Academic & Student Affairs
The University of North Carolina School of the Arts
Thursday, April 28, 2016
2:00 p.m. – 3:00 p.m.
Library 4th Floor Seminar Room (#4209)

OPEN SESSION AGENDA

Committee on Academic and Student Affairs

*Greer Cawood (Chair)	David P. Nelson, Provost
*Mark Land	David English, Vice Provost and Dean of Academic Affairs
*Michael Tiemann	Ward W. Caldwell, Vice Provost and Dean of Student Affairs
*Allison Burkholder	Virginia Riccio, Staff
*Rob King (ex officio)	David L. Harrison, General Counsel
Sandi Macdonald	Renata Jackson, Faculty Council
Phil Nelson	Leslie Kamtman, Faculty Council
	Betsy Towns, Faculty Council
	Mary Graves, Staff Council

*Denotes voting members

1. Convene Meeting, Welcome and Confirm Quorum — *Greer Cawood*

2. Approval of February 11, 2016 Open Session Minutes — *Greer Cawood*

3. Student Affairs Report — *Ward Caldwell*
    a. Enrollment Update

4. Student Government Report — Allison Burkholder
    a. Introduction of New SGA President, Tareake Ramos

5. Academic Affairs Report
    a. Library Usage and Acquisitions — *Vicki Weavil*
    b. SACS Reaccreditation update — *David English*
    c. Search Updates — *David Nelson*
    d. Provost Transition — *David Nelson*

6. Motion to go into Closed Session — *Greer Cawood*

7. Other Business — *Greer Cawood*

8. Adjourn — *Greer Cawood*

Minutes of Committee to Board of Trustees
Academic & Student Affairs Committee
The University of North Carolina School of the Arts
Thursday, February 11, 2016
8:30 a.m. – 10:30 a.m.

Eisenberg North, Hanes Student Commons

OPEN SESSION MINUTES

Members Present:	*Greer Cawood (Chair)	**Members Absent:**
	*Allison Burkholder	Sandi MacDonald
	*Mark Land	Phil Nelson
	*Michael Tiemann	
	*Rob King, Ex-officio	

* Denotes voting members

Additional Board Members Present:
Erna A. P. Womble
Stephen Berlin
Phillip Horne
Elizabeth Madden

Staff Present: David P. Nelson, Provost
David English, Vice Provost and Dean of Academic Affairs
Ward W. Caldwell, Vice Provost and Dean of Student Affairs
Jason Romney, Director of QEP, Sound Faculty (D&P)
Karen Beres, Interim Music Dean
George Burnette, CFO
Carin Ioannou, Senior Director of Business Affairs
Amanda Balwah, Assistant Secretary to the Board of Trustees
Jim DeCristo, Chief of Staff
David Harrison, Legal Counsel
Virginia Riccio, Staff

Convene Meeting, Welcome and Confirm Quorum

Committee Chair, Greer Cawood convened the Open Session of the University of North Carolina School of the Arts Academic and Student Affairs Committee at 8:31am. A quorum was acknowledged.

Approval of Minutes

MOTION: Michael Tiemann made a motion to approve the minutes of the December 3, 2015 academic and Student Affairs Committee. The motion was seconded by Mark Land and unanimously approved.

Student Affairs Report

Ward Caldwell gave an update on enrollment. Applications are up by 11.52%. The enrollment target for 2015-16 was 1198 and the University is over the target by 10 students this year.

Academic Affairs Report

- SACS Reaccreditation update *David English*

David English gave an update on the SACS accreditation process. The full Board was present at the Academic and Student Affairs committee meeting so that they would be informed when the on-site committee is on campus. The SACS on-site committee will be on campus from March 1-3, 2016. The committee will be reviewing the University's compliance with 22 standards and will serve as consultants for our Quality Enhancement Plan. They will meet with faculty, staff and administrators.

