

Educational Policy Committee Minutes

October 26, 2016

Present: Renata Jackson, Sarah Greer, Janine Hawley, Kjersten Lester-Moratzka, Erin Morin, Krystyna Puć, Sean Sullivan, Christia Thomason, David Winkelman

Guests: Claire Machamer, Dave LaVack, Shannon Cavanaugh, Jerry Solomon, Trish Casey, Allison Gagnon, Betsy Towns

Minutes: Jackson made a motion to consider the minutes of the September 28, 2016 meeting. Lester-Moratzka seconded the motion. Brief discussion followed and the minutes were approved as amended.

Business: Jackson turned the meeting over to Machamer who gave a demonstration of the bulletin in the new webpage and digital workflow system to input content into the bulletin (the PDF of the bulletin would be generated dynamically). The goal is to move inputting to the new system for next year's bulletin. Her staff will build the initial document, but because EPC "owns" the bulletin EPC representatives would be responsible for inputting subsequent changes. Discussion followed with Machamer and her team about the web page and the processes for the new digital workflow.

Towns and Gagnon then made a presentation about the results of the Student Workload Action Group (SWAG). Much of the presentation focused on the time tally survey that the committee completed last year. The thought provoking presentation sparked a lively discussion identifying myriad pressure points and issues to consider as the Educational Policies Committee navigates its work for the year.

The meeting adjourned at 2:03 PM.

Respectfully submitted 6 November 2016
Christia Thomason
Educational Policy Committee Secretary