

Educational Policy Committee Minutes

January 11, 2017

Present: Renata Jackson, Sarah Greer, Janine Hawley, Kjersten Lester-Moratzka, Erin Morin, Krystyna Puć, Christia Thomason, David Winkelman, Abigail Yager, Karen Beres

Guest: Dave LaVack

Minutes: Jackson asked for a motion to consider the minutes of the December 14, 2016 meeting. Winkelman made the motion, Hawley seconded the motion. Brief discussion followed and the minutes were approved as amended.

Business: Jackson turned to LaVack, who reported that there were no updates from the developer on the Bulletin. LaVack reported that Claire Machamer wanted him to attend today to answer any questions from the committee. Discussion followed on the need for committee members to check copy (and where to find current Banner text), and the status of curriculum grids in the online Bulletin. LaVack reported that it was not his impression that grids as described would happen in phase one of development. LaVack will make a note of the question and follow up with Machamer, et al. for possible phase two implementation. At the conclusion of the discussion LaVack departed.

Jackson turned to Lester-Moratzka for the resumption of the tabled discussion for Design & Production (DEP) course DEP 3105: Studio: Plein Air Watercolor. Lester-Moratzka reported that the course description, Student Learning Outcomes (SLO), and evaluation methods have been fixed. Jackson called for a vote on the motion as amended. The motion carried unanimously.

Next the committee ended the tabled discussion of DEP 6171/6172, which has been withdrawn, in favor of the new course DEP 6170: Graduate Drafting for Theater Design. A motion was made by Lester-Moratzka to approve the EPC-1 New Course Proposal form for DEP 6170. Hawley seconded the motion. Discussion: there was question about the prerequisite of “recommended by advisor” and the language was removed. Winkelman raised the question of tone in the description, expressing his preference for strong verbs, and he made suggestions for changes in the verbiage. Hawley asked a general question about how courses that can be repeated are reflected in transcripts; at the conclusion of the response to that question Jackson called for a vote on the motion as amended. The motion passed unanimously.

Lester-Moratzka moved that the committee approve the EPC-1 forms for the following courses for the (soon to be proposed) DEP Production and Project Management (PPM) concentration:

- DEP 6951: People Management and Organizational Behavior
- DEP 6952: Project Management
- DEP 8951: Entrepreneurship and Intrapreneurship

Greer seconded the motion. Discussion on 6951: Jackson asked about contact minutes, and the number of contact minutes for a course with the activity type of Lecture was clarified. Discussion for 6952: None. Discussion for 8951: Winkelman asked about the punctuation of the last sentence of the description and edits were suggested. Jackson then called for a vote on the motion. The motion carried unanimously.

Lester-Moratzka moved that the committee endorse the EPC-2 Change to Existing Course deletion forms for DEP 6900: Performing Arts Management Practicum and DEP 8900: Performing Arts Management Practicum. Yager seconded the motion. Discussion: Winkelman asked if these courses were being deleted from the PPM concentration (which hasn't been approved yet) or from the old Performing Arts Management (PAM) concentration. The response was that the courses are being deleted from PAM and DEP. Hawley pointed out that the effective date on the form was 2007; in the interest of maintaining the integrity of the space-time continuum the date was changed to 2017. Jackson called for a vote on the motion as amended. The motion carried unanimously.

Lester-Moratzka moved that the committee approve the EPC-2 title change and re-description for DEP 7900: Performing Arts Management Practicum. Hawley seconded the motion. Discussion: Lester-Moratzka explained that the title will become DEP 7900: Production and Project Management Practicum. Brief discussion followed on the effective date and Jackson called for a vote on the motion as amended. The motion carried unanimously.

Lester-Moratzka moved that the committee approve the EPC-2 title change and re-description for DEP 7962: Managing Production and Budgeting Processes. Hawley seconded the motion. Discussion: Lester-Moratzka explained that the title will become DEP 7962: Managing the Production Process. Winkelman asked about the second sentence of the description and suggestions were offered to strengthen the language of the description. Jackson called for a vote on the motion as amended. The motion carried unanimously.

Lester-Moratzka made a motion that the committee approve the EPC 3-R Proposal for Revised Curriculum for the PAM concentration to become the Production and Project Management (PPM) concentration. Thomason seconded the motion. Discussion: Jackson had a question about the course numbering in the third year of the curriculum model which led to a larger discussion of the numbering conventions and how to address inconsistencies in the future. Jackson then asked about the second year and the credit range designation for DEP 7900/7000. Lester-Moratzka explained how this worked, and Morin expressed her concern about having variable credit requirements and how that would work in our current system. After clarification of the credit total as reflected in the model was offered Morin was satisfied. Winkelman asked if the course title of DEP 7900 could be clarified on the model, suggesting the addition of parentheses. At the conclusion of the discussion Jackson called for a vote on the motion as amended. The motion carried unanimously.

Jackson noted that Dean Dean Wilcox will be joining us at our January 25 meeting and urged the members to share his Q&A document on the proposed General Education core change with their constituents.

Meeting adjourned at 1:46 PM.

Respectfully submitted 23 January 2017

Christia Thomason

Educational Policy Committee Secretary