

University of North Carolina School of the Arts

Faculty Reassigned Time Application

Guidelines for the Academic Year of 2020- 2021

1. Applications must be submitted to your school's representative on the Faculty Development Committee by 5pm, Friday January 22, 2021. This deadline is for reassigned time to be taken in the fall or spring semester of the following academic year (Fall 2021, Spring 2022).
2. Each applicant must have been a full-time faculty member for at least five years at the time of application.
3. Each applicant agrees to remain on the faculty full-time for at least one year after completion of the reassigned time, or to repay in full the monies granted to his/her replacement.
4. Applicants must submit the Faculty Reassigned Time Application Form 2020 - 2021 (see below) for consideration of reassigned time in the academic year 2021 - 2022. Applicants should also include supporting documentation to strengthen their proposal.
5. The applicant's dean must sign the application, thereby indicating his/her support of the reassigned time project.
6. The successful applicants will be notified by the end of Spring 2021 semester.
7. Each successful applicant must submit to the Faculty Development Committee a written report of the completed project at the end of the reassigned time period.
8. Each successful applicant must give a presentation on the project undertaken during the reassigned time within one year of completing the reassigned time.

EVALUATION CRITERIA

The following criteria will be used to assess each application:

1. Project Merit: How worthy is the proposed reassigned time project?
2. Faculty contributions to UNCSA: The committee will consider the applicant's work at UNCSA as well as recognition, honors, and awards received in his/her respective field.
3. Longevity: Length of service at UNCSA will be a determining factor.

4. Principle of school rotation:

- A. Faculty from all five schools at UNCSEA may apply for reassigned time.
- B. Applications from schools that have not recently been awarded reassigned time will be given consideration over those from schools that have recently received awards.

**Faculty Reassigned Time
Application Form 2020 - 2021**

Name: _____

Semester of Reassigned Time: (circle one) Fall 2021 Spring 2022

Division of UNCSEA: _____ Date of application: _____

Date of Hire: _____ Contact phone number: _____

Full Time Years of Service at UNCSEA: _____ Location of project: _____

In a separate document, please address the following three topics:

1. Please give a detailed description of the project.
2. How might this reassigned time increase your professional ability or knowledge?
3. How might this reassigned time benefit the School of the Arts?

I agree to remain on the Faculty for a full year after the reassigned time ends or to repay in full the monies granted my replacement.

Applicant's signature _____ Date _____

Dean's signature _____ Date _____