

April 26, 2018, 1:00pm – 2:30pm  
University of North Carolina School of the Arts  
Hanes Student Commons, Room 301  
Winston-Salem, North Carolina

**COMMITTEE MEMBERS:**

Greer Cawood (Chair)\*, Anna Folwell\*, Mark Land\*, Hassiem Muhammad\*, Michael Tiemann\*  
(ex officio), Sandi MacDonald

\* denotes voting members

**COMMITTEE STAFF:**

David English, Provost, Karen Beres, Vice Provost and Dean of Academic Affairs, Ward W. Caldwell, Vice Provost and Dean of Student Affairs, David L. Harrison, General Counsel, Virginia Riccio, Staff, Leslie Kamtman, Faculty Council, Laurel Banks, Staff Council

**AGENDA**

**OPEN SESSION**

1. Call to Order and Confirm Quorum.....Chairman Cawood
2. Approval of Minutes from the February 8, 2017 Meeting.....Chairman Cawood
3. Provost's Report.....David English
  - a. Search Updates
  - b. Minors Pilot
4. Student Affairs and Enrollment Management Report.....Ward W. Caldwell
5. Student Body President Report.....Hassiem Muhammad
  - a. Year End Report
  - b. Introduction of New Student Body President, Greer Hutchison
  - c. Introduction of New High School Student Government President, Greer Gage
  - d. Introduction of Graduate Student Council President, Bradlee Hager
6. Academic Affairs Report.....Karen Beres
  - a. Projected Numbers for Contract Reappointment and Mid-10 Year for 2018-19

- b. QEP
- c. Student Success Update
- 7. Community and Summer Programs Presentation.....Suzanna Watkins
- 8. Motion to Move to Closed Session.....Chairman Cawood

**CLOSED SESSION**

- 1. Approval of Minutes from the February 8, 2017 Meeting.....Chairman Cawood
- 2. Consideration of Honorary Degrees.....David English
- 3. Motion to Return to Open Session.....Chairman Cawood

**OPEN SESSION**

- 9. Other Business.....Chairman Cawood
- 10. Adjourn.....Chairman Cawood

## **DRAFT OPEN MINUTES**

February 8, 2018  
University of North Carolina School of the Arts  
Hanes Student Commons, Room 301  
Winston-Salem, North Carolina

### **TRUSTEES PRESENT**

Greer Cawood (Chair), Anna Folwell, Mark Land, Hassiem Muhammad, Michael Tiemann (ex officio)

### **TRUSTEES ABSENT**

Sandi MacDonald

### **COMMITTEE STAFF PRESENT**

Lauren Banks, Karen Beres, Ward Caldwell, David English, David Harrison, Leslie Kamtman, Virginia Riccio

### **OTHERS PRESENT**

Jim DeCristo, Elizabeth Klaimon, Katharine Laidlaw, Charlie Leffler, Bella Limouris, Jackie Riffle, Andrea Sell

---

### **CONVENE MEETING AND CONFIRM QUORUM**

Greer Cawood convened the February 8, 2018 Academic and Student Affairs Committee Meeting at 1:01 p.m. A quorum was confirmed.

### **APPROVAL OF MINUTES**

Greer Cawood asked the committee members to review the minutes from the December 7, 2017 meeting. She then called for a motion to approve the minutes as presented.

**MOTION: Michael Tiemann moved to approve the minutes from the December 7, 2017 meeting. Anna Folwell seconded and the minutes were unanimously approved.**

## **PROVOST'S REPORT**

Provost English gave the committee updates on two competitive grants that were awarded to the school from the System Office. The first grant is \$29,800 for Behavioral Health and Wellness at UNCSCA. The grant funds will be used to start a 4 year partnership with JED Campus, a nationwide initiative to provide schools with customized support for student mental health, substance abuse and suicide prevention efforts. The second award is \$61,500 to support and expand ongoing student success efforts. The influx of \$91,300 in funding will do a great deal to impact these important initiatives.

## **STUDENT AFFAIRS AND ENROLLMENT MANAGEMENT REPORT**

Vice Provost Ward Caldwell gave an update on Student Affairs. \$31,117 in Career Development grants have been awarded to students for projects that will take place over the summer. 391 students are slated to graduate in May. This is UNCSCA's largest graduating class ever. Leadership within Residence Life is offering a workshop for staff called "Impacting Your Workplace with Positive Damage; Using Positive Psychology to Rethink, Reframe, and Rebuild Your Professional Space" as part of the Fostering Quality Workplace initiative in the strategic plan.

