

Law Time Calendar 2023

Leave Period	Payroll	Calendar Days Covered From	Calendar Days Covered To	Employee Submit Deadline	Approver Submit Deadline	Leave Balances Available on WEB	Vac and Sick Accrual Thru	Comp Accr & Lv Taken Thru
L4 13	MN 01	11/21/22	12/18/22	12/19/22	12/20/22	January 25	January	December 18
L4 01	MN 02	12/19/22	01/15/23	01/17/23	01/18/23	February 25	February	February 12
L4 02		01/16/23	02/12/23	02/13/23	02/14/23			
L4 03	MN 03	02/13/23	03/12/23	03/13/23	03/14/23	March 25	March	March 12
L4 04	MN 04	03/13/23	04/09/23	04/10/23	04/11/23	April 25	April	April 09
L4 05	MN 05	04/10/23	05/07/23	05/08/23	05/09/23	May 25	May	May 07
L4 06	MN 06	05/08/23	06/04/23	06/05/23	06/06/23	June 25	June	June 04
L4 07	MN 07	06/05/23	07/02/23	07/03/23	07/05/23	July 25	July	July 02
L4 08	MN 08	07/03/23	07/30/23	07/31/23	08/01/23	August 25	August	July 30
L4 09	MN 09	07/31/23	08/27/23	08/28/23	08/29/23	September 25	September	August 27
L4 10	MN 10	08/28/23	09/24/23	09/25/23	09/26/23	October 25	October	September 24
L4 11	MN 11	09/25/23	10/22/23	10/23/23	10/24/23	November 25	November	October 22
L4 12	MN 12	10/23/23	11/19/23	11/01/23	11/02/23	December 25	December	November 19
L4 13	MN 01	11/20/23	12/17/23	12/18/23	12/19/23	January 25	January	December 17
L4 01	MN 02	12/18/23	01/14/24	01/16/24	01/17/24	February 25	February	January 14

Aug-22

Note; Both L4 01 and L4 02 Cycles will run through the MN02 Payroll