laidlaw, Chief Marketing Officer
Claire Machamer, Chief Technology Officer
Lauren Whitaker, News Services Manager
Joan Roggenkamp, Executive Asst. to Chief of Staff

Trustees Absent

Greer Cawood
Rob King
Erna Womble, Secretary
Susan Kluttz, Ex Officio
Sandi Macdonald, Ex Officio
Tom Kenan, Emeritus

Faculty/Staff (Continued)

Ginger Caston, Executive Asst. to Chief
Marketing Officer
Shannon Henry, Director of Internal Audit
Cindy Liberty, Ex. Director of the Foundation
Suzanna Watkins, Director of Summer
Programs
Brent LaFever, Director of Campus
Performance Facilities
Hannah Church, SGA
Trent Spivey, SGA
Lynda Lotich, Asst. Director of the Kenan
Institute
Matthew Buie-Nervick, Campus Performance
Facilities
Marla Carpenter, Director of Communications

Other Guests Present

Fran Daniels, *Winston-Salem Journal*
Reporter
Jon Dulaney, Salem College Student
Winn Decker, NC State Intern, Provost's
Office
Family members of Tareake Ramos, SGA
President

Convene Open Session

Chairman Michael Tiemann convened the September 23, 2016 meeting of the University of North Carolina School of the Arts Board of Trustees at 9:00 a.m. Mr. Tiemann reminded all members of the Board of their duty under the *State Government Ethics Act* to avoid conflicts of interest and appearances of conflicts of interest as required by this Act.

Oath of Office

Ginger Caston, Notary Public, administered the Oath of Office to Tareake Ramos, President of UNCSEA's Student Government Association. Mr. Tiemann and the Trustees welcomed Mr. Ramos to the board.

Approval of Open Session Minutes from April 29, 2016 and July 13, 2016

MOTION: Charlie Lucas moved to approve the Open Session minutes of the April 29th and July 13th, 2016 Board of Trustees meetings. Elizabeth Madden seconded and the minutes were unanimously approved.

Report from Chancellor Bierman

Chancellor Bierman reported on the importance of placemaking, and the role of artists in seeing our cities and neighborhoods as a canvas. The following are highlights from his remarks:

Space can inform behavior, encourage us, warn us away, inspire us or dispirit us, enrich us or drain us. It all just depends on our collective imagination. One of the greatest challenges for both artists and policymakers is communicating possibility to others. As a public institution, UNCSEA has to face outward as we have a moral and civic imperative to engage fully in the life of North Carolina, and that must begin with the community that surrounds the school.

The School of the Arts needs to be a voice for artistic transformation and civic vision. To claim leadership for North Carolina's creative economy, we must first be leaders in our local economy. To proclaim the value of artistic uplift to the whole state, we must demonstrate its application toward the streets and neighborhoods around our own campus. To celebrate art and creativity as engines of civic well-being, we have to make it work for our own neighbors.

The School of the Arts can do that in Winston-Salem. The neighborhood around us is changing in fascinating ways, with a generational, cultural, racial, and economic mix that offers a real chance for vibrant rebirth. A history of exclusion and redlining, of industrial decline and urban neglect, has given way to a real sense of possibility.

We can seize this moment. The North Carolina School of the Arts should emerge as the leading force for an artistic corridor that runs from the southern part of Winston-Salem all the way into downtown. The Stevens Center has already become an anchor for artistic community and helped lead the transformation of downtown during the urban revitalization of the 1980s. But so much untapped potential remains. We can be the catalyst that connects the creative and cultural hubs that are already emerging in our city, reinforcing Winston-Salem's claim and official tagline as The City of Arts and Innovation.

At the same time, we can forge partnerships to help renew focus on the Gateway, just to the north of the University. The Gateway should become our link to the burgeoning downtown

district, a bridge that draws people, commerce and civic energy into the south of Winston-Salem, into the neighborhoods around campus.

Our students should have a reason to walk beyond the front gate of our campus, to have places to eat, study, shop and relax alongside the people who share their neighborhood. I want to see the fantastic heritage of the campus' community captured in the warehouses and storefronts, preserved in the wooden beams and the casement windows — imbued with new life.

We have the opportunity to move some of our outreach programs more fully *into* the community, making our Community Dance and Music Schools more accessible, offering new space to expand summer programs, and bringing student performances directly to our neighbors. Our work will be more visible, better known to the people around us, and more inviting to those who might never have considered a visit to campus.