As of February 3<sup>rd</sup>, we had 580 more applications than this same time last year for a 28.91% increase year over year. The schools have already admitted 105 students, compared to 56 last year and 45 of those admitted students have made deposits to UNCSCA compared to 28 the year before, a 60.71% increase year over year.

## **STUDENT BODY PRESIDENT REPORT**

Hassiem Muhammad reported that the SGA and University administrators are working to place student representatives on committees on campus to make sure that students are represented. The SGA and student organizations are working with the administration to offer forums in the coming weeks for students, faculty and staff about inclusivity on campus.

## **ACADEMIC AFFAIRS REPORT**

Vice Provost Karen Beres reported on ongoing Student Success initiatives. Using a five-year rolling average, there was a 22% decrease in student attrition due to higher transfers, returning students and new enrollees in the spring, as well as better support for our current students. The average GPA of the cohort that went through Student Advantage Week last fall is 3.4. The graduate student coaches have expanded their efforts to include additional students for the spring semester.

## **SCHOOL OF MUSIC STRATEGIC INITIATIVE UPDATE**

Dean Brian Cole gave a presentation on the School of Music Strategic Initiative. The Music dean and faculty developed a vision statement, goals and three main initiatives to preserve the conservatory model while incorporating innovation, service, social action and entrepreneurship into the curriculum. Their first goal is to expand the Community Music School and incorporate it fully into the School of Music.

## **MOTION TO MOVE TO CLOSED SESSION**

Greer Cawood called for a motion to move to closed session.

**MOTION: Michael Tiemann motioned to move to closed session. Anna Folwell seconded and the committee unanimously approved.**

## **ADJOURN**

With there being no other business, Greer Cawood called for a motion to adjourn at 2:30pm.

**MOTION: Michael Tiemann moved to adjourn the meeting. Mark Land seconded and the committee unanimously voted to adjourn.**

Submitted by:

Virginia Riccio



MEETING OF THE BOARD OF TRUSTEES  
Academic and Student Affairs Committee  
April 26, 2018, 1:00pm – 2:30pm

**AGENDA ITEM**

Provost Report.....David English

**Summary:** The Provost will give an update on recent searches on campus and describe a pilot program that would allow students to obtain a Minor degree.

**Action:** For information purposes only

## AGENDA ITEM

### Enrollment Management Update

**Summary:** Up to date application statistics and an overview of admitted student numbers for the Fall 2018 recruitment season will be presented at the meeting. In the Board Book you will find the *Current Application Statistics* and an overview of the *Admitted Status* as of April 5, 2018. From the *Current Application Statistics*, as of 4/5/18 we had 2782 applications which represents 614 more than this same time last year for a 28.32% increase year over year. When we look at a three-year average comparison, that increase is 36.37%.

The second attached sheet (*Admitted Status*) provides an overview of the five arts schools and the status of the students the schools have accepted, thus far, for Fall 2018. As of 4/5/18 we have admitted 568 students, compared to 457 last year. Of those admitted students, 197 have made deposits to UNCSA compared to 123 the previous year, a 60.16% increase year over year.

The University of North Carolina School of The Arts - Office of Admissions  
**CURRENT APPLICATION STATISTICS**  
 Fall 2018  
 as of 04/05/2018

<b>YOY Application</b>	<b>614</b>
<b>YOY %</b>	<b>28.32%</b>
<b>3 YR AVG %</b>	<b>36.37%</b>

