

UNCSA
OFFICE OF THE REGISTRAR
Duplicate Diploma Form

To ensure that your diploma is ordered correctly, we ask that you carefully ENTER your full name as you wish it to appear on your diploma. A one-time \$50 duplicate diploma fee is required. Checks can be made out to: Cashier, UNCSA.

Return your completed form and fee by mail to the Registrar's Office:

Registrar's Office
Welcome Center
UNC School of the Arts
1533 S. Main Street
Winston-Salem, NC 27127

Diplomas take four to six weeks to arrive from our diploma vendor.

PRINT OR TYPE YOUR DIPLOMA NAME HERE

(CLEARLY TYPE OR PRINT YOUR NAME EXACTLY AS YOU WISH IT TO BE PRINTED ON YOUR DIPLOMA.)

E-Z Arts ID: 96 _____

Art School/Major _____

Degree _____
(ex., BFA, BM, MFA, MM)

Address where you wish your diploma to be sent:

Phone number _____

I have reviewed the spelling of my name. I understand that my name will be printed on my diploma as it is printed or typed above. I further understand that additional charges will apply if I need to make changes to my diploma name after the order has been placed.

Signature (required)

Date _____