- Quality Enhancement Plan (QEP) Presentation *Jason Romney*

Jason Romney, the Director of the QEP, started the work on the Quality Enhancement Plan last year by leading workshops with faculty and staff to develop the plan. The group was looking for something that the University wanted to improve on connected to student learning. At these meetings, there was a strong interest from all of the schools in communication skills. The title of the QEP is "Tell Your Story" Communication Skills for the Artist. There are three learning outcomes: that students can express their passion for their chosen career, critique their own work, and critique the work of others. Rubrics have been developed to assess these outcomes. Many parts of the plan already exist in the curriculum – for example; the annual portfolio reviews in Design and Production and Film. SACS is particularly interested in the assessment of the QEP. For the first time, there are now common evaluative criteria that all schools agree on that can be used to assess our students. Even though each school has their own activities, the assessment will be universal and school-wide.

- Deans Search Update *David Nelson*

David Nelson reported on two executive searches.

Dean of High School – the search committee is seeing finalists on campus in the next couple of weeks.
Dean of Music - The search committee is chaired by Ed Lewis with support from the search firm; Baker and Associates. They are looking at candidates now.

- Executive Leadership Training *David Nelson*

The University has made a two-year commitment with Kramer Leadership to provide Leadership Training for the Deans Council. The deans are receiving individual coaching as well as workshops and a 360 review which will shape their coaching work for the next year. Kramer Leadership is also providing workshops for the entire cabinet with the first workshop starting in March.

- School of Music/EmcArts Update *Karen Beres*

Karen Beres gave an overview of the work that the School of Music has been doing this year with the company EmcArts. EmcArts specializes in creating adaptive change in arts institutions. The work started last spring with three working group meetings with a wide constituency of faculty from the arts schools, donors and community arts leaders. There were three goals – to identify the complex challenge, to articulate goals for the school and to develop adapting responses to address these goals. The group did small experiments to gather data. The next portion of the work was done this fall with a series of meetings with the Innovation Team followed up with a week-long retreat in January. The group examined how traditional conservatory training could be aligned with 21st century student's expectations. The group found that student needs were focused around adaptability and collaboration. The group came up with a plan with five parts: Fostering Creativity, Incubating Curiosity,

Cultivating Excellence, Developing Engagement and Enabling Agency. The group developed three prototypes which lead in a similar direction as the QEP.

1) Musically Speaking: During the performance hour, every student introduces their piece by stating who they are and what the piece they are playing means to them
2) Mentoring and Modeling – music faculty from the Innovation team and others are taking a leadership role to see what "engagement" is
3) Community Listening Tour – Faculty are going into the community to hear what they are want and to come up with plans in partnership.

There will be follow up meetings in March and May.

SGA report *Allison Burkholder*

Allison Burkholder gave an update on Student Government activities. Elections for next year's student government are next week. The Association of Student Governments funds advocacy events. The next one is about Diversity – UNCSA is planning a cultural food event in April. The SGA is now on all of the social media sites.

Motion to Move to Closed Session

MOTION: Michael Tiemann moved that the Academic and Student Affairs Committee go into closed session to 1) prevent the disclosure of privileged information under N.C.G.S. 143-318.11 (a) (1): State employee personnel records under the Privacy of State Employee Personnel Records Act, Article 6 of chapter 126 of the North Carolina General Statutes. 2) prevent the premature disclosure of an honorary degree, scholarship, prize or similar award under N.C.G.S. 143-318.11 (a) (2). And 3) establish or instruct the staff or agents concerning the negotiations of the amount of compensation or other terms of an employment contract under N.C.G.S. 143-318.11 (a) (5). Rob King seconded and the motion was unanimously approved.

Report from Closed Session

Chair Cawood reported that the committee approved the closed session minutes from the December 2015 meeting.

Adjournment

With no further business to discuss, Chairman Cawood adjourned the meeting at 10:18am.

Submitted by:
Virginia Riccio
Recording Secretary