STUDENT TYPE	High School			Undergraduate			Graduate			TOTAL					3 Year Comparison			
	IN	OUT	TOT	IN	OUT	TOT	IN	OUT	TOT	IN	OUT	F <sup>'18</sup>	F <sup>'17</sup>	F <sup>'16</sup>	F <sup>'15</sup>			
<b>School of Dance</b>																		
H	86	81	167	61	265	326	86	81	167	136	137	149						
N							61	265	326	270	204	170						
R										2	1	1						
T				5	22	27	5	22	27	14	11	9						
Sub-Total	86	81	167	66	287	353	152	368	520	422	353	329						
<b>School of D &amp; P</b>																		
H	62	12	74	67	136	203	62	12	74	81	58	52						
N				0	1	1	77	180	257	213	217	196						
R	1	0	1	0	1	1	1	1	2	5	42	3						
T				16	25	41	16	25	41	35		23						
Sub-Total	63	12	75	83	162	245	156	218	374	334	317	274						
<b>School of Drama</b>																		
H	74	28	102	140	466	606	74	28	102	99	80	96						
N				0	1	1	140	466	606	460	484	499						
R				29	89	118	29	89	118	93	92	41						
T				61	44	105	61	44	105	84	74	52						
Sub-Total	74	28	102	169	556	725	243	584	827	653	658	639						
<b>School of Film</b>																		
N				183	288	471	34	71	105	411	343	251						
R				61	44	105	3	1	4	84	74	52						
T				244	332	576	61	44	105	498	418	307						
Sub-Total				244	332	576	34	71	105	498	418	307						
<b>School of Music</b>																		
H	100	22	122	82	59	141	100	22	122	96	102	99						
N				1	0	1	107	133	240	150	214	193						
R							1	0	1	1	2	5						
S				8	9	17	8	9	17	14	27	14						
T				100	22	122	100	22	122	96	102	99						
Sub-Total	100	22	122	91	68	159	25	74	99	261	346	311						
<b>TOTAL</b>	<b>323</b>	<b>143</b>	<b>466</b>	<b>653</b>	<b>1405</b>	<b>2058</b>	<b>69</b>	<b>189</b>	<b>258</b>	<b>1045</b>	<b>1737</b>	<b>2782</b>	<b>2168</b>	<b>2092</b>	<b>1860</b>			

H - High School  
 N - New  
 T - Transfer  
 R - Returning  
 S - Special  
 YOY - Year Over Year (Number compared with previous year on the same date.)



The University of North Carolina School of The Arts - Office of Admissions  
**CURRENT ADMITTED STATUS**  
 As of 04/05/18

AA YOY DEF 74  
 % YOY DEP 60.16%

DECISION	High School			Undergraduate			Graduate			TOTAL			
	IN	OUT	TOT	IN	OUT	TOT	IN	OUT	TOT	IN	OUT	TOT	
DA	Paid Deposit	14	17	31	5	18	23				19	35	54
	Accepted	2	12	14	8	76	84				10	88	98
	Provisional				2	4	6				2	4	6
	Not Enrolling	0	2	2	0	3	3				0	5	5
DP	Paid Deposit				23	26	49	1	7	8	24	33	57
	Accepted				5	43	48	4	16	20	9	59	68
	Provisional				1	2	3				1	2	3
	Not Enrolling				0	1	1	0	2	2	0	3	3
DR	Paid Deposit				0	3	3				0	3	3
	Accepted				3	32	35				3	32	35
	Provisional				0	2	2				0	2	2
	Not Enrolling				0	1	1				0	1	1
FM	Paid Deposit				40	32	72	3	2	5	43	34	77
	Accepted				11	34	45	2	7	9	13	41	54
	Provisional				0	1	1				0	1	1
	Not Enrolling				2	4	6				2	4	6
MU	Paid Deposit	0	1	1	3	1	4	0	1	1	3	3	6
	Accepted	11	4	15	11	17	28	9	32	41	31	53	84
	Not Enrolling				2	0	2	1	2	3	3	2	5
<b>TOTAL</b>	<b>27</b>	<b>36</b>	<b>63</b>	<b>116</b>	<b>300</b>	<b>416</b>	<b>20</b>	<b>69</b>	<b>89</b>	<b>163</b>	<b>405</b>	<b>568</b>	

Paid Deposit 197  
 Accepted 339  
 Provisional 12  
 Not Enrolling 20  
 Total Admits 568

Fall 2017

DECISION	High School			Undergraduate			Graduate			TOTAL			
	IN	OUT	TOT	IN	OUT	TOT	IN	OUT	TOT	IN	OUT	TOT	
DA	Paid Deposit	7	4	11	5	6	11				12	10	22
	Accepted	9	15	24	4	42	46				13	57	70
	Provisional				0	1	1				0	1	1
DP	Paid Deposit	2	0	2	12	20	32	2	5	7	16	25	41
	Accepted	16	0	16	15	43	58	1	10	11	32	53	85
	Provisional				0	2	2				0	2	2
	Not Enrolling				0	3	3				0	3	3
DR	Paid Deposit				2	3	5				2	3	5
	Accepted				3	19	22				3	19	22
	Provisional				0	3	3				0	3	3
	Not Enrolling				0	1	1				0	1	1
FM	Paid Deposit				21	19	40	2	0	2	23	19	42
	Accepted				26	29	55	2	11	13	28	40	68
	Not Enrolling				0	1	1	0	1	1	0	2	2
MU	Paid Deposit	1	0	1	4	3	7	1	4	5	6	7	13
	Accepted	12	4	16	16	19	35	4	19	23	32	42	74
	Not Enrolling				0	2	2	0	1	1	0	3	3
<b>TOTAL</b>	<b>47</b>	<b>23</b>	<b>70</b>	<b>108</b>	<b>216</b>	<b>324</b>	<b>12</b>	<b>51</b>	<b>63</b>	<b>167</b>	<b>290</b>	<b>457</b>	