This moment of opportunity might never have come without the diligent work of the Thomas S. Kenan Institute for the Arts. The Institute's powerful mission to "Build Creative Community" has taken root in initiatives like the Community Innovation Lab, which calls on artists to develop novel, creative way to address major social challenges. Artist Corps sends young creative minds into high-need schools to show how music, movement, acting, sculpting and all manner of artistic work can deepen learning and expand a sense of community.

Our partnerships with the Institute also brings a much-needed flexibility — the capacity to take an idea and run with it, which can be a challenge for big, public institutions. My first neighborhood walk-around with UNCOSA accountants and lawyers became known in my mind as a grim march of 'no', a tour of all the legal and logistical obstacles we'd face in trying to make good on the institution's promise of engagement with the local community. What the Kenan Institute offers is a sunny stroll of 'yes,' a way of marrying UNCOSA's public spirit with the freedom and independence of a nonprofit agency."

Report from the Audit Committee

Steve Berlin, Audit Committee Chair, reported that the Audit Committee met on Tuesday, September 20th, and discussed the following:

External Audit Reports

Shannon Henry, Chief Audit Executive, discussed the University's Letter of Certification regarding its annual self-assessment of internal controls. The Letter of Certification is UNCOSA's attestation of an internal control system and its responsibility to establish and maintain controls regarding:

- Reliable financial reporting
- Compliance with laws and regulations; and
- Efficient and effective operations

Ms. Henry also noted that review is underway for the OSA Financial Statement Audit for 2016-17; it should be completed very soon.

The committee identified UNCOSA's associated entities and discussed UNC General Administration's Policy regarding the *Required Elements of University-Associated Entity Relationship*. UNCOSA's Associated Entities are:

- UNC School of the Arts Foundation, Inc.

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- NCSA Housing Corporation
- NCSA Program Support Corporation
- River Run Film Festival
- The Semans Art Fund, Inc.

UNC General Administration requires each of these to complete an annual CPA Audit. The associated entities must provide copies of the audit report and any other communications, such as management letters, to the Chancellor, BOT, UNC President and BOG. The entities must also demonstrate, within 90 days of issuance, that satisfactory progress has been made toward implementing corrective action plans.

The University of North Carolina School of the Arts Foundation, Inc. Financial Statements Audit, for years ending 2015 and 2016 has been completed and there were no findings.

Summary of FY2016

Ms. Henry summarized the work of Internal Audit throughout FY2016:

- Internal Audit completed audit and advisory services resulting in reports that produced 8 written recommendation and 1 verbal recommendation for improvements in the following University Departments:
 - Facilities Management
 - Human Resources
- 88% of previous Internal Audit findings have been resolved and UNCSA has implemented 77% of Internal Audit's recommendation. The University continues to meet or exceed Internal Audit's target recommendation implementation rate of 70%. Ms. Henry advised that the IT Operational Audit is complete. Year-end testing and 6 unplanned reviews, investigations and consults are underway.

Internal Audit Reports

The Information Technology Operational Review was shared with the Committee. Six observations of noncompliance with the University's chosen information security standard and operating procedures were identified and communicated to management. Campus community concerns reported via the Internal Audit survey were also reported to IT management and they are in the process of implementing corrective actions.

Approval of the 2016-2017

Ms. Henry and her Internal Audit team presented the 2016-17 Risk Assessment and Internal Audit Plan. Audits added for FY2017 include:

- Human Resources Compliance
- Clery Act Compliance (*time permitting*)
- Environmental Health and Safety Compliance (*time permitting*)

The Audit Committee unanimously approved the plan as presented.

MOTION: The Audit Committee of the UNCSA Board of Trustees moved to approve the 2016-17 Risk Assessment and Internal Audit Plan as presented. Skip Dunn seconded and the motion was unanimously approved.

Report from the Endowment Fund Board

Michael Tiemann, Chairman of the Endowment Fund Board, reported the following from the Board's September 22nd meeting:

- The investment fund was reviewed based on performance from June 30, 2016.
- Due to our Distribution Policy of 5%, and the loss of value in the market, our funds are being carefully monitored as to not fall below corpus.
- A review of a new unitized investment method was reviewed for possible adoption.
- A review and discussion occurred regarding the expenses against each of the distributed funds last fiscal year. This was helpful to determine what amount of distribution was needed to meet fixed costs for the departments.
- A request was made for staff to analyze the fund's performance based on different criteria in order to guide the Board when adopting a new distribution policy at our next meeting.

