

UNCSA Faculty Council Minutes
November 6, 2019

In attendance: Michael Wakeford, Lauren Vilchik, Jared Redick, Quin Gordon, Paul Sharpe, Martha Golden, Dennis Booth, Krisha Marciano, Trish Casey, Wade Wilson, Renata Jackson, John Ferri, Steve Lacosse, Greg Walter, Ellen Rosenberg, Elizabeth Klaimon, Robert Rocco, Christia Thomason, Karin Peterson, Laura Martin, Janna Levin

1. Welcome

2. Approval of Minutes (*approved/no opposed*)

3. Chair's Report

- Shared Governance 101 session – 9 attendees and 7-8 reps from Faculty Council/Committees. Plans to do it again. Well received and overall plan is to onboard these sessions regularly and incorporate information as part of written orientation materials for new faculty.
- Mike Wakeford had discussions with Aramark corporate to air grievances as part of their quality control process. Saxton will engage in discussions with Aramark corporate on Nov. 12.
- Jim DeCristo invited Mike Wakeford on behalf of Chancellor to the cabinet meeting.
 1. Update on salary – Chancellor Cole agreed to allow Mike Wakeford to be part of conversation with BOG liaison Tom Fetzner.
- Welcoming Wade Wilson back as Campus Development Chair who will help shape goal of that committee.
- Trish Casey will join Eric Rimes as faculty reps on Ombuds Committee.
- Josh Selander and Martha Golden on Tuition and Fees Committee.
- Opportunities to UNCSA community to be heard before the Chancellor Search Committee re: Chancellor Search. There will be a separate meeting for faculty only. Mike Wakeford will send out announcement inviting everyone.
 1. Monday, Nov. 11 8:30 a.m. – 10:30 a.m. and 4:00 – 5:00 p.m. and Monday, Nov. 18 12-1:30 p.m.
 2. On Wednesday, Nov. 13 11:30 a.m. – 12:30 p.m. for faculty only in Film Village.
- Faculty Council will be hosting David Green UNC Faculty Assembly Chairman on Wednesday, Nov. 20.
- 2 agenda items need to be addressed for future -> committees will be formed.
 1. Upper admin evaluations are needed to comply with SACS and Systems Office requirements. Rationale behind requiring these evaluations is to capture different experiences by faculty and staff with regard to upper admin. Ellen Rosenberg and Christia Thomason are both interested in serving on this sub-committee.
 2. Faculty Manual revisions – goal is to put committee together by December.

4. Committee/FA Report

- EPC – regular course revisions and deletions. Will be revising Independent Study policy to allow adjuncts to offer independent studies, on case by case basis with remuneration allowed (cash or otherwise). Vote will come next week. *Formal written report submitted to Faculty Council, a copy of which is attached to these minutes.*
- Faculty Development – reviewing faculty submissions and meeting next Wednesday to assign grant amounts. Approx. \$36,000 budget.
- Faculty Rank – 9 dossiers for rank promotion under special circumstances due Dec. 15. Committee is currently revising manuals to make process clearer. Working on policy/guidelines

for initial rank system with the intent to include Provost participation. 5 dossiers for review in Spring.

- UNC Faculty Assembly – new BOG Chair. BOG training happened in Charlotte. David Green intends to be more involved with BOG. State budget currently on hold. Bylaws will now state that each campus can determine own term limits. Interim President Roper made clear he is not running for Pres. of BOG. Asked about better Chancellor retention but Interim President Roper didn't have answer and stated Chancellor turnover is common. Campus wellness sub-committee formed at Faculty Assembly. David English is heading up peer institution studies: last study was 11 years ago. Digital learning is mission in systems office with focus on more online learning. *Formal Executive Summary submitted, a copy of which is attached to these minutes.*
 - UNC President Search Committee is made up entirely of BOG members.
- Faculty Welfare and Campus Development – met with Chief Brinkley to discuss mutual frustration with parking, budget constraints, staff size, software, and concerns about ALICE training. Police are frustrated when events are scheduled without talking to police (especially at night).
 - The plan is to hire parking consultants to help better assess parking situation.
 - Reserve lot proposal is to reserve rows rather than single spots to relieve burden on police monitoring.
 - Discussion ensued about best priority use of police time and resources: safety and wellness before parking and whether other resources are needed to support wellness e.g. in area of student life and counseling.
 - New officers have been elected to Campus Development. Upcoming agenda items:
 - Want to be included on budget committee
 - Discussion of new dorms and roll out process that interfered with student life
 - Engagement on Chancellor's Master Plan Committee
 - Concern about ALICE training*Formal written report submitted to Faculty Council, a copy of which is attached to these minutes.*

5. Course Evaluation Task Force – Jana Levin and Laura Martin

- Goal was to change end of course, course evaluations
- Step 1 was to visit all schools and solicit individual feedback regarding concerns.
 - Met with all schools but still need to visit Music (plan to meet with Music on Nov. 7)
- Step 2 was to evaluate concerns and look for patterns.
- Step 3 is to make recommendations based on findings about process for administering evaluations, how the information will be used and by whom, and in what context will findings be utilized.
 - Goal to make recommendations by end of spring semester.
 - Objective is to recommend a phased rollout.
 - Jeff Paton and Learning Center are involved in process to work collaboratively about the process.
 - Will look into process at other universities and details of SACS obligation.
 - Task Force will consider publishing the findings.
 - Interim Provost Karin Peterson wants to meet Task Force to offer intel about UNC Asheville's new process that has a menu to tailor questions for different types of classes and inherent bias in question and answers.

6. Interim Provost Karin Peterson

- In process of constituting Dean Search Committee for film school. Committee will be chaired by Dean Zigler from Drama.
 - Committee will be formed and a consultant process for a broader group.
 - Will hire a search firm with deep tentacles in film industry.
 - Committee to be formed and job description drafted by December.
- Guest faculty Meghan Underhill came from UNC Asheville to give lecture/training session on implicit bias to current search committees. Goal was to bring equity lens to the hiring process.
- Provost office working with Artists of Color (AOC) in attempt to fulfill requests for changes this year with limited budget and timeframe.
- December meeting will be adjourned (not during in-service day) to discuss movement in AOC agenda items.
- Renata made request to alternate in-service times so as not to force cancelation of class e.g. offer morning and afternoon sessions.
 - Interim Provost Peterson says Spring calendar was already set before her appointment but discussion can be had moving forward for next year.
- Discussions will be ongoing with regard to in-service concerns, calendar, and subject matter as we plan for Spring and Fall 2020.

7. Meeting adjourned.

Submitted by: Lauren Vilchik, Secretary, UNCSCA Faculty Council