

UNCSA

NEW STUDENT CHECKLIST


After you are accepted to UNCSA:

Every Student Must...

- Set Up Your UNCSA Email
- Co-sign Academic Forms
- Review Information About Course Options
- Take Online Math Placement
- Complete High School Life Application
- Understand Your Student Conduct Policy and Your Rights

If you need or choose to...

- Take Modern Language Placement Test
- Upload a One Card Photo
- Purchase Commuter Student Parking Decal
- Register to Receive Emergency Alerts
- Connect with Other High School Fighting Pickles



After you are accepted to UNCOSA:

Every Student Must...

Setup Your UNCOSA Email

When your Enrollment Deposit is received, you will be assigned a UNCOSA Artist email account. You will receive an email with set-up instructions. If you do not receive an email, contact your [Admissions Counselor](#).

If you have any issues accessing your school email account, contact the UNCOSA Help Desk support center at helpdesk@uncsa.edu or 336-770-3300.

Once you have set up your account, please check it on a regular basis. You will be receiving important communication from various on-campus departments (such as High School Academics, Registrar, etc.) as well as faculty and staff.

Co-Sign Academic Forms

Read and familiarize yourself with the [Academic Attendance Policy](#). Both the student and their guardian/parent must sign these forms:

- [Academic Attendance Policy Acknowledgement Form](#)
- [Academic Integrity Policy Acknowledgement Form](#)

Mail or email signed forms to the High School Academic Office (hsacademics@uncsa.edu) UNCOSA, High School Academics Office, 1533 S. Main St., Winston-Salem, NC, 27127-2738



Every Student Must...

Review Information About Course Options

Students are registered for courses by the Associate Dean of High School Academic Program. Review the course information and take action, if required.

[Review & Indicate Courses](#)

Take Online Math Placement Test

All new students are required to take an online math placement test to ensure you are enrolled in the appropriate math course. An email will be sent to your UNCSA email account that includes a link and login information for your specific math placement test. Allow yourself 45 minutes to complete the test. You are expected to complete the test in one sitting **before July 1**.

If you do not receive an email, contact Brock Snyder at snyderb@uncsa.edu or 336-770-1320.

Complete High School Life Application

Residential and commuter students attend orientation. Both residential and commuter high school students need to complete forms that may include parent/guardian signature. Learn more [about High School Life](#).

[High School Life Forms](#)

Commuter students participate in the high school life during orientation and while attending UNCSA, with the exception that they are not required to attend residential hall meetings.

Understand Student Conduct Policy and Your Rights

Read the High School Student Handbook to learn more about campus safety, student conduct violations, student rights, outcomes, and alcohol and other drug policy.

[High School Student Handbook](#)

Contact: [Andrea Sell](#), Associate Director of Student Conduct



If You Need/Choose to...

Take Modern Language Placement Test

Students enrolled in the 2nd or 3rd year of French or Spanish are required to take a placement test on Saturday, Aug. 17. Placement tests begin at 9 a.m. on the 3rd floor of Gray Building.

The placement test are for information only and will in no way impact your grade in the course. If you have questions, contact Brock Snyder at snyderb@unca.edu or 336-770-1320.

Upload a One Card Photo

Photos may be uploaded July 8-August 12, 2019 so you can have your One Card waiting for you upon your arrival. If you don't upload a photo, One Card will take your photo the day of orientation.

[Upload One Card Photo](#)

Purchase Commuter Student Parking Decal

Licensed High School commuter students may purchase a commuter parking decal to park in the designated Commuter "C" lots on campus. Residential students are not allowed to park on campus.

Students wanting to park a vehicle on campus must complete a vehicle registration form and pay for a parking decal. Fee information will be updated by July 1 of each year. Only one car on campus at a time. No decal will be issued without registration.

[Request Student Parking Decal](#)



If You Need/Choose to...

Register to Receive Emergency Alerts

Register for UNCSA ALERT to receive emergency notifications by email, phone and text message. The cost is free, however, standard text messaging fees will apply from your carrier. Students can sign up for UNCSA ALERT with your E-Z Arts ID number and UNCSA email or phone number. You can add up to 10 phone numbers and 4 email addresses, to include parents and relatives. Parents and relatives of students can only add their contact information after their student has created an account.

[Register](#)

For more information and step-by-step instructions to register for UNCSA ALERT visit the [UNCSA Police website](#).

Connect With Other High School Fighting Pickles

Residence Life is all the fun you have outside of your academic and art classes. Follow High School Residence Life on Facebook

[High School Residence Life Facebook](#)