Report from the Advancement Committee

Ralph Womble, Committee Chair, reported the following from the Advancement Committee:

Financial Report

- Overall, the fundraising goals of FY16 were exceeded. Advancement re-engaged past donors and brought on new ones. Scholarship fundraising was on track in accordance with the goals.
 - One-year donor retention rates lagged industry benchmarks.
 - Moving forward, industry best practices will be implemented to boost annual unrestricted giving.
 - In FY16, the Office of Advancement raised \$9,255,800, a 28% increase over last year, and for every \$1 spent, \$5.47 was raised.
- FY17 is off to a good start. Advancement anticipates increased activity and giving as we implement our Annual Giving campaign heading into the fall and the end of the calendar year.

Donor Cultivation and Solicitations

- A newly designed proposal format was used to secure sponsorships for NextNow and the Foundation's Guest Artists Luncheon.
- Wells Fargo has again committed to being the Presenting Sponsor for NextNow and First Tennessee will again sponsor *The Nutcracker* and NextNow.
- Advancement has worked closely with the deans to develop a more comprehensive structure for the Deans Councils moving forward.

Events Update

- The Hamlin Scholarship Endowment is less than \$80,000 away from being fully funded at \$300,000. Trustees and others can help fund the Endowment by attending the Hamlin Scholarship Benefit on November 17th.
- Save the date for NextNow 2017, which will be held on Saturday, February 25th. NextNow is UNCOSA's annual scholarship fundraiser, will be in conjunction with Winter Dance. Tickets are on sale now.

UNCOSA Foundation

- Dara Folan, Mary Perkins and Taylor Shipley are the newest members of the Foundation Board.

- The Guest Artists Luncheon Series event will be November 4, 2016. The featured guest artist will be Steve Freeman, the musical director for the upcoming musical *Side Show*. Two corporate sponsors have been obtained: SmithLeonard, PLLC and Inmar.
- The Foundation's audit has been completed and there were no findings.

Board of Visitors

- Over the summer, the Nomination and Executive Committees met to clarify the membership structure that will be implemented throughout the current academic year.
- The next Board of Visitors meeting is scheduled for October 6-7. The new Chair will be announced during that meeting. New members will be elected during the spring 2017 meeting.

Strategic Plan Update

- Enhancing the Living and Learning Environment Initiative
 - Campus Master Plan: Funding has been secured for a design study and RFQs are out.
 - Student Recruitment Campaign: The new UNCSA website was the first step in boosting student recruitment. Consultants have been brought in to take a closer look at the Admissions Office and the scholarship awarding processes. The School will create a Customer Relationship Management position, which will report to Digital Media. In addition, UNCSA has contracted with a comprehensive higher education and marketing firm to look at our recruitment materials and communications.
 - Building Advancement Capacity: Advancement hired a new Business Manager. The search for Major Gifts Officers and the Manager of Donor Relations and Communications continue. The Manager of Alumni Relations position will be posted this fall. In preparation for the campaign, Advancement has worked with staff across campus on skill building and understanding the components of a campaign and building infrastructure.
- Catalyzing Arts-Based Community and Economic Development Initiative
 - Master Plan for the Stevens Center - \$300,000 secured and the RFQ is out.
 - The Thomas S. Kenan Institute for the Arts is continuing its work and partnerships to propel community and economic development.
 - Susan Ruskin and the School of Filmmaking are involved in several exciting projects and opportunities which are creating new learning opportunities for students, as well as elevating UNCSA on a larger platform within the film industry.

UNCSA Naming Policy

Following a recommendation from GG+A, Ed Lewis developed a formal Naming Policy for UNCSA. This policy was modeled after UNC Chapel Hill and NC A&T's naming policies. Establishing clear and consistent policies for naming buildings and activities encourages stronger relationships among representative of the University, donors and advisors. This will be UNCSA's first naming policy, and it will be critical as we move into the comprehensive campaign.

MOTION: The Advancement Committee moved to approve the presented Naming Policy, noting one change that was made to update the title of Chief Operating Officer (COO) to Chief Financial Officer (CFO). Steve Berlin seconded and the motion was unanimously approved.

