UNCSA Acceptance:

Every Student Must...

☐ Submit Affidavit of Financial Responsibility
☐ Submit Mailing Address & Telephone Number to International Student Advisor
☐ Transfer Students must submit Transfer-in form and have SEVIS record electronically transferred

After Receiving I-20:

Every Student Must...

☐ Before applying for visa carefully review information on your I-20 to make sure your name, date of birth, degree level, and area of study are correct
☐ Setup Visa Appointment
☐ After receiving your visa, make airline reservations. If you purchase air ticket before you have your visa, you may have to change/cancel travel plans because of visa delays or denial
☐ Submit Final Transcripts

Arriving at UNCSA:

Every Student Must...

☐ Upon arrival, setup an appointment to check-in with an international student advisor. Contact: Ronit Weingarden weingardenr@uncsa.edu or TaWanna Archia archiat@uncsa.edu
☐ Attend International Student Orientation
☐ Adhere to F-1 student status immigration regulations
☐ Maintain F-1 status at all times
After you are accepted to UNCSA:

Every Student Must...

Pay Your Advance Tuition and Housing Deposit

To hold your space in the fall class, we must receive the Advance Tuition and Housing Payment form as soon as possible. New students accepted for admission to UNCSA are required to submit an advance tuition and housing deposit, which is applied as a partial payment of the student’s tuition and fees for the academic semester for which the student is accepted.

The advance tuition and housing deposit deadline was **May 1**. If the advance tuition and housing deposit is not paid within this period, UNCSA reserves the right to withdraw the offer of admission and offer the space to another qualified applicant. In addition, any scholarship or financial aid may be forfeited if the advance tuition and housing deposit is not paid within the specified period of time.

If an applicant for the fall semester pays the required Advance Tuition and Housing Deposit and then decides not to enroll, the applicant shall be afforded a full refund, providing the applicant notifies the Office Admissions before May 1. **No refunds will be issued after April 30.**

Setup Your UNCSA Email

When your Placement Deposit is received you will be assigned a UNCSA Artist email account. You will receive an email with set-up instructions. If you haven’t received the instruction email, contact your Admissions counselor. Also, contact the UNCSA Help Desk support center at helpdesk@uncsa.edu or 336-770-3300.

Once you have set up your account, please check it on a regular basis. You will be receiving important communication from various campus departments (such as Financial Aid, Registrar, etc.) as well as faculty and staff.

Understand Student Conduct Policy and Your Rights

Read the College Student Handbook to learn more about campus safety, student conduct violations, student rights, outcomes, and alcohol and other drug policy.

If You Need/Choose to...

**Apply for Financial Aid**

The Student Financial Aid office administers a full range of federal, state, university and private aid programs. Awards may be based on demonstrated need, talent or both.

If you are applying for financial aid, you must have completed the FAFSA. The North Carolina priority filing date for financial aid for new students is March 1. You can still submit an application after the March 1 date but there will be fewer funds to distribute. In addition, be sure you are monitoring your E-Z Arts account. Financial Aid will be communicating with you through your E-Z Arts account.

[https://www.uncsa.edu/financialaid/index.aspx](https://www.uncsa.edu/financialaid/index.aspx)

*Note*: International students are not eligible for any federally funded financial aid. International students can apply for UNCSA scholarships and grants. See types of financial aid. Due to the limited availability of funding, search and apply for scholarships and grants in your home country. Additional search resources are available, contact the international advisor at weingardenr@uncsa.edu.

**Apply for Housing**

**Art School Classes**

You will receive from the Office of Residence Life Programs a link to fill out a housing application and contract via email. UNCSA requires that all full-time freshman and sophomore undergraduates live on campus and participate in the full meal plan with the following exceptions:

- Married students
- Students living with a dependent
- Students living within a 25-mile radius of the campus at the time of enrollment
- Graduate and Special (non-degree-seeking) students
- Students who are or will turn 21 years or older at the time of enrollment

Students who meet any of the criteria listed above may apply for, but are not guaranteed, on-campus housing. In addition, students who are under the age of 18 at the time of enrollment will be contacted by Residence Life to fill out a Memorandum of Understanding prior to move-in day. Please refer to Residence Life for more information.

