

DRAFT

**Finance Committee Meeting
The University of North Carolina School of the Arts**

Thursday, May 2, 2013

2:00 p.m. – 3:00 p.m.

Room 301 Hanes Student Commons

OPEN SESSION MINUTES

Present

*Charlie Lucas, Chair via *conference call*

*Rob King, *ex officio*

*Don Flow

*Isaac Green, via *conference call*

*Tina McGuire

Quin Gordon, Honorary

Justin Eure, Honorary

Tom Kenan

Mark Hough

Ellen Rosenburg

Jeff Morgan

George Burnette, Staff

Chris Boyd, Staff

Carin Ioannou, Staff

Krista Johnson, Staff

Convene Meeting and Confirm Quorum

In Charlie Lucas' absence Rob King called the meeting of the Finance Committee to order and confirmed a quorum was present.

Approval of Minutes

Rob King entertained a motion to approve the minutes from the February 14, 2013 meeting. The first motion came from Charlie Lucas with a second from Tina McGuire. There were none opposed.

Financial Status Report

Carin Ioannou presented the Financial Status Report as of March 31, 2013. The High School appropriation balance at the end of the year resulted in a shortfall of \$515k. There is also a shortfall of tuition due to a decrease in enrollment receipts totaling \$349K. We are predicting a revenue shortfall in the summer session of about \$150k. Approximately \$1.5M has been allocated to departments for End of year needs. Currently, we have plans to carry forward 2.5% of our appropriation to cover expenses in case we have a budget reduction next fiscal year.

Ms. Ioannou presented the Financial Analysis Report as of March 31, 2013 for Institutional Trust Funds. The state granted all universities the authority to move some of our institutional fees that students pay from the state side. This change will benefit the arts schools because funds do not have to be spent by June 30.

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Construction Update

Chris Boyd gave the construction update beginning with the Capital Project Accounts worksheet. Since the last meeting, two Repair & Renovation (R&R) lines have been added for 2011 and 2012. The R&R projects that are in the initial stages include the Stevens Center HVAC replacement, structural renovations to the advancement house, and a roof replacement at Workplace West.

Mr. Boyd stated that the design firm for the new Library was sold out to another design firm. We are pleased with the firm's work so far. The Film Production Facility contract has been executed and encumbered. Mobilizing will begin on that site soon. The Campus Police Facility and Central Storage Facility will be starting in about four weeks as it is still pending OSBM's approval. The One Card campus wide upgrade is now in the phase of getting project authorization. General Administration will be taking it to Board of Governors at the June meeting.

The Crawford Hall lighting upgrades are scheduled for summer 2013. The funds for this project were donated.

Closed Session

Motion: Tina McGuire moved that we go into closed session to establish or instruct the staff or agent concerning the negotiation of the price and terms of a contract concerning the acquisition of real property under N.C.G.S. 143-318.11(a)(5). Second motion came from Don Flow. There were none opposed.

Adjourn

The meeting of the Finance Committee of the University of North Carolina School of the Arts Board of Trustees adjourned at 2:30 p.m.

Submitted by: Krista Johnson, Executive Assistant to the Senior Director of Business Affairs