I. Welcome

- Called to Order – Elizabeth Spruill, Chairperson
  - Called to Order at 11:10am
- Roll Call – Sarah Lawrence
  - Attendance
    - Representatives:
      - In attendance: 14 (quorum)
        - Rebecca Brown, Stephen Cochrane, Abby Coleman, Suevary Crawford, Mary Graves, Sharon Hush, Bobby Jackson, Kesa Jessup, Leslie Kamtman, Diane Millette, Kathi Rainwater, Elizabeth Spruill, Dolores Watson, Ashley Weets,
      - Excused: 4
        - Bill Huesman, Debra Thompson, Alex Johnston
    - Alternates:
      - In attendance: 3
        - Sarah Lawrence, Jonas Silver (voting for Debra Thompson), Joseph Roberts, Phil Verpil
    - Committee Chairs/Honorary Members: 2
      - In attendance: 2
        - Jim DeCristo, Nyambi Shannon (Ex Officio/Past Chair)
- Visitors:
  - In attendance: 4
    - Jennifer Wells, Joe Rick, Erik Salzwedel, Gail Phillips

II. Approval of minutes

- Motion: Leslie Kamtman
- Second: Rebecca Brown
- Amend to add Jonas Silver to Alternates in attendance.
- Passed by majority

III. Administrative Updates

- Chancellor Search Committee – Nyambi Shannon
  - Send any questions/comments to Nyambi Shannon

IV. Committee Reports

- Executive Committee – Elizabeth Spruill, Chair
  - In process of reviewing By-Laws
    - Will send updates to district reps to be reviewed before next meeting and voted on at next meeting
- Membership & Elections Committee – Mary Graves, Chair
  - Nominations in process for District 1 representative
  - 2 new staff members
    - Matthew Denny (Campus Police)
    - Britney Pannell
  - Gary Cobb (Campus Police) is New alternate for District 10 –
- Professional Development Committee – Leslie Kamtman
  - Meeting with James Lucas to discuss staff professional development workshops
    - Suggested Basic Computer Skills workshops
• Social Events Committee – Nyambi Shannon
  o October Pumpkin Carving contest and Bake Sale received $50.00 to be donated to the Susan G. Komen organization.
    • Five staff members entered the costume contest
    • No staff members entered a carved pumpkin.
  o Holiday Pot Luck, Friday, December 14, 2012 from 12:00 noon to 2:00 p.m.
    • Contact Committee Members if you know what you are bringing
    • Bring cans of food for Second Harvest

• Community Service Committees – Ashley Weets
  o Will be going to Mrs. Pumpkins Bakery Saturday, November 17th
    • Proceeds go to the Children’s Center
  o Nothing in December
  o Human Society in January
  o Community Garden on hold

• Employee Moral Boosting Task Force – Elizabeth Spruill
  o Edwin Martinet will chair this committee
  o Joe Rick and Elizabeth Spruill have started a group lunch walk
    • Mondays and Fridays from 12:45 p.m. to 1:30 p.m.
    • If weather does not permit walking outside, the group will walk inside the Gray Building.
    • Christina Dowell has created a spreadsheet with different times.
      • Elizabeth Spruill will send to Reps. to distribute to district staff members
        to enter in best time available to walk.

V. Unfinished Business
• No old business

VI. New Business
• Distribution of Nutcracker Tickets for Community Night – Mary Graves
  o Need a better system of picking up tickets
  o Staff Council will compile suggestions and send to Kathryn Laidlaw
• December Staff Council meeting will be moved from December 20th to December 13th

VII. Adjournment 11:59 a.m.

submitted by: Sarah Lawrence, Secretary