



Personnel Committee
University of North Carolina School of the Arts

Thursday, April 27, 2017
2:05 p.m. – 3:00 p.m.

Conference Room 301
Hanes Student Commons

AGENDA

Personnel Committee

- *Phillip Horne, Chair
- *Michael Tiemann, (ex officio)
- *Skip Dunn
- *Erna Womble
- Delores Harris, Staff
- James Lucas, Staff
- David Harrison, Staff
- David English, Staff
- Jamie Moore, Staff Council Representative
- Norman Coates, Faculty Council Representative

*** Denotes voting members**

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|--|----------------|
| 1. Welcome and Confirm Quorum | Chair |
| 2. Approval of minutes | Chair |
| 3. Title IX update | Delores Harris |
| 4. New Hires/Separations | James Lucas |
| 5. Strategic Plan Update | James Lucas |
| 6. Nepotism Report | James Lucas |
| 7. Consideration of Rank Promotion Applications (Closed Session) | |
| 8. Other Business | Chair |
| 9. Adjourn | Chair |



**Personnel Committee
University of North Carolina School of the Arts**

Thursday, February 9, 2017

**Conference Room 301
Hanes Student Commons
Open Session Minutes**

Personnel Committee

- *Phillip Horne, Chair
- *Michael Tiemann, (ex officio)
- *Skip Dunn
- *Erna Womble
- Delores Harris, Staff
- James Lucas, Staff
- David Harrison, Staff
- Jamie Moore, Staff Council Representative
- Norman Coates, Faculty Council Representative

Guests Present

- David English, Staff
- Tareake Ramos

In the absence of Chairman Horne, Erna Womble presided over the Personnel Committee. The UNCSA Personnel Committee convened at 1:30 p.m. A quorum was confirmed. Chairman Womble asked for a motion to approve the last meeting minutes. Michael Tiemann moved to approve the minutes. The motion was second and approved

Title IX Update

Delores Harris, Title IX Coordinator, gave an update on Title IX. Delores was excited to report there is a Sexual Assault Awareness Month committee in place that is planning activities for Sexual Assault Awareness Month

New Hires and Separations

James Lucas reported that there are two retirees for the month of February. Dewey Cavanaugh, Technology Department and David Martin of The Facilities Department and one significant separation at the end of January, the Chief of Police. Thomas Younce is the new Interim Chief who comes to us as retiree from NC State and he was highly recommended by GA.

James updated the status of the implementation of PeopleAdmin went live on January 26. We have started integrated training for those who have positions to post. Dean Ruskin said that she has heard good things about the system. This upgrade will eliminate all the forms and allows all of the users to see what stage the of the process the posting is currently in. We are also inviting all board members to sign up for training. Erna has accepted our invitation and is eager to learn about the new process.

Jim DeCristo lead a vigorous discuss about the Quality Workplace Committee and highlighted one of the engagement initiatives of having the Chancellor and the Provost being more visible on campus. There was also discussion about how to engage faculty and staff informally. There was consensus at looking at ways to create a physical space for faculty to meet and greet in an area near, but off campus to help foster the onboarding experience for new faculty.

James Lucas and David English discussed the Annual Human Resources Report, which looks at Tier 1 non-salary compensation and faculty ranks structures. Dr. English explained the current rank structure and salary ranges for faculty and informed the committee that we are making positive gains in raising salaries within the rank structure. James stated that the Chancellor would sign the Annual Human Resources Report after the Board approves. Michael Tiemann made a motion to approve the Annual Human Resource Report with the two corrections. The motion was second and approved.

The meeting was adjourned.

Respectfully submitted,

Delores R Harris