Paid Deposit 123  
 Accepted 319  
 Provisional 6  
 Not Enrolling 9  
 Total Admits 457

YOY - Year Over Year (Number compared with previous year on the same date)



MEETING OF THE BOARD OF TRUSTEES  
Academic and Student Affairs Committee  
April 26, 2018, 1:00pm – 2:30pm

**AGENDA ITEM**

Student Body President Report.....Hassiem Muhammad

**Summary:** The Student Body President will give a year-end report. He will introduce the students in positions of leadership for the 2018-2019 academic year. The Student Body President, High School Student Government President and Graduate Student Council President will give brief reports on their goals for next year.

**Action:** For information purposes only



MEETING OF THE BOARD OF TRUSTEES  
Academic and Student Affairs Committee  
April 26, 2018, 1:00pm – 2:30pm

**AGENDA ITEM**

Academic Affairs Report.....Karen Beres

**Summary:** The Vice Provost and Dean of Academic Affairs will review projections for Contract Re-appointment and Mid-10 Year evaluations for 2018-2019. She will update the committee on the developments of the Quality Enhancement Plan (QEP) and Student Success initiatives.

**Action:** For information purposes only

## **Contract Reappointment Projections 2018-19**

Contract Reappointment Evaluation: 26

- 2<sup>nd</sup> 3-Year: 10
- 5-Year: 6
- 1<sup>st</sup> 10-Year: 4
- 2<sup>nd</sup> 10-Year: 6

Mid 10-Year Review: 10

## **QEP Update – Tell Your Story!**

- This year we increased our pool of faculty pilot testers to 23. They have been experimenting with the learning outcomes and assessment rubrics in their classes.
- Five training videos have been produced and links to the Canvas course where they are embedded has been sent out to all the faculty who will be participating.
- We are developing some training sessions for the Fall 2018 Faculty Enrichment Day.
- We are on track to begin our first year of full-implementation in Fall 2018, according to schedule.

## **Student Success Initiatives 2017-18**

### Student Advantage Week (SAW)

- 11 students completed the SAW program in August 2017
- 1 has left UNCSA
- Of the 10 who remain:
  - All are making strong progress toward their degree, with an average GPA of 3.50
  - Only one received an Academic Early Warning alert in the spring semester, following two alerts in the fall semester
  - All are maintaining strong ties with each other
  - Two students have been accepted into the 2018 Welcome Squad; one is a Drama major, as the first Drama representative on the Welcome Squad in recent years
  - One student has been hired as a Resident Assistant on the Residence Life staff
- As a point of reference, UNCSA's logistic regression analysis shows that a student's High School GPA makes a big difference in 1-year retention, with those earning a GPA below 3.0 being retained at 79%, compared to the cohort earning a 3.0 or higher with a retention rate of 86%.
- Our 11-member SAW group is currently demonstrating a retention rate of 90.9%

### Graduate Student Coaches

- 29 undergraduate students were referred into the Graduate Student Coach program during the 2017-18 year, including our group of 11 SAW students

- Our five 2017-18 Graduate Student Coaches have engaged in the following communications with their assigned students over the course of the year:
  - Emails – 173
  - Texts – 702
  - In-person meetings – 158
- I am currently conducting an interview process for next year's group of five coaches, based on faculty recommendations of 22 current Design and Production, Film, and Music graduate students.
- The interview process includes first-round written questions/answers via email, followed by invitations for in-person interviews for 8-10 individuals.

#### Academic Early Warning Report

- 103 undergraduate students have been issued at least one Academic Early Warning report during the 2017-18 year, with each one receiving a follow-up inquiry from our Case Manager.
- Arts School Associate/Assistant Deans were copied on all reports issued for students in their school in order to facilitate follow-up with the student.
- 15 students were connected to the Office of Learning Resources through Academic Early Warning Reports; 25 others either did not respond to the Director reaching out via email or did not follow through on an appointment,