Minutes of the Staff Council Meeting
April 18, 2013

I. Welcome
   a. The meeting was called to order by the Chairperson, Elizabeth Spruill, at 11:05 a.m.
   b. Roll Call was taken by having attendees sign in as they arrived. Mary Graves, who was filling in for the Secretary, Sarah Lawrence, announced that quorum was attained (50% of 21 reps plus 1).
      i. Representatives in Attendance: Rebecca Brown, Stephen Cochrane, Abby Coleman, Suevary Crawford, Mary Graves, Sharon Hush, Bobby Jackson, Kesa Jessup, Leslie Kamtman, Diane Millette, Elizabeth Spruill, Philippe Verpil, Dolores Watson, Ashley Weets (14)
      ii. Representatives Excused: Vickie Berry (on leave), Allen Carnes, Bill Huesman, Marilyn James, Kathi Rainwater, Debra Thompson (6)
      iii. Representatives Unexcused: Kurt Linney (1)
      iv. Alternates: Chris Grubbs (representing District 9), Alex Johnston (representing District 8), Joseph Roberts (3)
      v. Other: Jim DeCristo, Delores Harris, Lauren Iley-Spear, James Lucas, Nyambi Shannon, Jennifer Wells (6)

II. Approval of Minutes
   a. Motion to approve the minutes from the March 21, 2013 Staff Council meeting was made by Alex Johnston, second by Sharon Hush, passed unanimously.

III. Chair Reports
   a. Nyambi Shannon, Dolores Watson, Joe Rick and Elizabeth Spruill attended April Staff Assembly meeting on April 15 and 16.
      i. Tom Ross spoke about budget and strategic plan; he has appointed two Chancellors (Chapel Hill, Central); hopes to announce our Chancellor around 04/26.
      ii. Health Benefits person spoke; we may see changes in 2014 to our Health Care program due to ObamaCare.
      iv. Ombudsman program is being considered.
      v. Discussion on outsourcing bookstores, mail centers and dining services.

IV. Announcements
   a. Evaluation of UNCSA Provost – email was sent out by Dale Pollock to all faculty and staff. Deadline extended to Monday, April 22. Dean evaluations that are being conducted are for their area only.
   b. We have lost Ben Collier, representative from District 9, due to a long battle with cancer. He was part of the Grounds crew. Our sympathies to his family. He will be missed.

V. Administrative Updates
   a. James Lucas, H.R.
      i. From All-Faculty/All-Staff meeting on 04/17 – UNC President Tom Ross said that we have to come together as a campus and welcome/accept the new chancellor; asked for engagement.
      ii. Health Care Changes – will mostly affect UNCSA with regards to temporary employees who work more than 30 hours – very costly. Will have to pay benefits to temps that work 30 or more hours per week. We may need to do
business differently with respect to temps. Could go through temp agency, instead of HR. It’s about retaining employment.

iii. Title 9 – training is still going on. Will put video on website; can track who viewed it and give credit to individuals. Looking at attendance at past sessions.

iv. Exempt employees leave report/timesheet entry training on April 30 and May 1 in RJR Screening Room; 15 minutes long; will be sending out email shortly, plus it will be listed in the EFE.

b. Delores Harris, H.R.
   i. Customer Service Training has been rolled out and will be on-going; also looking for suggestions for other training you would like to have.
   ii. New Title – Deputy Title 9 Coordinator (sexual harassment)
       1. April is Sexual Harassment Awareness Month: Denim Day USA on Wednesday, April 24th in Pickle Jar; spread the word to wear denim.
       2. “Start By Believing . . .” blue ribbons will be handed out.

VI. Committee Reports
   a. Executive Committee – Elizabeth Spruill
      i. Did not meet this month due to scheduling problems.
   b. Membership and Elections Committee – Mary Graves
      i. New employees this month are: Lauren Iley-Spear (High School Residence Life), Jena Wabel and Nora Nicholson (both from Campus Police). Lauren was present at the meeting and was introduced to all.
      ii. Upcoming Elections will be held in May/June for the Districts 1 (Administration), District 3 (Hanes Commons), District 5 (Film, Music, CPF), District 6 (D&P, H.R., I.T.), District 7 (Dance, Drama, High School Academics), District 9 (Facilities Management and District 11 (Housekeeping). Elections for Chair-Elect and Secretary will be held at the first meeting of the new fiscal year.
      iii. Staff Outstanding Service Award: 51 nominations received for 29 individuals. Celebration of Excellence Awards ceremony, which includes Years of Service awards this year, will be held on Wednesday, April 24, from 12:30-1:30 in Daniels Plaza (Performance Place if inclement weather.
   c. Professional Development Committee – Leslie Kamtman
      i. Thank you to Delores Harris (Customer Service) and Nakita Green/Ramona Richmond (Couponing) workshops.
      ii. Upcoming workshops – Adobe Acrobat and Excel this summer.
   d. Social Events Committee – Nyambi Shannon
      i. Thank You to participants of Kickball game (50 people); faculty won (mixed with staff).
      ii. Next one will be rescheduled to next Friday. Great opportunity to network, meet new people.
      iii. Chili Cook-Off cancelled due to lack of participation.
      iv. Working on “Bricks” suggestion.
   e. Community Service Committee – Ashley Weets
      i. Saturday In-Service is this Saturday from 9 a.m.-12 p.m.

VII. Unfinished Business
   a. There was none.

VIII. New Business
   a. Congratulations to Nyambi Shannon and Delores Harris who will be graduating in May.

IX. Adjournment
   a. The meeting was adjourned by the Chairperson, Elizabeth Spruill, at 11:57 a.m.

submitted by: Mary Graves (for Sarah Lawrence, Secretary)