Report from the Finance Committee

- Elizabeth Madden, Committee Chair, reported that Carin Ioannou, Chief Financial Officer, reviewed the financial reports from the close of fiscal year 2016. New reports indicated how funds were spent from where they were originally budgeted.
- Ms. Ioannou also reviewed financial reports for the current fiscal year's activity to date.
- The Finance Committee discussed the differences reported from this year to last year at the same time. The differences in the Authorized Budget were explained by request for budget increases that are awaiting approval by the Office of State Budget. These are expected by September 30th.
- The Institutional Trust Fund reports was reviewed. New funds were included in the report this year. "Summer Workshops" were funds moved out of the General Fund and deposited in to a new trust fund. "AmeriCorps" is also a new fund established to house the new AmeriCorps grant.
- Ms. Ioannou gave a thorough review of the Capital Projects we have going on this year. Details can be found in your packets.

Report from the Personnel Committee

Phillip Horne, Committee Chair, reported the following from the Personnel Committee Meeting:

- A Title IX update was given by Delores Harris.
- Implementation of Maxient Software and training of the campus was discussed, as well as how the student body is participating in awareness of Title IX.
- At the beginning of the school year, a Safe U discussion panel was held for students, parents, and friends.
- The campus has been made aware of upcoming events and Title IX tidbits through the HR E-News.
- In September 2016, four representatives from UNCSEA received Level II investigator certification.
- James Lucas reported the new hires, retirees and terminations that have taken place since the last Board of Trustees meeting in April 2016. He also spoke about the new onboarding process, as well as the new upgrade of PeopleAdmin which will go live in January 2017.
- As part of the strategic plan, Human Resources will hold a summit to train on the PeopleAdmin and the onboarding process to reiterate what should take place on the front end of onboarding in the hiring departments.
- The Student Body President wanted to make sure that students received notice of new hires that interface with students. Human Resources will put something in place to address that concern.
- The Committee also discussed and approved a resolution to delegate expanded authority to the Chancellor for Certain Salary Actions for Employees Exempt from the State Human Resources Act. The resolution would give the Chancellor the authority to make permanent base salary adjustments that do not exceed 20% and \$15,000 of the employee's salary.

MOTION: The Personnel Committee moved to approve the Resolution to Delegate Expanded Authority to the Chancellor for Certain Salary Actions for Employees Exempt from the State Human Resources Act as presented. Elizabeth Madden seconded and the motion was unanimously approved.

Report from the Academic & Student Affairs Committee

Mark Land reported the following from the Academic and Student Affairs Committee Meeting:

- Ward Caldwell, Dean of Students, gave an update on his area:
 - He reported on enrollment for 2016-2017.
 - Residence Life - There has increased spending on updating the residence halls in the last three years with furniture purchases and other improvements.
 - Community Engagement - ArtistCorps has 24 members serving 14 sites. They have worked over 1400 hours this year.
 - Health Services – Sharon Summer, the new Director of Health Services has started after a year and a half with Joe Rick as Interim.
 - Registrar – Our current FTE is 388 and we project that we will graduate 377 students in the spring.
 - Student Engagement – The department offered sessions on diversity and multiculturalism during Orientation. The Welcome Squad lip-dub video went viral and was shared 150,000 times.
 - Enrollment: (Handout) The headcount goal was 1261 and we are 31 students over. We have 167 applications versus 145 at this time last year.

- Tareake Ramos, SGA President reported the following:
 - He introduced Frankie Garcia as a member of the High School student government. (Junior in Music – Bassoon) Frankie reported that the goal of the High School Student Government is to represent the High School to the UNCA Administration and to increase the High School's voice on campus.
 - Tareake also acknowledged Hannah Church who was the coordinator/creator of the lip-dub video.
 - He reported that the SGA team met off campus last year to discuss their vision for this year. Their goals are:
 - to enhance the image of SGA on campus, provide better representation on the SGA Executive Council (all schools are now represented)
 - to represent the voice of the students; and
 - to improve the SGA relationship with other student leadership groups on campus.
 - SGA has 60 volunteers and has created committees to work on specific issues to expedite the process of addressing student concerns. Members of the SGA are also participating on committees outside of SGA (Ex: Provost search, Tuition and Fees). They are working with Student Engagement to register students to vote and partnering with Campus Police to do trust talks.

