

Educational Policy Committee Minutes

December 14, 2016

Present: Renata Jackson, Sarah Greer, Janine Hawley, Kjersten Lester-Moratzka, Erin Morin, Krystyna Puć, Sean Sullivan, Christia Thomason, David Winkelman, Abigail Yager

Guests: Dave LaVack, Claire Machamer

Minutes: Jackson asked for a motion to consider the minutes of the November 9, 2016 meeting. Winkelman made the motion, Puć seconded the motion. Brief discussion followed and the minutes were approved as amended.

Business: Puć stated that she and Dean Wilcox will meet with Morin in December to hash out a letter to be sent to all students clarifying processes for taking classes via UNC Online. Students have been taking UNC Online courses without getting approval from Puć (or her designee) in the Division of Liberal Arts (DLA), and as a result some students have taken courses that end up not counting toward their UNCSA requirements. The suggestion is that without a transfer approval form on file the online course will not count for credit at UNCSA. Puć stated that Wilcox wanted clarification on the question of whether a policy about these courses needed to be crafted. After discussion of the need for intervention at the advisor level and exactly how UNC Online works Morin suggested that the Transfer Credit section be edited. Puć will follow up with the committee on the letter to be sent to students.

Jackson then turned to LaVack and Machamer. LaVack stated that the bulletin project is moving along, and that the team has been able to accommodate the feedback received. Discussion then followed on the process for database cleanup and conflicts identified by the copy editor contracted to examine the differences between the Banner data and the 2016-17 Bulletin PDF (it is important that the Banner data be exact, as that data will be dynamically populating the website once it is live). Morin is aiming to finish the database cleanup by January. Our guests departed at 1:17 PM.

Jackson then moved to a discussion of the protocol students should follow when taking courses from Art Schools outside of their home discipline. She stressed the need for students to get approval from the instructor. After discussion of the process, Morin suggested that she will investigate the use of Banner to prevent cross-School registration without an appropriate override. She will also investigate the capability of the system to prevent undergraduate students from registering for graduate level courses, and vice versa.

Jackson then moved that the committee endorse the EPC-1 New Course Proposal for FIM 7340: International Animation. Hawley seconded the motion. Discussion: After a discussion of credit hours, grammatical and spelling edits in the description, the short title for the course, and the student learning outcomes (SLO) Jackson called for a vote on the proposal as amended. The motion carried unanimously.

Jackson then moved that the committee endorse the EPC-1 for FIM 8910: Continuing Thesis. Winkelman seconded the motion. Discussion: Jackson explained that they borrowed this idea from the School of Design & Production to allow students to continue matriculation at the most economical level possible. The discussion then turned to the question of matriculation and the semester residency requirement. Morin suggested that we take up the question of matriculation and residency issues with the Office of the Provost. At the conclusion of discussion Jackson called for a vote on the motion, it passed unanimously.

Jackson then moved that the committee endorse 11 EPC-2 Proposal for Change in Existing Course forms for the following courses:

- FMU 7330: The History of Experimental & Stop-Motion Animation
- FMU 7333: Visual Nonfiction
- FMU 7334: Let's Get Real: Realism and the Cinema
- FMU 7335: Adaptation and Reflexivity
- FMU 7336: The French New Wave
- FMU 7337: Practical Aesthetics
- FMU 7343: Film Ethics
- FMU 7344: New Perspectives on Film Noir
- FMU 7345: Black & White: Race and Image in American Cinema
- FMU 7346: Groundbreaking 1970s Cinema
- FMU 7347: The Coen Brothers and their Forerunners

Puć seconded the motion. Discussion: Jackson explained that the prefixes for all of these courses are being changed from FMU (Film Music Composition) to FIM to reflect the new MFA degrees being offered in the School of Filmmaking, as these electives will be offered for all Filmmaking graduate students, no matter the concentration. Jackson also explained that any verbiage reflecting the need for graduate level work will be deleted as all the courses are at the 7000 level and will, of course, require the appropriate level of work. Morin stated that the FMU courses would need to be deleted, so Jackson checked off the "Deletion" box on the form and Thomason suggested that she add a sentence in the Reason for Proposed Change (s) box to indicate that the change in prefix will result in the deletion of FMU XXXX. The committee made suggestions for edits to the descriptions across various forms. At the conclusion of discussion Jackson called for a vote on the forms as amended. The motion carried unanimously.

Lester-Moratzka moved that the committee endorse the EPC-2 Proposal for Change in Existing Course deletion of DEP 2613: Introduction to Costume Design. Puć seconded the motion. Lester-Moratzka explained that this course has never been taught, and will not be taught so it needs to be deleted. As there was no further discussion Jackson called for a vote on the motion. The motion passed unanimously.

Meeting adjourned at 1:56 PM.

Respectfully submitted 10 January 2017
Christia Thomason
Educational Policy Committee Secretary