Every Student Must…

Pay Tuition and Fees

A notice that your fall statement has been posted to our online billing site, TouchNet, will be emailed to your @artist.uncsa.edu email address on or before July 10. Any questions regarding your statement should be directed to the Student Accounts Office in the Bursar’s Office at 336-770-1416.

If you would like a parent or other individual to have access to your billing information, you must enroll them as an Authorized User in TouchNet.

Payment plans based on estimated expenses will be made available beginning in mid-May. Plans will be offered on a semester-by-semester basis, or for a full academic year (Fall 2020 and Spring 2021).

Students who have not paid their bill or enrolled in a payment plan by the due date are subject to a hold on their account, a late payment fee or other actions as outlined in UNCSA’s Student Payment Policy.

Register for Classes

Art School Classes

The registration process varies depending on your art school. The School of Dance & The School of Drama pre-register undergraduate students for their Art school classes.

Students will receive a letter from their art school no later than the first week of June, advising them of the registration process. Registration for classes taken through the art schools will be online, June 2020. If you haven’t received information, see the contact list to follow up with your art school.

The online registration window for Fall 2020 Liberal Arts classes will be in August 2020. Advising sessions during orientation are for additional information, especially regarding AP and transfer credits. Familiarize what your advisor meetings will be like and what are your responsibilities as a student.

https://www.uncsa.edu/mysa/current-students/academics/college-graduate-academics/advisor-meeting.aspx

If you have any questions about our registration systems, please contact the Office of the Registrar via email at registrar@uncsa.edu or phone at 336-770-3289.
Every Student Must...

**Purchase Art School Materials**

Included in the What to Pack section is art-school specific supplies and items for living in the residence halls.

https://www.uncsa.edu/mysa/incoming-students/undergraduate/what-to-pack-for-undergraduate.aspx

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**Submit AP or International Baccalaureate Scores**

The Division of Liberal Arts will accept Advanced Placement and/or International Baccalaureate tests for college credit when the subjects meet undergraduate academic requirements in your particular arts program. Request that an official score report of all AP and IB tests be sent to the Division of Liberal Arts (CEEB #5512) at UNCSA.

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**Submit Final Transcripts & Test Scores**

You **must** submit an official final transcript from all institutions you attended prior to enrolling. If graduating the transcript must show the date of graduation. This document should be sent to the Office of Admissions as soon as possible after you graduate or upon completion of your school year. If your transcript has not been received by August 1 you will have a hold placed on your record and you will not be able to enroll.
Every Student Must...

**Submit College Transcript for College Credit (if applicable)**

You should submit an official transcript to the Office of Admissions if you have attended a college or community college. Academic courses in which you have earned at least a “C” and which are equivalent to specific UNCSA undergraduate academic requirements for your arts program will be officially transferred to your UNCSA academic record when you have achieved a 2.0 grade point average in undergraduate academic courses at UNCSA. You will be informed of your previous college courses that are acceptable for transfer credit during orientation for new students in the fall.

**Submit Required Health Services Documents**

You are required to submit all Health Services documents by June 1, 2020 using the Student Health Portal.

https://uncsa.medicatconnect.com/

**Enroll or Waive Student Blue Health Insurance**

Health insurance is required for all students. The University offers Student Blue from Blue Cross Blue Shield of North Carolina or you can keep your current health insurance if you are covered by an individual plan or through a parent’s plan. If you keep your current plan, you must still complete the waiver to avoid a charge on your tuition bill.

The deadline for Fall 2020 is September 10, 2020. Student Blue waiver and enrollment requests for Fall 2020 cannot be submitted after the decision deadline.

http://studentbluenc.com/#/uncsa
Every Student Must...

Complete Online Alcohol Education Course

Think about it: Alcohol Education
Before coming on campus, you are required to complete the online course, “AlcoholWise.”

To complete this required course, you will receive an email with a link from “3rd Millennium” (info@3rdmil.com) with the subject line “UNCSA Required Online Course” the first week of August. If you do not see the email, be sure to search any spam or junk folders.

Please email Natascha Romeo (romeon@uncsa.edu) with any questions.

All incoming students must complete the online course before August 19, 2020.