- Introduction of New Faculty

David English reported that over half of the new faculty are on multi-year contracts. He introduced Winn Decker, a student from NC State who is interning with him.

- New Faculty Orientation/Faculty Enrichment Day Update

Karen Beres reported that she worked with the Teaching and Learning Center to provide a day of Orientation for the new faculty members. The day included the mission, history, policies, an extensive campus tour and lots of question and answer time. Faculty Enrichment Day had over

100 faculty members in attendance with keynote speaker, David Teachout, who spoke on effective teaching. There was a session with the Faculty Rank Committee on assessment. Training sessions were also offered all day for a new learning management system called Canvas which we are using for the first time this year.

- Tuition and Fees

David English and Tareake Ramos will co-chair the Tuition and Fees Committee. The committee will meet 4 to 5 times in October and November. We are still awaiting the guidelines from General Administration.

- Strategic Plan Update

- Enhancing the Living and Learning Environment

- Enrollment Management and Scholarship Awards

Ward Caldwell reported that our accomplishments in this area are significant. We launched the new website in December 2015. We also had a consultant do an evaluation of our Admission office; staffing and tours. We also had an admissions/scholarship specialist looking at scholarships; specifically in the School of Music to determine how to best use their scholarship dollars. Paskill, Stapleton and Lord are also evaluating the communication arc with new students and are looking at recruitment materials and communication flow.

- Launching Transformative Programs and Curricula

- The First Year Experience/Gen Ed Revision

Dean Wilcox spoke about the revision of the General Education requirements. Currently there are 12 different General Education versions in the schools that are anywhere from 36 to 42 credit hours. The goal is to get all of the students on the same plan. After much research, they have developed a plan with a focus on written communication and critical thinking. They want a beginning, middle and end. They are working on a pilot First Year Experience course for the spring semester using the Lincoln Center Education model or Studio Thinking model. The capstone piece is under development and will be a summation of everything the students have studied while at UNCSCA. They are working on how to dovetail this with final projects in the schools.

- Production Calendar

- David Nelson kicked this process off last year. After evaluation by the deans and key personnel, we will now hire an outside crew to handle a large chunk of the Nutcracker load-in which gave us a gain of 8 days in December. Savings on the lighting rental package offsets the cost of the crew. Next year, we will start a \$6 million renovation to Performance Place which means it will be shut down for year and a half. The deans are thinking creatively about the use of other performance spaces and will work together to make the season as strong as possible.

- Student Workload
 - Betsy Towns reported that there has been a group of faculty looking at student workload for the last three years. In the last year, they have created a draft advising manual and created a survey for faculty to help reveal some of the student workload that is hidden in the current curriculum. They are meeting with the deans and the Educational Policies Committee to review the results of the survey. They are also working with faculty to help them understand the importance of reflection time and its impact on creativity and productivity.
- Institutional Effectiveness
 - Jill Lane reported that Institutional Effectiveness is an on-going initiative where we work to continually improve and enhance our programs. We are moving to a more data-driven model looking broadly across student performance. There is a new template form for how the schools look at and consider data. Student Learning Outcomes or the goals for student learning have also been revised and will be piloted in the spring.
- Becoming a Creative Incubator
 - Two projects are moving forward for the summer 2017. Drama will provide space for professionals to come and pilot new material. Dance has created a Choreographic Institute working through Summer Programs. Four choreographers will be given space to work, the use of summer students and new technologies through CDI.

Report from the Governance Committee

Charlie Lucas reported the following from the Governance Committee Meeting:

- David Harrison, General Counsel, reviewed the policy developed for the implementation of teaching private music lessons on campus. This change has been thoroughly vetted by UNCSCA legal and is in accordance with State law and UNC policy. As stated in the policy, faculty must obtain approval from the Dean and Provost.
- Interim Vice Provost Karen Beres will provide regular updates on Facilities Use for Teaching Private Lessons on Campus. Quantitative reports on Facilities Use will be given at each Governance Committee meeting going forward.
- Jim DeCristo, Chief of Staff, reported for Claire Machamer, Director of Digital Media. He explained the need to eliminate Policy #509, which addresses unofficial websites. The policy is under the Chancellor's authority, and he, along with the Cabinet, approved the rescission since Information Technology will no longer support unofficial websites.
- The committee reviewed the proposed dates for future BOT meetings.

MOTION: The Governance Committee moved to approve the proposed Board of Trustees' meeting dates (2017-2020), as presented. Steve Berlin seconded and the motion was unanimously approved.

- Jim DeCristo reminded the Committee that five BOT members are eligible for renewal in 2017. There will be one vacancy, as the member is not eligible for renewal after serving two full terms. The alumni representative position will also be vacant, as two 2-year terms have been served.

- The committee will be following up with the members who have not reached their limit on service to discuss their continued participation on the BOT. The committee is accepting suggestions of persons to fill the vacant BOG position. Please send any suggestions to Rob King, Chair of Governance. Between meetings, the Governance Committee will be working to confirm its recommendations for the 4 BOG and 2 Gubernatorial positions. The Committee will bring these to the full Board at the December meeting for consideration.
- Jim DeCristo reported on the Budget Summary, maintaining the exemption from management flexibility cuts, and eliminating \$1 million cap on Advancement spending.

Move to Closed Session

MOTION: Charlie Lucas moved to go into Closed Session to prevent the disclosure of privileged information under N.C.G.S. 143-318.11(a)(1): the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes. North Carolina Administrative Code, Title 01, Subchapter 30D, Section .0300; State employee personnel records, under The Privacy of State Employee Personnel Records Act, Article 7 of chapter 125 for the North Carolina General Statutes; To consult with our attorney under N.C.G.S. 143-318.11 (a)(3) to consider and give instructions concerning a potential or actual claim, administrative procedure, or judicial action; title of actions are:

- Erin Dickinson v. UNCSA et. al., Civil Action No. 1:14-CV-412, United States District Court, Middle District of North Carolina;
- Carcano v. McCrory, et. al., Civil Action No. 1:16-CV-236, United States District Court, Middle District of North Carolina;
- United States of America c. State of North Carolina et. al., Civil Action No. 1:16-CV-425, United States District Court, Middle District of North Carolina.

And to consider the qualification, competence, performance, or condition of the appointment of a public officer or employee or prospective public officer or employee under N.C.G.S. 143-318.11(S)(6).

Elizabeth Madden seconded and the motion was unanimously approved.

Return to Open Session

Chairman Tiemann reported that the board discussed personnel issues, property, and the actions named during Closed Session.

Closing Remarks/Adjournment

With no further business to discuss, the September 23, 2016 meeting of the Board of Trustees adjourned at 10:45 a.m.

Respectfully submitted by:
Amanda G. Balwah
Assistant Secretary to the Board of Trustees

UNIVERSITY OF NORTH CAROLINA
SCHOOL OF THE ARTS

DRAFT

**Called Meeting of the Board of Trustees
The University of North Carolina School of the Arts**

October 5, 2016
10:00 a.m.

Conference Call

OPEN SESSION MINUTES

Attending via Conference Call

Anna Folwell
Sandi Macdonald
Skip Dunn
Phillip Horne
Ralph Womble
Michael Tiemann, Chair
Erna Womble
Mark Land

Members Absent

Ann Maxwell
Secretary Susan Klutz
Jim Martin
Judy Watson
Tom Kenan
Elizabeth Madden
Marty Kotis
Rob King
Tareake Ramos
Charlie Lucas
Steve Berlin
Greer Cawood
Justin Poindexter

UNCSA Attendees

David English, Interim Provost
Carin Ioannou, CFO
David Harrison, General Counsel
Chris Boyd, Assoc VC Facilities
Maintenance
Joan Roggenkamp, Staff

Chair Michael Tiemann convened the Called Meeting of the Board of Trustees via Conference Call at 10:00 a.m. Roll was taken and the Ethics reminder was read.

Request to move to Closed Session

Motion: A motion was made by Erna Womble to move to Closed Session to prevent the disclosure of information that is confidential pursuant to North Carolina Administrative Code, Title 01, Chapter 30, Subchapter D. Ralph Womble seconded and the motion was approved.

Report from Closed Session

Chair Tiemann reported that the Board of Trustees took action on a designer selection.

Adjournment

Motion: A motion was made by Skip Dunn to adjourn. Erna Womble seconded and the motion was approved.

Submitted by:
Joan Roggenkamp, Staff